

College Assessment Committee

Meeting Summary

Monday, March 16th, 2015

3:00 p.m.-4:00 p.m.

10-220M, Learning Center

Committee Members- present: Tabitha Conaway, Denaya Dailey, Jane Jackson, Madeline Murphy, Santiago Perez, Lakshmikanta Sengupta, John Sewart (PRIE Representative), Kevin Sinarle, Samatha Trump, Lilya Vorobey

Committee Members- not present: David Locke, Teresa Morris

Chair: Madeline Murphy

Note-Taker: Tabitha Conaway

1. Review Agenda- *Approved*
Madeline Murphy amended the Agenda to add time to discuss Institutional Learning Plan.
2. Review of Meeting Summary from February 19, 2015- *Approved*
3. GE-SLOs- methods of assessment

Skyline Method:

Madeline presented the Skyline Method (roll-up method) to the committee as an example of one means for GE SLO assessment. In the Skyline Model one GE SLO is selected for assessment each semester. Then Karen (The Coordinator of Institutional Effectiveness at Skyline) will contact the instructors whose courses link to the GE SLO. The Instructors are asked to work with a team and assess their course to verify that students are meeting GE SLOs. Instructors receive a stipend for this assessment work and once assessment is complete, faculty meet to discuss the data. All instructors selected in a semester to assess GE SLOs for their course use a common rubric and go through a training. The final data is presented disaggregated.

Kevin Sinarle stated that an assessment procedure of this magnitude would require much financial support and faculty buy-in.

E-Portfolios (Canada Method)

Madeline presented E-portfolios as another method for GE SLO assessment. Canada is using E-portfolios. At this time they do not require students to create E-portfolios, but students are strongly encourage to create an E-portfolio by participating instructors. One concern brought by

by the committee was that many of our students are transitory, and attend classes at multiple colleges in the district. This population of students would be difficult to track through e-portfolios. Another concern raised was that this method of assessment is anecdotal at best, and not a concrete form of assessment, as the committee doubted that there would be an adequate number of participants for use as data.

Jennifer stated that the Los Angeles Community College District adopted E-portfolios a few years ago as an assessment method, and suggested we pilot E-portfolios in our Learning Communities.

4. Cycles of Assessment Routines

Madeline shared the committee's findings in terms of GE SLO assessment being done currently. The findings showed that at the College of San Mateo every department seems to have their own method of assessment. A discussion began regarding a GE SLO rubric for CSM. While CSM does have a vague GE SLO rubric, Madeline suggested we revisit the rubric and create a cross-disciplinary rubric that incorporates all departments.

Jennifer mentioned that TracDat, if we decide to stay with it, has the capability to connect Program Reviews and GE SLOs. Jennifer will keep the committee updated on TracDat.

5. Institutional Learning Plan

Madeline passed out a Provisional Draft of Long Term Goals for the committee to read and discuss. Madeline asked all committee members to read the draft and email her feedback at least a week before the next meeting.