

Technology Advisory Committee

Meeting Notes – March 23, 2026

Virtual ZOOM 2:00 – 3:00 PM

Attendees:	Tarana Chapple, Erica Reynolds, Stephanie Roach, Annette Perot, Daman Grewal, Brian Swartout, Danni Redding, Angela Zepeda
Guests:	Justin Kawakami

Topic:	Comments:
Accessibility Capability Maturity Model (ACMM) Update	<p>The committee discussed participation in the district Accessibility Capability Maturity Model (ACMM) workgroups. Members shared the subgroups they are participating in, including:</p> <ul style="list-style-type: none"> • Procurement • Educational Materials and Educational Technology • Marketing and Communications <p>Discussion focused on:</p> <ul style="list-style-type: none"> • Aligning accessibility initiatives with the Technology Plan • Ensuring districtwide collaboration and communication among groups • Upcoming accessibility trainings, surveys, virtual office hours, and self-paced courses referenced in district communications
Zoom Phone System Transition Presentation	Presentation regarding the district’s planned transition from the Mitel phone system to Zoom Phone technology.

	<p>Key Points Discussed</p> <ul style="list-style-type: none"> • The district has used the Mitel phone system for over 15 years. • Zoom Phone was piloted successfully during COVID-19 to support remote communication needs. • Integration with Zoom meetings and video calls • Physical desk phones will remain available. • Town hall meetings will be scheduled to address implementation questions and communication needs.
<p>IT Satisfaction Survey Results</p>	<p>Survey Highlights</p> <ul style="list-style-type: none"> • Approximately 483 responses were received. • Overall IT satisfaction rates ranged from 86–100%. • Strong ratings were reported for: <ul style="list-style-type: none"> ▪ IT staff knowledge ▪ Technical support ▪ Cybersecurity awareness training ▪ Enterprise application reliability
<p>Technology Plan Review</p>	<p>Reviewed the final draft of the Technology Plan developed by the TAC subcommittee.</p> <p>Discussion Topics</p>

	<ul style="list-style-type: none">• Inclusion of accessibility and compliance stakeholders• Clarification regarding finance committee references• Technology survey questions regarding Wi-Fi and cellular connectivity• Need for ongoing flexibility and annual review of the Technology Plan <p>Recommendations and Feedback</p> <ul style="list-style-type: none">• Remove language implying TAC directly finances projects• Clarify committee membership references regarding distance education coordination• Conduct annual review and updates to the Technology Plan• Explore publishing the finalized plan as an interactive webpage rather than a static document
<p>Next Steps</p>	<ul style="list-style-type: none">• The TAC subcommittee will finalize edits to the Technology Plan.• The finalized plan will move forward for IPC approval.• The committee technology survey remains open through spring break.• Members were encouraged to complete the survey.