

College Assessment Committee Meeting - Summary  
10 Sept 2012  
2:15 – 4:00 pm  
10-401

**Membership in Attendance:** Martin Bednarek, Denaya Dailey, Lloyd Davis, Jane Jackson, Terry Kistler, David Locke, Lilya Vorobey

**Other Attendees:** Stephanie Alexander

## Summary

### 1. Welcome and Introductions

Two new members, Lilya Vorobey and Martin Bednarek, were in attendance as well as Stephanie Alexander from the Library.

### 2. Review Agenda and May Meeting Notes

It was noted that the last item did not need its own number and that the Assessment Philosophy date should read “adopted 5/13/2006” not in 2012.

### 3. Academic Senate Resolutions – Update

It was pointed out that this update was already given at the May 2012 College Assessment Committee (CAC) Meeting.

- Resolutions 1 and 2 passed.
- 1 passed unanimously
- 2 passed by a vote of 10 for – 1 opposed

### 4. Degree SLOs and Student Self-Assessment Survey – Update

David announced that 6 of about 60 summer graduates completed the survey. John Sewart says 10% is a standard response rate for this type of survey.

It was suggested by Martin that we may want to look at asking students to complete the survey once they receive confirmation of their degree.

Jane pointed out that in some programs faculty could hand out paper forms and ask that students complete the survey.

It was also suggested that faculty and counselors could gently encourage or remind students to complete the survey.

A question about incentivizing came up and offering the students a free transcript was brought up as a possibility.

**5. SLO Alignment Workshop – Information**

David announced that a workshop for faculty to align course level SLOs with degree, certificate, and GE SLOs would take place Sat 15 Sept from 9 am – 2:30 pm in SotL Center.

Attendees will receive breakfast, lunch and a \$100 stipend.

Terry and Jane said that they would attend.

**6. All-College Institutional SLOs Meeting – Information**

David announced that an All-College Meeting would be held on Fri 14 Sept from 2:15-3:45 in 10-195.

The meeting will begin with a Review of Institutional (GE) SLOs and Assessment (student surveys).

The main part of the meeting will be a discussion of revision, addition to, and removal of parts or all of the current GE-SLOs.

**7. Program Review Revisions – Information**

David informed the committee that Program Review is being revised to meet accreditation standards. More will be discussed in Oct/Nov.

**8. SLO report to ACCJC on “Proficiency” – Discussion**

Report to ACCJC due 15 Oct. A “near” final draft will be sent to CAC members prior to the 8 Oct meeting for their review.

**9. Review of Assessment Philosophy – Discussion**

We had looked at the Philosophy Statement in May and thought that it was good . Are there any changes (grammatical) we would like to make?

It was pointed out that there are some very long run on sentences. Denaya and Jane offered to take a look at rewording the statement (including checking the “Higher Education Principle #7” referenced). The committee will discuss their wording in Oct.

**10. Questions, Comments, Concerns**

**11. Agenda Items for 8 Oct Meeting**

Program Review – the forms should be nearly finalized by then

Final Review of *SLO Report to ACCJC on “Proficiency”*

Review of Assessment Philosophy

Information from *Strengthening Student Success Conference*