

Service / Center name your service	
Program <i>Which component of the service are you planning to assess?</i>	
Research question(s) <i>What are you trying to find out?</i>	
Rationale <i>Why this particular question?</i> <i>Why this particular "program?"</i>	
Method <i>How are you going to do the assessment?</i>	
Next steps / Timeline <i>What comes next, and when?</i>	
Spring Update <i>What was the outcome?</i>	