

<b>Learning Center</b> <i>name your center</i>	
<b>Program</b> <i>Which component of the service are you planning to assess?</i>	
<b>Research question(s)</b> <i>What are you trying to find out?</i>	
<b>Rationale</b> <i>Why this particular question, or focus?</i>	
<b>Method</b> <i>How are you going to do the assessment?</i>	
<b>Next steps / Timeline</b> <i>What comes next, and when?</i>	
<b>Spring Update</b> <i>What was the outcome?</i>	