

Technology Advisory Committee

Meeting Notes – September 22, 2025

Virtual ZOOM 2:00 – 3:00pm

Attendees:	Tarana Chapple, Annette Perot, Alicia Frangos, Alexis Areola, Chris Walker Angela Zepeda
Guests:	

Topic:	Comments:
Committee Membership Updates:	Tarana: Faculty representation on the Technology Committee has been vacant for over a year. Plan: Targeted outreach to faculty from technology-heavy departments. Robin Lee, a long-time member, has left. Library/Learning Commons: Eleanor's position is vacant; Tarana oversees this area. Student Representative: To be confirmed.
Upcoming Accreditation (ACJC) & Technology Plan Preparation	Update the Technology Committee Website Membership and meeting information need to be refreshed. Review layout, usability, and alignment with other colleges. Members to explore other campus websites for ideas before the next meeting. Review and Update the Technology Plan (2022–2025) Mission and Goals review is scheduled for the next meeting. SWOT analysis and external scan to be done in November meeting (Marketing/PR to assist).

	Goals and objectives for the next three-year plan to be developed in January.
Technology Budget and Replacement Planning	Historically, technology replacement funds existed but are no longer available. Suggestion: Include a Technology Replacement and Refresh Plan in the next Technology Plan. Deans to assess utilization in their divisions (similar to space utilization studies). Identify underused labs and opportunities to “right-size” technology access. Funding sources historically include grants, lottery funds, and one-time allocations.
Student Technology Access	Many student laptops and hotspots issued during COVID remain unreturned. Approximately 25% of devices were never recovered. Current concerns: Lack of replacement funds for student laptops/hotspots. Other district colleges continue purchasing new equipment; CSM does not. Need for equitable access to technology across the district.
Open Discussion and Next Steps	