Present: Robbie Baden, Tabitha Conway, Rachel Cunningham, Madeleine Murphy, Cheetesh Singh, Kevin Sinarle

1. **Approval of Agenda** - agenda approved

2. **FYI: White Paper**

   Madeleine shared the White Paper with the committee. The idea was to articulate a nascent vision on campus, of a sort of College-wide routine that involved faculty and staff at every level to be involved in continuous exploration and improvement of teaching and learning – harnessing institutional priorities (e.g. EMP, Equity, Guided Pathways, implementation of AB705) to a routine of exploration, assessment and unfussy documentation.

3. **Spring ILO activity**

   We are planning a student ILO activity in Spring. Should we focus on one ILO, or look at all, or select a few?

   We can have a recurring SLO data gathering by having a table at various student fairs. We can ask questions, give students a stamp / free slice of pizza for participation.

   Also: we can tie an SLO assessment to a specific event – for instance, Earth Day. We can create a question or questions that get students to apply what they’re learning. (Perhaps involve interpreting a graph, or answering a question?) Answers could be jotted onto a post-it or collected by a poll. (Check with Heeju about strategies for gathering student response data.)

   If we organize a climate change discussion, we can ask science profs to offer extra credit for participating.

4. **Assessment Report 2019**

   We discussed this briefly in April 2019, as did the ASGC. How shall we implement the findings? We should make sure that the ILO forum discussion gets out to different constituencies – the student voice is important here. Also, the survey of assessment plans & program review planning led to a discussion (documented in the report) about a possible campus-wide Writing Workshop, including English, ESL and other instructors – to clarify how English can serve students across the campus.
4. **SLOAC replacement Spring 2020**

   No one has the time to commit to full-time coordination in Spring 2020. Madeleine still is two units shy of a full-time load, so perhaps we can delineate some tasks that can be done off-site, while any workshops can be offered in partnership with SJRA (perhaps?)

5. **CAC GOALS 2019-2020**

   - Create an ILO student activity for Spring 2020
   - Plan assessment workshop offerings for Spring 2020 (partner with SJRA?)
   - Plan an interdisciplinary faculty writing workshop (for Fall 2020?)
   - Develop a budget for CAC activities for 2020-2021