

College Assessment Committee

Meeting Summary

Tuesday September 1<sup>st</sup>, 2015

2:00-3:00 p.m.

Bldg. 15-155

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**Committee Members-Present:** Tabitha Conaway, Jane Jackson, David Locke, Teresa Morris, Madeleine Murphy, Lakshmikanta Sengupta, Kevin Sinarle, Jennifer Taylor-Mendoza

**Committee Members-not present:** Denaya Dailey, John Sewart (or PRIE representative), Lilya Vorobey

**Guest:** Theresa Martin

**Chair:** Madeleine Murphy

**Note-Taker:** Tabitha Conaway

1. Review Agenda-*Approved*  
Agenda was modified to include a TracDat update by Jennifer Taylor-Mendoza
2. Review of Meeting Summary from April 3<sup>rd</sup> 2015- *approved*
3. TracDat Update- Jennifer Taylor-Mendoza

Jennifer provided TracDat update to the committee. The district will be adopting version 5 with specific customization for CSM. The new customization features will allow disaggregatable data to be pulled for SLOs.

Jennifer will be sending out a campus-wide email this semester to notify all faculty of the switch to version 5 for Spring semester. The email will inform faculty that Fall 2015 assessment date should not be entered into TracDat at the end of the semester but at the beginning of Spring semester, as TracDat will be migrating data from our shell into the newer Version 5.

June posed the question, who will be entering the assessment data into TracDat, as there was discussion about paying a data person to keep TracDat updated. Jennifer is set to meet with Academic Senate to discuss with them if faculty will be entering the data into TracDat or if there will be an outside data manager.

4. Debrief from flex session 8/14-

Madeleine updated the committee on the flex day activities. Although there was a small showing, only 4 faculty members attended

5. Planning our year (looking at Institutional Plan)-

*GE Pilot Project*

The committee is moving forward with the pilot program, with the goal of having 10-15 faculty participants/volunteers. The group of faculty will be comprised on faculty from a variety of disciplines. The goal would be for the pilot group to bring assignments they use to assess GE SLOs for effective communication and have a norming session. The group would discuss what effective communication means in their specific discipline and in general. Madeleine stated that there will be some compensation for the faculty involved in the pilot program, although she is unsure exactly how much.

*Creating as Assessment Cycle*

Madeleine handed out a rough draft of the SLAP II. In regards to the Long-Term Plan, we still need to finalize how we are going to collect disaggregatable data. Madeleine and Jennifer are working on linking GE SLO assessment with G#s.

*Discussing SLO Policies campus-wide*

A discussion occurred about SLOs and how they related to course objectives. SLOs were designed to change the paradigm from what did I teach to what did students learn. This shift in student-centered learning took place with the introduction of course objectives. Many faculty seem to be conflating course objectives with SLOs. The committee discussed three main ways to view SLOs: as course objectives, as a description of a task that can only be achievable if course objectives are met, or as a summary of course objectives.

Another conversation that began was how SLOs work for student service areas. Madeleine stated that she would find out more information on SAOs (Service Area Outcomes) vs. SLOs for student service areas.

*Finalizing the website/toolkit*

The Faculty Toolkit will be created with the purpose of defining SLOs, differentiating them from other forms of assessment, and helping faculty create SLOs for their courses.