

SLO and Assessment Committee Agenda

4 Nov 2013

2:15 – 4:00 pm

5-339

Members in attendance: David Locke (Chair), Sandra Comerford, Mel Hom, Lakshmikanta Sengupta, Nick Vasquez (Student rep), Lloyd Davis

Agenda

1. Identify a Note-Taker

- a. **Nick Vasquez (student rep)**

2. Review Agenda and October Meeting Notes

- a. **No comments made**

3. Accreditation Site Visit Debrief - Information

- a. Short interview with ACCJC team. Cancelled meeting with members of SLO committee. Questions asked about committee goals and tasks. Suggestions for committee included degree assessment survey results being posted for program review and adding to the same sheet listing the number degree earners. David will be meeting with John Sewart regarding survey result sheets and how this information can be included. Data from last Fall shows how many students completed survey, but not by degree. Overall information in specific areas. 30% completion, pretty good w/ no incentive. Survey was voluntary, data may change for Spring. It was requested for more data at next meeting.
- b. Difficulty with assessing degree SLOs by other methods since several programs don't have capstone course. Program SLOs at all SMCCD colleges may not be completed at only one college. Inquiry made about GE SLOs and self-evaluation. Accreditation team did not ask about this issue, assumed that it was difficult to assess. No red flags from accreditation team. VPSS felt good about interview.
- c. Track-dat was not discussed in initial interview from ACCJC; Track-dat was down system wide on Tuesday Morning. David

showed reports to ACCJC team on Wednesday when system was back up. Clean up needed in track dat and some reports coming up empty and some data not being used.

For clarification, track-dat is course outlines and course information. Update in July to track-dat for SLOs. Must put SLOs in individually at end of year. Circic-unit and trak-dat work together. Circic-unit outputs files regarding classes and SLOs. Those files are then uploaded to Track-dat.

4. Fall SLO Workshop – Information

Saturday, Nov 23rd

- a. Email was sent out to all faculty and deans. List of all Cert. Programs and degrees sent out to deans, informs whether there's SLOs in track-dat, and/or circic-unit and/or catalog. Some SLOs may not be in circic-unit. Workshop goal for programs to write SLOs and learn how to revise programs in Circic-unit. Approval process will be through Circic-unit. Can be done outside of program, but all official changes will be circic-unit. Moved from Nov. 16th to Nov. 23rd. Starts at 9am to 2:30. Hope for workshop that David would do short presentation about SLOs, Faculty can work on SLOs, Presentation to walk through program, may include revision based on time.
 - i. Clarification--GE SLOS will be in catalog now. Program SLOs currently in catalog. SLOs not listed for courses, only programs, certs, GEs, and AAT/AST, and AA/AS. Learning support centers now have SLOs in catalog. Unknown if Student Services have SLOs in catalog. Not sure if courses explain where to find SLOs. Explanation is assumed to be at beginning of Courses section.
 - ii. Deans will be asked to encourage staff and faculty to attend. David will check who has responded by fridays, then send out emails to proper staff and faculty and deans explaining what areas need SLO revisions and who they should send

5. GE SLO Assessment - Discussion

- a. Handouts given to review data and results. Hand out also given to review new GE SLOs. Surveys sent to all students. Incentives were provided to students. Assessments asked 10 questions. Asked different responses for each question. Strongly Agree, Agree, Slightly disagree, disagree. Some questions had neutral option. How do we find the right audience for surveys. Some surveys difficult to assess in

multi-college district. Suggested to add degree questions to SLOs (may include AAT/AST). Inquiry made into how many questions we ask students. Maybe a lot of specific questions; with a certain amount in one semester, certain amount next. Or skip a certain amount of questions.

- b. Need to figure out response options
- c. Need to figure out exact questions we want to ask to assess new GE SLOs

Pool of random questions and have students choose a certain amount at random. Many questions pulled off bullet points. Students could fill out questions when applying for degree or transfer. Suggested to simplify number of questions. Students see how many questions, but right now only degree specific questions are shown and given to students. If student hits submit when incomplete, it will not be sent back, but data will be given on how many questions answered. Students not disqualified if they did not finish. Of those that finished a small amount of questions, how many more would they do. Committee could see if response rates drop. Degree questions first, followed by GE. John Sewart could provide information. Agree and disagree may give better results for grads than progress/no progress. May fit better for grads than certs and programs. Phrased similarly in student satisfaction. Questions tend to fit original GE SLOs, questions will be updated based on new SLOs and uploaded to website to see if students reply. Does Not Apply response seems a concern for questions. Some situations it may be applicable.

David will meet with John Sewart and Programming and Marketing office regarding survey data and discussing adapting new SLOs to bullet points for Spring. Will also bring different options for Agree/Disagree questions. Inquiry made regarding tracking year by year changes. David explained that we do and we want to look and decreases and how to fix them. Useful to determine what results are high and low on student assessment surveys to see what areas are doing better and tracking results.

Good idea to working on this now. If implemented in Spring, it could be beneficial when ACCJC recommendations come out.

Questions, Comments, Concerns – Public Comment

Information made about student self assessment. Some students have much clearer idea of what the standards are for class SLOs. Difference among students based on courses. If students feel information will affect grade or degree application, they may answer differently. Need to filter students who apply for

degree from those who are given degree. Only use first student response. Multi degree applications would not affect results, each survey has different set of questions. Cert Achievement questions do not GE SLOs.

CCSF does common assessment done across courses during the semester for each GE requirement. GE SLOs linked to areas on CSU GE form. These kinds of assessments will be looked into. Grades are also being used to assess SLOs. Implementation can be difficult to come from faculty. Assessments can be done based of assignments of grades. Class assignments may not need to be the same, but rubric can be similar. Difficult part can be students not completing all GE requirements at CSM. Potential filtering for students who have completed certain percentage of courses at CSM. Knowing which courses were taken at CSM when completing GE SLO survey is important, it can be done. Surveys can ask students how many classes they've taken at CSM and survey can filter results.

Seeing no more discussion, meeting adjourned at 3:20pm.

Next meeting will be held on December 9 in 10-431.