Schedule of Classes

Getting a Head Start on College—While in High School

For some high school students, college can’t come quickly enough. They may want to get a head start on college credits or be looking for the added challenge of college-level work. It may be surprising to learn that you don’t have to graduate from high school to go to college. Yet more than 400 San Mateo County high schoolers are doing just that—earning college credits and a high school diploma at the same time.

“Dual enrollment in high school allows students access and engagement in courses they might not otherwise be able to take during their high school career,” according to Tiffany Zammit, CSM’s director of high school transition and dual enrollment. “It can greatly support their academic trajectory.”

High school students can get special permission from their school to take a class in many programs such as business, computer science, dance, or music. The student should be ready for the workload—college...
Chris True is a tall young man with a confident look on his face. That confidence is well earned. True graduated summa cum laude from the University of San Francisco in December 2018 with a 3.81 GPA. He had transferred to USF as a business major in 2016 from College of San Mateo.

His success followed an indirect path, and according to True, he acquired the tools and the work ethic he needed during his time at CSM. True worked full time and still maintained a high grade point average while attending the University of San Francisco.

He wouldn’t have done it any other way. He credits CSM with teaching him who he was and what career he wanted to pursue. But he didn’t initially think he would get that experience in community college.

“There’s a lot of preconceived ideas about community colleges, and I’m not going to lie. I thought the same thing,” True said. “I wanted to go to university because all my friends went there.”

He graduated from Junipero Serra High School and immediately went to the University of Colorado thinking that was what he had to do. The pressure was on. After six months, he realized that going straight to a four-year university was not for him. He came back home and enrolled at College of San Mateo.

“Get so many more opportunities at CSM and it’s ridiculous because people want to go to a four year university.”

The young graduate feels that CSM cares for its students and that the faculty and staff want to help. He says for him, that was especially true of people like business instructor Cynthia Erickson. “Cynthia pushed me towards business and then the opportunities aligned after that,” he said.

Business was something he learned he loved after taking a few business electives at CSM. Erickson opened his eyes to having a career in sales due to the opportunities it could offer him such as lifelong skills, continual learning and incentives for a satisfying life.

After his success at CSM, True has a piece of advice for students: “It’s not where you end up, it’s where you start.”

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CSM Wellness Center Provides Care for Body and Mind

It’s hard to study if you are hungry, sick, or behind on the bills. That is why CSM offers a range of health and wellness services for students and community members in its newly expanded Wellness Center. The Wellness Center includes a Student Health Services Clinic, Personal Counseling and SparkPoint Centers, and an on-campus food pantry.

The Student Health Services Clinic and Personal Counseling Center are staffed with a group of medical professionals on-site, including a doctor, nurse practitioners and licensed therapists. They offer extensive free services to help support students: personal counseling sessions, basic first-aid and minor medical services for acute injuries and illness, over the counter medication, vital signs and blood pressure screenings, health education materials, student insurance information, and referrals to community medical and mental health resources when appropriate. Some services, such as prescriptions and gynecological exams, are offered at a minimal price. All services are strictly confidential.

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Did you KNOW that...

- 98% of CSM students say that they would recommend CSM to a family member or friend.
- In the past 96 years, CSM has educated more than 625,000 students.
- More San Mateo County high school graduates attend CSM than any other post-secondary institution.
- September 20, 1963, is the day that 5,621 students began attending classes at the new College Heights campus.
- Bulldog alumni include Super Bowl-winning players, coaches, and broadcasters, including Bill Walsh, Julian Edelman, and John Madden.

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See "Wellness Center" on page 14

See "Wellness Center" on page 14

See "Wellness Center" on page 14

Remember, the Wellness Center is always here to help. Now open! See page 12 for more information.
One way we can help to strengthen that transition is to give students the opportunity to take college courses while still in high school. We already enroll more than 400 high school students in concurrent enrollment at CSM, and we expect that number to grow as more and more students realize the benefits.

Another way to strengthen the transition is by offering college courses at the high schools. This year, thanks to our continuing partnership with the San Mateo Union High School District, we have begun offering college-credit classes at several high schools in San Mateo County. We’ve started with business, accounting and criminal justice, and we plan to offer more in the near future.

I hope you will read about CSM graduate Chris True. Chris originally had no plans to attend CSM. Like so many people, he thought that going directly to a university out of high school was the thing to do. But university life and coursework were overwhelming, and after six months he decided to give CSM a try. He thrived here under the mentorship of professor Cynthia Erickson, transferred to the University of San Francisco, and graduated summa cum laude this December. From what I understand, he is pretty busy these days with job interviews. Way to go, Chris!

Not only do students benefit from the support of our dedicated faculty members, but they have a comprehensive support network at CSM to address physical, mental, and financial health. The newly consolidated CSM Wellness Center incorporates a health clinic, personal counseling services, a food pantry, and CSM’s new SparkPoint Center. Students can walk into Building 1 and get help creating a budget, get a flu shot, see a counselor about stress, and pick up free groceries—and much, much more. We want to help students keep their lives in order so that they can concentrate on their studies. And the Wellness Center is a big part of that support.

Since summer is fast approaching, I also want to encourage you to review this Schedule of Classes for ways to enrich your life. Take a fitness course, learn to paint, or immerse yourself in a summer history or language course. If you have a college student home for the summer, enroll them in an English or math class that will fulfill general education requirements at the CSU, UC and many other institutions.

Most important, have a great summer!

Michael Claire, CSM President

Summer 2019 Important Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, June 10</td>
<td>Summer Session begins for both day and evening classes</td>
</tr>
<tr>
<td>Monday, June 10 – Friday, June 14</td>
<td>Late registration period for summer courses. Authorization code from instructor needed.</td>
</tr>
<tr>
<td>Saturday, July 20</td>
<td>End of six-week session</td>
</tr>
<tr>
<td>Saturday, July 23</td>
<td>End of seven-week session</td>
</tr>
<tr>
<td>Wednesday, July 31</td>
<td>Deadline to pay student fees for Fall 2019</td>
</tr>
<tr>
<td>Saturday, August 3</td>
<td>End of eight-week session</td>
</tr>
<tr>
<td>Thursday, August 8</td>
<td>Summer 2019 official grades available on WebSMART</td>
</tr>
<tr>
<td>Wednesday, August 14</td>
<td>Fall 2019 Semester begins</td>
</tr>
</tbody>
</table>

IMPORTANT DROP DEADLINES:
The last day to withdraw from a Summer Session course with eligibility for refund is 10% of the scheduled length of the course. The last day to withdraw from a Summer Session course without it appearing on the student transcript is 20% of the scheduled length of the course. PLEASE NOTE: For exact deadline date, check course in WebSMART: websmart.smccd.edu.

Pre-registration: Matriculation activities: English and math assessment, college orientation, counseling—see page 5

Wednesday, May 1 – Tuesday, May 7: WebSMART priority registration for Summer and Fall 2019 by appointment—continuing day and evening students. Additional information about specific group priority registration can be found by visiting collegeofsanmateo.edu/importanteDates.

Wednesday, May 8: WebSMART registration for Summer and Fall 2019 by appointment—new, former, and continuing students.

Tuesday, May 14: Continuing and new concurrent enrollment students.

Tuesday, June 4: Spring 2019 final grades available on WebSMART: collegeofsanmateo.edu/websmart.

Tag us! We Love to Share.

Keep up-to-date on current events and learn more about our students, staff, and faculty.

collegeofsanmateo.edu/socialmedia

College of San Mateo is a member of the Western Association of Schools and Colleges, (10 Commercial Boulevard, Suite 204, Novato, CA 94949, 415-961-0743), an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education.

College of San Mateo is committed to equal opportunity regardless of age, gender, marital status, disability, race, color, sexual orientation, religion, national origin or other similar factors, for admission to the College, enrollment in classes, student services, financial aid and employment in accordance with the provisions of Title VII of the 1964 Civil Rights Act, Title IX of the Educational Amendments of 1972 (42CFR 86), Section 504, Rehabilitation Act of 1973 (PL 93-112), and the Americans With Disabilities Act of 1990.
Zammit says these courses support high school students in their transition to College of San Mateo into career pathways. These courses can also help to fulfill CSU or UC general education requirements, giving the student an advantage upon transition to community college.

College of San Mateo offers access for high school students through its Middle College, a small high school on the CSM campus. A partnership between the San Mateo Union High School District and College of San Mateo, Middle College enrolls about 70 juniors and 70 seniors each year. Students take their high school curriculum in Middle College and also take regular CSM college courses. Middle College is an intimate learning community with its own teachers, counselors, field trips and other experiences.

The dual enrollment and Middle College programs both help students to get adjusted to college life and on their way to transfer and obtain a degree.

Of course, the transition from high school to college can still be a challenge. CSM offers its Promise Scholars Program as a way of supporting students financially, academically and socially to help them complete within two years. For students who are willing to attend full-time and participate in certain requirements, CSM waives tuition, provides up to $3750 for textbooks, and even gives students a monthly incentive for gas or food. Students get their own academic counselor and make an educational plan that will help them graduate on time. Students find that the greatest advantage of the Promise Scholars Program may be the connection to a group of like-minded students and dedicated faculty and staff who become friends and mentors.

“The stronger we can make the bridge from high school to community college, the better prepared students will be to achieve their educational goals.”

Tiffany Zammit
Director of High School Transition & Dual Enrollment

collegeofsanmateo.edu/highschool

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**Concurrent Enrollment**

- Available to current 9th–12th graders
- Courses taken at CSM
- Free enrollment fees for students enrolled in 11 units or less
- Opportunity to get college experience early
- Permission form required*
- Earn college credit

[collegeofsanmateo.edu/ce](http://collegeofsanmateo.edu/ce)

**Dual Enrollment**

- Available to SMUHSD 11th & 12th graders
- CSM courses taken at local high school
- Can fulfill both high school and college requirements
- Many courses are transferable
  - Concurrent Enrollment Permission form required*
    - Opportunity to experience college-level courses
  - Financial support provided
  - Dedicated counseling support
  - Accelerated degree completion program

[collegeofsanmateo.edu/promise](http://collegeofsanmateo.edu/promise)

**Middle College**

- Available to SMUHSD 11th & 12th graders
- Limited capacity
- Courses taken at CSM
- Application & interview required*
- Can fulfill both high school and college requirements
- Many courses are transferable

[collegeofsanmateo.edu/middlecollege](http://collegeofsanmateo.edu/middlecollege)

**Promise Scholars Program**

(formerly known as Year One Promise)

- Available to recently graduated high school students
- Limited capacity
- Application required*
- Financial support provided
- Dedicated counseling support
- Accelerated degree completion program

[collegeofsanmateo.edu/promise](http://collegeofsanmateo.edu/promise)

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*In addition to submitting the CSM Application for Admission*
Who May Attend CSM
Any person who is a high school graduate, or who has passed the California High School Proficiency Examination or the General Education Development Examination (GED), or who is 18 years of age or older is eligible to attend this public community college. See How to Apply and Register for more information.

High school students may be admitted for concurrent enrollment with the permission of the dean of enrollment services. See College Connection Concurrent Enrollment Program on this page for details.

Open Enrollment
Every course offered at College of San Mateo (unless specifically exempted by legal statute) is open for enrollment and participation by any person who has been admitted to the College and who meets the prerequisites of the course provided that space is available.

Residency
Students who have been California residents (as defined in the Education Code) for more than one year prior to the beginning of any semester are eligible to enroll as residents for that semester.

Nonresident students are those U.S. citizens who have not been residents of California (as defined in the Education Code) continuously for one year prior to the start of the semester. They are required to pay fees.

Students possessing “T” or “U” visas are exempted from paying the nonresident tuition rate. Students may be required to present documentary evidence of eligibility for classification as residents.

For more information, visit collegeofsanmateo.edu/ce.

Getting Started at CSM
Application Process for NEW and FORMER Students
All students who have not attended any of the last three semesters, including summer ses- sions, must submit an Application for Admission for the proceeding term. Submit an Application for Admission at collegeofsanmateo.edu/apply. After being admitted, and completing matriculation requirements, if applicable, new and former students may register and pay fees using WebSMART. See Summer 2019 Important Dates on page 2.

Priority Enrollment Program (PEP)
For graduating high school seniors in the spring semester, College of San Mateo offers a special enrollment program that provides priority access to matriculation services and enrollment for students who plan to enter the College in the fall semester. More information about PEP can be found at collegeofsanmateo.edu/pep.

Continuing Students Registration Priority
Continuing students maintain their registration priority by having a current Student Educational Plan (SEP), completing the matriculation process, maintaining good academic standing, and having earned at least a degree-applicable unit within the last 12 months.

Students who attended the Summer 2018, Fall 2018, or Spring 2019 semesters are considered continuing students. Students will be sent a WebSMART registration appointment email which includes their registration appointment date. Continuing students may register at collegeofsanmateo.edu/websmart or on their WebSCHEDULE page. All students who have an outstanding balance from any prior semester will not be able to register for classes until all fees are paid.

College Connection Concurrent Enrollment Program
The College Connection Concurrent Enrollment Program is a special program designed to provide current 9th–12th grade students with the opportunity to get an “early start” on their college experience and earn college credit. Enrollment fees are free to California residents who enroll in up to 11 units.

Step 1: Apply for admission online at collegeofsanmateo.edu/apply.
Step 2: Meet with your high school counselor to review and select your college courses.
Step 3: If you plan to register for English or math courses or a course that has an English and Math assessment requirement, complete the English and Math assessment at CSM. More information can be found at collegeofsanmateo.edu/assessment.

Summer 2019 Registration Dates & Times

How to add classes after the semester has started
To add a class, attend the first class meeting to obtain the instructor’s approval.

To ensure College of San Mateo students have a successful distance learning experience, please visit collegeofsanmateo.edu/askthebulldog

Online classes – You can find online instructor contact information by selecting the course title link within WEBSCSCHEDULE at collegeofsanmateo.edu/webschedule.

Distance Education
College of San Mateo is committed to meeting the evolving needs and expectations of its students and community through the expansion of alternative means of delivering instructional and student support services.

Distance Education courses consist of online and hybrid courses. Online courses are conducted through a class website, and there are no mandatory campus meetings. Hybrid courses are conducted mostly online but do have at least one meeting on campus. Most CSM Distance Education courses are applicable toward associate degree credit, and many satisfy transfer course requirements. Additionally, students enrolled in Distance Education courses have the same access to financial aid as those enrolled in on-campus courses.

Distance Education courses may not be right for all students. They give students greater freedom of scheduling, but they also require more self-discipline than on-campus courses. How distance education courses fit into a student’s educational and career goals depends on many factors. It is important for first-time distance education students to review the information available on the Distance Education website at collegeofsanmateo.edu/distanceeducation.

For those students who are able to create the right environment, have the right study habits, and understand the technical and academic requirements, CSM’s Distance Education courses can be as effective as on-campus courses in terms of student learning.

Distance Education Office is available to assist students and answer questions in order to ensure College of San Mateo students have a successful distance learning experience. For more information, please visit the Distance Education website at collegeofsanmateo.edu/distanceeducation or call (650) 574-6271.

International Education Program
College of San Mateo welcomes international students, who enrich the academic, cultural, and social life of the campus by bringing a diversity of ideas and global perspectives to the classroom and the CSM community. The International Education Program supports our international students and provides opportunities beyond the classroom for all students to engage in events and experiences that involve the global community in which we live.

College of San Mateo’s International Education Program provides extensive support services for international students including an efficient admissions process, assistance with financial aid, a welcoming on-campus orientation, and ongoing counseling and advising throughout the students’ enrollment at the college. Dedicated, student-centered professors, small-sized classes, and state-of-the-art facilities create a robust instructional environment in which students grow intellectually and prepare for transfer to a four-year institution or for further training in a career. For information, visit collegeofsanmateo.edu/international or contact (650) 574-6125.

For more information, please visit the Transcript Evaluation Service at collegeofsanmateo.edu/apply.

For POS, please see course information at collegeofsanmateo.edu/webschedule.

Students who have been enrolled in courses at College of San Mateo, who are registered in 6 units. For more information, review the Transcript Evaluation Service at collegeofsanmateo.edu/apply.

International Students
Residents of other countries may apply for admission as F-1 Visa students through the International Education Program (IEP). Special international student applications, related forms and additional information may be obtained from the Center for Global Engagement Office (Building 10, Third Floor, Room 310). For office hours and more information, call (650) 574-6525 or go to collegeofsanmateo.edu/international.

To be eligible for priority admission for the semesters listed below, special applications should be filed in the IEP Office by these dates:

- Fall 2019 (August–December).............. July 1, 2019
- Spring 2020 (January–May).................. November 15, 2019

AB 540 Students
Under Assembly Bill 540 (AB540), you may be exempt from paying nonresident tuition. Students who have attended a California high school for three years and received a California high school diploma or its equivalent, such as a GED or passing the high school profiency exam, are exempt from paying nonresident tuition. If you are qualified, please complete the AB540 form and submit it by fax (650) 574-5606, by mail, or in person to the CSM Admissions and Records Office located in College Center Building 10, Third Floor, Room 360. You may obtain the AB540 form from the CSM website at collegeofsanmateo.edu/forms, or from the Admissions and Records Office.

4
REGISTRATION & ENROLLMENT INFORMATION

Have questions or need assistance? Visit collegeofsanmateo.edu/askthebulldog

Summer 2019 Registration Dates & Times

Continuing Students: May 3–6
New & Former Students: May 8–13
How to Apply and Enroll

1. Apply for Admission & Identify an Educational Goal
2. Complete College Orientation
3. Complete English & Math Assessment
4. Meet with a College Counselor & Get an Educational Plan
5. Register for Classes & Pay Fees
6. Sign In and Use Your Assigned my.smccd.edu Email

**Financial Aid**

Students applying for Financial Aid must complete enrollment steps 1–3 as noted above. All students who have completed coursework at other colleges/universities must have their transcripts officially evaluated within the first semester of enrollment. To request an official evaluation all of your transcripts sent to College of San Mateo Admissions and Records Office and request an evaluation on WebSMART. Sign on WebSMART, click on Student Services, find Request a Records Office and request an evaluation on WebSMART.

**Financial Aid Steps**

1. **Apply**

2. **Processing of Application**
   - Please allow 1–2 weeks for your application to be processed and sent to College. After you receive your Student Aid Report (SAR), you are eligible for a Federal Pell award. Less than half-time students have a much lower EFC cut-off to be eligible for a grant. Awards for students are prorated based on enrollment status: full-time 12 or more units; three-quarter time 9–11.5 units; half-time 6–8.5 units; less than half-time 5.5 units. Awards range from: $562 – $6,095.

3. **Submit Documents**
   - Check WebSMART to see what documents are required. Submit these documents to College of San Mateo's Financial Aid Office.

4. **File Review**
   - Files are reviewed in order of date received. During the process, additional documents may be requested.

5. **Notification of Result**
   - Eligible students will be notified by email to their “my.smccd.edu” email address.

6. **Funds are Paid**
   - Funds will be electronically deposited into your bank account. Prepaid cards are also available.

**Complete Financial Aid Application Process**

- **Step 1: Apply**
  - Complete 18–19 FAFSA. Log into WebSMART to file your application.

- **Step 2: Complete Application**
  - Complete the free application and request an evaluation on WebSMART.

- **Step 3: Submit Documents**
  - Submit all required documents to College of San Mateo, Financial Aid Office.

- **Step 4: File Review**
  - Your application will be reviewed by the Financial Aid Office.

- **Step 5: Notification of Result**
  - You will be notified by email to your “my.smccd.edu” email address.

- **Step 6: Funds are Paid**
  - Funds will be electronically deposited into your bank account or prepaid card.

**California College Promise Grant**

- Eligible students will be notified by email to their “my.smccd.edu” email address. Funds will be electronically deposited into your bank account or prepaid card.

**Extended Opportunity Programs and Services (EOPS)**

- EOPS is a state-funded program that provides book vouchers, grants, support services, and limited transportation services to high-need, educationally disadvantaged students who are California residents. Students must complete the FAFSA and/or a CCPG application to apply. Students must be enrolled full-time at the time of application. Final eligibility for EOPS and CARE is determined and coordinated through the EOPS Office.

**Student Employment Federal Work Study (FWS)**

- Students who apply for financial aid and complete the Student Information Sheet and the FAFSA by March 2 are given priority. Maximum Annual Award: Up to $16,047. Priority application date: March 2.

**California Chafee Grant (CHAFES)**

- The California Chafee Grant Program awards funds to eligible current or former foster youth for career and technical training or college courses. Eligible Chafee applicants are required to be, or to have been, in foster care between their 16th and 18th birthdays, and to not have reached the age of 22 by July 1 of the award year. Maximum annual award: $2,000.
Educational Goals at CSM

View the College Catalog and the College website, collegeofsanmateo.edu/catalog, for information about goals and opportunities at College of San Mateo.

University Transfer Program

Complete your freshman and sophomore years of university work at College of San Mateo and transfer to a junior college, baccalaureate degree college or university. College of San Mateo can help you plan an educational program to prepare you to transfer to the University of California, California State University, or private college or university. Plan with your advisor to ensure that you will graduate with a bachelor's degree. Assistance from Counseling Services and Transfer Services can ensure a smooth transition to the transfer institution of your choice. With planning, it is possible to concurrently complete an associate degree as you complete coursework to facilitate university transfer. When planning, students planning to transfer may want to pursue an Associate Degree for Transfer (AA-T/AS-T). See information below. Associate Degrees for Transfer (AA-T/AS-T)

Benefit Students Intending to Transfer to CSU

California community colleges offer associate degrees designed to support transfer to the California State University System. A list of associate degrees for transfer (AA-T/AS-T) is located in the "Degrees and Certificates Offered at CSM" section below and on the Transfer Services website. For more information about SB 1440 and advantages to completing an AA-T or AS-T go to www.sb1440.org or www.adegreewithaguarantee.com.

Benefit Students Intending to Transfer to the University of California

California community colleges offer associate degrees designed to support transfer to the University of California. To complete a bachelor’s degree at UC, students must complete at least 60 units of lower division coursework, which includes minimum major and general education requirements. By completing a list of associate degree majors and courses required to satisfy each major refer to collegeofsanmateo.edu/catalog.

Certificate Programs

You may find classes and programs that appeal to you for updating your current skills or for learning new skills. With the Developmental Services, find DegreeWorks. DegreeWorks is a tool to monitor progress toward your educational goals. DegreeWorks looks at the program requirements from the College of San Mateo, California State University, and information provided by the major college or university. DegreeWorks will keep a record of your completed coursework, your degree or certificate program requirements if the lower division degree-applicable coursework completed for the bachelor's degree includes current Title 5 mini-bachelor’s degree requirements. (Title 5, §2606). This policy does not apply to Associate Degrees for Transfer (AA-T/AS-T).

Studs must still complete a minimum of 12 units in residence to meet the major requirements for the associate degree major in residence at College of San Mateo. Units applied to meet residency requirements may also be the units that are needed to meet the major requirements. For more information refer to the College catalog at collegeofsanmateo.edu/catalog. State regulations require transfer institutions to use Counseling Services.

Monitor Your Progress toward University Transfer, AA-T/AS-T, Associate Degrees, and Certificates

To ensure students intend to transfer, the University of California, California State University, and private college or university to earn a bachelor’s degree, 60 units of lower division coursework must be completed. Coursework is based upon the completion of 60 units of lower division coursework, which includes major, basic competency, and general education requirements. For a complete list of associate degree majors and courses required to satisfy each major refer to collegeofsanmateo.edu/catalog.

Degree and Certificates Offered at CSM

The A.A. U.S. Degree Requirements worksheet can be obtained from the CSM Online Catalog at collegeofsanmateo.edu/catalog, the Counseling Center, or at collegeofsanmateo.edu/degrees/requirements.asp.

The A.A. U.S. Degree Requirements worksheet can be obtained from the CSM Online Catalog at collegeofsanmateo.edu/catalog, the Counseling Center, or at collegeofsanmateo.edu/degrees/requirements.asp.

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ACCOUNTING

ACTG 100 ACCOUNTING PROCEDURES (AA, CSU)

Evening Course
51475 ACTG 100 26 TTTH 6:00-10:10 14-195 Dorsett 3.0
Start and end dates for section 51475: 6/10-8/18

Online Courses
54136 ACTG 100 OLH By Arr 3.0 Hrs/Wk ONLN Dorsett 3.0
54137 ACTG 100 ONH By Arr 3.0 Hrs/Wk ONLN Dorsett 3.0
Start and end dates for above ACTG 100 sections: 6/10-8/18

ACTG 103 TEN-KEN SKILLS (AA, CSU)

Online Course
53598 ACTG 103 OLH By Arr 3.0 Hrs/Wk ONLN Heath 3.0
Start and end dates for section 53598: 6/10-8/18

ACTG 169 ACCOUNTING ETHICS (AA)

Online Course
55398 ACTG 169 OLH By Arr 3.0 Hrs/Wk ONLN Maule 3.0
Start and end dates for section 55398: 6/10-8/3

ACTG 182 TAXATION OF TRUSTS, GIFTS, AND ESTATES USING TAX SOFTWARE (AA, CSU)

Evening Course
55703 ACTG 182-AX TTH 6:00-8:40 14-105 Li 3.0
Start and end dates for section 55703: 6/10-8/18

ACTG 364 LACERTE TAX SOFTWARE BASICS (AA, CSU)

Saturday Course
55924 ACTG 364-AXA Sat 8:30-10:30 14-105 Li 3.0
Start and end dates for section 55924: 6/10-7/25

BIOL 100 GENERAL PRINCIPLES OF BIOLOGY

Start and end dates for above BIOL 100 sections: 6/10-8/1

ACTG 100 ACCOUNTING PROCEDURES (AA, CSU)

Evening Course
51503 ACTG 100 26 TTTH 6:00-10:10 14-195 Dorsett 3.0
Start and end dates for section 51503: 6/10-8/18

Online Courses
54139 ACTG 100 OLH By Arr 3.0 Hrs/Wk ONLN Dorsett 3.0
54140 ACTG 100 ONH By Arr 3.0 Hrs/Wk ONLN Dorsett 3.0
Start and end dates for above ACTG 100 sections: 6/10-8/18

ACTG 131 MANAGERIAL ACCOUNTING (AA, CSU, UC) (C-ID ACC 110)

Evening Course
55504 ACTG 131 OLH By Arr 6.0 Hrs/Wk ONLN Hankamp 4.0
Start and end dates for section 55504: 6/10-8/18

Online Courses
55505 ACTG 131 OLH By Arr 6.0 Hrs/Wk ONLN Li 4.0
55506 ACTG 131 OLH By Arr 6.0 Hrs/Wk ONLN Heath 4.0
55507 ACTG 131 OLH By Arr 6.0 Hrs/Wk ONLN Heath 4.0
Start and end dates for above ACTG 131 sections: 6/10-8/18

ACTG 144 QUICKBOOKS: SET-UP AND SERVICE BUSINESS (AA, CSU)

Online Course
51700 ACTG 144 OLH By Arr 3.0 Hrs/Wk ONLN Dorsett 3.0
Start and end dates for section 51700: 6/10-8/18

Online Courses
51701 ACTG 144 OLH By Arr 3.0 Hrs/Wk ONLN Dorsett 3.0
Start and end dates for section 51701: 6/10-8/18

ACTG 145 QUICKBOOKS: PAYROLL AND MERCHANDISING BUSINESS (AA, CSU)

Online Course
51792 ACTG 145 OLH By Arr 3.0 Hrs/Wk ONLN Dorsett 3.0
Start and end dates for section 51792: 6/10-8/18

ANGL 100 AMERICAN SIGN LANGUAGE I (AA, CSU, UC)

Start and end dates for section 53310: 6/10-6/19

ART 100 INTRODUCTION TO THE LIFE SCIENCES (AA, CSU, UC)

Evening Course
53204 BIOL 100 24 MTWTh 5:30-9:00 36-207 Woods 3.0
Start and end dates for section 53204: 6/10-8/24

Online Course
53190 BIOL 100 OLH By Arr 6.0 Hrs/Wk ONLN Hankamp 3.0
53191 BIOL 100 ONH By Arr 6.0 Hrs/Wk ONLN Hankamp 3.0
53192 BIOL 100 ONH By Arr 6.0 Hrs/Wk ONLN Martin 3.0
Start and end dates for above BIOL 100 sections: 6/10-8/18

BIOG 101 BIOLOGICAL SYSTEMS (AA, CSU, UC)

Start and end dates for above BIOL 100 sections: 6/10-8/18

BIOG 101 GENERAL PRINCIPLES OF BIOLOGY (AA, CSU, UC)

A $3.00 materials fee is payable upon registration.
50507 BIOL 101 A6 MTWTh 10:40-12:45 36-212 Gearhart 4.0
51747 BIOL 101 B6 MTWTh 10:40-12:45 36-200 Hankamp 4.0
Start and end dates for above BIOL 101 sections: 6/10-8/18

BIOG 130 HUMAN BIOLOGY (AA, CSU, UC)

Start and end dates for above BIOL 101 sections: 6/10-8/18

SMCCCD Public Safety is here for YOU!

Our mission is to keep you safe and to provide you with services you may need. Here are a few actions you can take to be prepared:

Sign up for AlertU
AlertU is the District’s emergency notification system that will text you with information and directions in the event of an emergency.
smccd.edu/alertu

Contact us 24 hours. We’re here to help!
If you have an emergency and need the police or fire department, call 911

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The CSM Catalog is your reference document for detailed degree, course or college information. Please visit collegeofsanmateo.edu/catalog to view or download the CSM Catalog.
BIOI 250 HUMAN ANATOMY (AA, CU, UC) (C-ID BIOI 110B)
Start and end dates for above CHEM 210 sections: 6/10-8/1
Start and end dates for section 55280: 6/10-8/1
Start and end dates for above CHEM 192 sections: 6/10-8/1
Start and end dates for section 55503: 6/10-7/18
Start and end dates for section 52261: 6/10-8/3
Start and end dates for above BIOL 310 sections: 6/10-8/1
Start and end dates for section 55533: 6/10-8/13
Start and end dates for section 53157: 7/1-7/18
Start and end dates for section 51570: 6/10-6/27
Start and end dates for section 55697: 6/10-7/20
Start and end dates for section 54623: 6/10-8/3
Start and end dates for section 55554: 6/11-8/1
Start and end dates for section 54907: 6/10-8/3
Start and end dates for section 54787: 6/10-8/3
Start and end dates for section 55415: 6/10-8/3
Start and end dates for section 54639: 6/10-8/3
Start and end dates for section 54636: 6/10-8/3
Start and end dates for section 54632: 6/10-8/3
Start and end dates for section 54634: 6/10-8/3
Start and end dates for section 54633: 6/10-8/3
Start and end dates for section 50574: 6/10-8/1
Start and end dates for above COMM 130 sections: 6/10-7/18
Start and end dates for section 51543: 6/10-8/1
Start and end dates for section 55260: 6/10-7/18
Start and end dates for section 55329: 6/10-7/18
Start and end dates for section 55371: 7/1-7/18
Start and end dates for section 55372: 7/1-7/18
Chemistry
CHEM 192 ELEMENTARY CHEMISTRY (AA, CU, UC*)
化学品的详细信息可参考collegeofsanmateo.edu/webschedule
也请注意Chem 194A或194B的课程安排
数字媒体
DGME 102 MEDIA LAW AND ETHICS (AA, CU, UC)
DGME 104 DIGITAL MEDIA CAREER PATHWAYS (AA, CU, UC)
DGME 110 PHOTOSHOP FUNDAMENTALS (AA, CU, UC)
DGME 167 WEB DESIGN I (AA, CU, UC)
商科
ECON 101 PRINCIPLES OF MACROECONOMICS (AA, CU, UC) (C-ID ECON 202)
ECON 102 PRINCIPLES OF MICROECONOMICS (AA, CU, UC) (C-ID ECON 201)
ENGLISH AND LITERATURE

ENGLISH COURSE SEQUENCE

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ENGL 100 COMPOSITION AND READING (AA, CSU, UC) (C-ID ENGL 100)

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<td>50618 ENGL 100B MTWTh 8:10-10:10 16-240 Reynolds 3.0</td>
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<tr>
<td>50617 ENGL 100C MTWTh 8:10-10:10 16-240 Kitamura 3.0</td>
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ENGL 100 COMPOSITION, LITERATURE, AND CRITICAL THINKING (AA, CSU, UC) (C-ID ENGL 110)

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<td>53177 ENGL 110A MTWTh 8:10-10:10 16-240 Anderson 3.0</td>
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<td>54406 ENGL 110B MTWTh 8:10-10:10 16-240 Brennan 3.0</td>
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ENGL 105 INTENSIVE COMPOSITION AND READING (AA, CSU, UC) (C-ID ENGL 105)

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ENGLISH AS A SECOND LANGUAGE

ESL COURSE SEQUENCE (English as a Second Language)

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<th>Listening &amp; Speaking</th>
<th>Reading &amp; Vocabulary</th>
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<td>ESL 805</td>
<td>ESL 803</td>
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<td>ESL 804</td>
<td>ESL 806</td>
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<td>ESL 807</td>
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ENGL 400 COMPOSITION FOR NON-NATIVE SPEAKERS

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<td>55319 ESL 400A MTWTh 10:40-12:40 16-240 Martin 5.0</td>
<td>ENGLISH 400A</td>
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<td>50810 ESL 400B MTWTh 9:10-11:10 16-240 Lawrence 3.0</td>
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ESL 849 LISTENING AND SPEAKING WORKSHOP

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<tr>
<td>55379 ESL 849A BY AR By AR 4.5 HRS/WK 18-104 Schul 0.5</td>
<td>ENGLISH 849A</td>
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ESL 895 INDIVIDUALIZED READING IMPROVEMENT FOR NON-NATIVE SPEAKERS

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ESL 907 INDEPENDENT WRITING STUDY - INTERMEDIATE ESL

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ESL 908 INDEPENDENT WRITING STUDY - ADVANCED ESL

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<tr>
<td>55316 ESL 908A BY AR By AR 4.5 HRS/WK 18-104 Schul 0.5</td>
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ETHNIC STUDIES

ETHN 101 LATIN AMERICAN AND INDIGENOUS PEOPLES HISTORY AND CULTURE (AA, CSU, UC)

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<td>55158 ETHN 101 B6 MTWTh 1:10-3:15 14-104 Ramirez 3.0</td>
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<td>53291 ETHN 101 OLH BY AR By AR 6.0 HRS/WK 18-104 Jakaitis 3.0</td>
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ETHNIC TECHNOLOGY

HIST 201 UNITED STATES HISTORY I (AA, CSU, UC) (C-ID HIST 190)

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<tr>
<td>55354 HIST 201 A6 TTh 9:10-12:10 16-230 Irwin 3.0</td>
<td>HISTORICAL 201A</td>
<td>Irwin</td>
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<td>TTh 9:10-12:10 16-230</td>
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<td>55349 HIST 201 B6 MTWTh 8:10-11:15 16-230 Maroubi 3.0</td>
<td>HISTORICAL 201B</td>
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ENGLISH 288 AFRICAN-AMERICAN CINEMA (AA, CSU, UC)

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<td>55188 ENGL 288A MTWTh 8:10-10:15 16-240 Gaines 3.0</td>
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FILM

FILM 100 INTRODUCTION TO FILM (AA, CSU, UC)

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<td>55357 FILM 100 ODH BY AR By AR 6.0 HRS/WK ONLINE Jakaitis 3.0</td>
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FIRE TECHNOLOGY

FIRE 878 EMERGENCY MEDICAL TECHNOLOGY: BASIC - REFRESHER (AA)

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<td>55333 FIRE 878A BY AR By AR 20.0 HRS/WK FSTA* Fisher 3.0</td>
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HEALTH SCIENCE

HSCI 100 GENERAL HEALTH SCIENCE (AA, CSU, UC)

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HISTORY

HIST 201 UNITED STATES HISTORY I (AA, CSU, UC) (C-ID HIST 190)

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<tr>
<td>55354 HIST 201 A6 TTh 9:10-12:10 16-230 Irwin 3.0</td>
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MATH 110 ELEMENTARY ALGEBRA
MATH 120 INTERMEDIATE ALGEBRA (AA)
MATH 145 LIBERAL ARTS MATHEMATICS (AA, CSU, UC)
MATH 150 PATH TO STATISTICS (AA)
MATH 200 ELEMENTARY PROBABILITY AND STATISTICS (AA, CSU, UC) (C-ID MATH 110)
MATH 210 ELEMENTARY PROBABILITY AND STATISTICS (AA, CSU, UC) (C-ID MATH 110)
MATH 220 MUSIC LISTENING AND ENJOYMENT (AA, CSU, UC) (C-ID MUS 100)
MATH 222 PRECALCULUS (AA, CSU, UC) (C-ID MATH 155)
MATH 225 PATH TO CALCULUS (AA, CSU, UC)
MATH 226 APPLIED CALCULUS I (AA, CSU, UC) (C-ID MATH 140)
MATH 231 CALCULUS WITH ANALYTIC GEOMETRY I (AA, CSU, UC) (C-ID MATH 210)
MATH 232 CALCULUS WITH ANALYTIC GEOMETRY II (AA, CSU, UC) (C-ID MATH 220)
MATH 233 CALCULUS WITH ANALYTIC GEOMETRY III (AA, CSU, UC) (C-ID MATH 230)
MATH 250 LINEAR ALGEBRA (AA, CSU, UC) (C-ID MATH 250)
MATH 252 CALCULUS WITH ANALYTIC GEOMETRY I (AA, CSU, UC) (C-ID MATH 210)
MATH 252 CALCULUS WITH ANALYTIC GEOMETRY II (AA, CSU, UC) (C-ID MATH 220)
MATH 252 CALCULUS WITH ANALYTIC GEOMETRY III (AA, CSU, UC) (C-ID MATH 230)
MATH 253 CALCULUS WITH ANALYTIC GEOMETRY III (AA, CSU, UC) (C-ID MATH 230)
MATH 254 CALCULUS WITH ANALYTIC GEOMETRY IV (AA, CSU, UC) (C-ID MATH 240)
MATH 255 CALCULUS WITH ANALYTIC GEOMETRY IV (AA, CSU, UC) (C-ID MATH 240)
MATH 270 LINEAR ALGEBRA (AA, CSU, UC) (C-ID MATH 250)
MUS. 100 FUNDAMENTALS OF MUSIC (AA, CSU, UC) (C-ID MUS 110)
NURS 600 BASIC MEDICATION DOSAGE CALCULATIONS FOR NURSES (AA, CSU)
NURS 615 PHARMACOLOGY FOR NURSES: PRACTICAL APPLICATIONS (AA, CSU)
NURS 620 BRIDGE COURSE FOR ADVANCED ENTRY STUDENTS (AA, CSU)

The CSM Catalog is your reference document for detailed degree, course or college information. Please visit collegeofsanmateo.edu/catalog to view or download the CSM Catalog.
PHIL 100 INTRODUCTION TO PHILOSOPHY (AA, CSU, UC) (C-ID PHIL 100)
50709 PHIL 100 A6 MTWTh 8:10-10:15 14-213 Noon 3.0
Start and end dates for section 50709: 6/10-7/18

PHIL 244 INTRODUCTION TO ETHICS: CONTEMPORARY SOCIAL AND MORAL ISSUES (AA, CSU, UC) (C-ID PHIL 120)
55264 PHIL 244 OLH By Arr 6.9 Hrs/Wk ONLN Ball 3.0
Start and end dates for section 55264: 6/10-7/18

PHYS 250 PHYSICS WITH CALCULUS I (AA, CSU, UC) (C-ID PHYS 205), (C-ID PHYS 200S=PHYS 250 & 260 & 270)
50713 PHYS 250 AX MTWTh 9:45-11:10 36-109 Janatpour 4.0
Start and end dates for section 50713: 6/10-8/1

PHYS 250A AB MTWTh 10:40-12:45 14-213 Noon 3.0
Start and end dates for section 55264: 6/10-7/18

PHYS 210 GENERAL PHYSICS I (AA, CSU, UC) (C-ID PHYS 105), (C-ID PHYS 100S=PHYS 210 & PHYS 220)
50707 PHYS 210 B6 MTWTh 11:20-12:45 14-104 Sushko 3.0
Start and end dates for section 50707: 6/10-8/1

PHYS 210 AMERICAN POLITICS (AA, CSU, UC)
55707 PHYS 210 DE MTWTh 8:10-10:15 14-213 Noon 3.0
Start and end dates for section 55707: 6/10-7/18

PHYS 210 D6 MTWTh 8:10-10:15 14-213 Noon 3.0
Start and end dates for section 55707: 6/10-7/18

PSYC 100 INTRODUCTION TO SOCIOLOGY (AA, CSU, UC) (C-ID SOCI 110)
50730 PSYC 100 A6 MTWTh 10:40-12:45 10-192 Clifford 3.0
Start and end dates for section 50730: 6/10-7/18

PSYC 100 AB MTWTh 11:20-12:45 10-192 Clifford 3.0
Start and end dates for section 50730: 6/10-7/18

PSYC 100 D6 MTWTh 1:10-3:15 10-192 Mathur 3.0
Start and end dates for section 55389: 6/10-7/18

PSYC 100 J8H TTh 5:30-8:50 Patton 3.0
Start and end dates for above SOCI 100 sections: 6/10-7/18

PSYC 100 ELEMENTARY SPANISH (AA, CSU, UC) (C-ID SPAN 110)
55271 SPAN 110 A8 MTWTh 10:40-1:10 16-106 Domani 5.0
Start and end dates for section 55271: 6/10-8/1

PSYC 300 SOCIAL PSYCHOLOGY (AA, CSU, UC) (C-ID PSY 170)
55338 PSYC 300 A7 TTh 1:10-4:50 10-192 Patton 3.0
Start and end dates for section 55338: 6/10-7/18

PSYC 410 ABNORMAL PSYCHOLOGY (AA, CSU, UC) (C-ID PSY 170)
55719 PSYC 410 J7 TTh 6:00-9:50 Patton 3.0
Start and end dates for section 55719: 6/10-7/18

PSYC 410 D6 MTWTh 8:10-10:15 14-213 Noon 3.0
Start and end dates for section 55719: 6/10-7/18

POLITICAL SCIENCE
PLSC 200 NATIONAL, STATE AND LOCAL GOVERNMENTS (AA, CSU, UC) (C-ID POLS 110)
55570 PLSC 200 AB MTWTh 10:40-12:45 14-213 Noon 3.0
Start and end dates for section 55570: 6/10-7/18

PLSC 210 AMERICAN POLITICS (AA, CSU, UC)
55702 PLSC 210 DE MTWTh 8:10-10:15 14-213 Noon 3.0
Start and end dates for section 55702: 6/10-7/18

PLSC 210 OLH By Arr 6.9 Hrs/Wk ONLN Ball 3.0
Start and end dates for section 55264: 6/10-7/18

PLSC 200 D6 MTWTh 8:10-10:15 14-213 Noon 3.0
Start and end dates for section 55264: 6/10-7/18

PLSC 200 OLH By Arr 6.9 Hrs/Wk ONLN Ball 3.0
Start and end dates for section 55264: 6/10-7/18

PSYC 100 DEVELOPMENTAL PSYCHOLOGY (AA, CSU, UC) (C-ID PSY 120)
55386 PSYC 120 MTWTh 8:10-10:15 14-213 Noon 3.0
Start and end dates for section 55386: 6/10-7/18

PSYC 120 OLH By Arr 6.9 Hrs/Wk ONLN Ball 3.0
Start and end dates for section 55386: 6/10-7/18

PHYSICS
PHYS 210 GENERAL PHYSICS I (AA, CSU, UC) (C-ID PHYS 105), (C-ID PHYS 100S=PHYS 210 & PHYS 220)
50707 PHYS 210 B6 MTWTh 11:20-12:45 14-104 Sushko 4.0
Start and end dates for section 50707: 6/10-8/1

PHYS 250 PHYSICS WITH CALCULUS I (AA, CSU, UC) (C-ID PHYS 205), (C-ID PHYS 200S=PHYS 250 & 260 & 270)
50713 PHYS 250 AX MTWTh 9:45-11:10 36-109 Janatpour 4.0
Start and end dates for section 50713: 6/10-8/1

PHYS 250 B6 MTWTh 10:45-12:15 36-109 Janatpour 4.0
Start and end dates for section 55710: 6/10-8/1

REAL ESTATE
R.E. 100 REAL ESTATE PRINCIPLES (AA, CSU)
50730 R.E. 100 J8 MTWTh 6:30-9:35 14-213 Noon 3.0
Start and end dates for section 50730: 6/10-7/18

R.E. 100 REAL ESTATE PRACTICE (AA, CSU)
55457 R.E. 100 J8 MTWTh 6:30-9:35 14-213 Noon 3.0
Start and end dates for section 55457: 6/10-7/18

SOCIOLOGY
SOCI 100 INTRODUCTION TO SOCIOLOGY (AA, CSU, UC) (C-ID SOCI 110)
50748 SOCI 100 A8 MTWTh 10:40-12:45 10-192 Maltz 3.0
Start and end dates for above SOCI 100 sections: 6/10-7/18

SPANISH
SPAN 110 ELEMENTARY SPANISH (AA, CSU, UC)
50200 SPAN 110 A8 MTWTh 10:40-1:10 16-106 Domani 5.0
Start and end dates for section 50200: 6/10-8/1

SMCCCD Public Safety is here for YOU! Your mission is to keep you safe and to provide you with services you may need. Here are a few actions you can take to be prepared:

Sign up for AlertU
AlertU is the District’s emergency notification system that will text you with information and directions in the event of an emergency.
smccd.edu/alertu

Add us to your contacts
You may never need it, but, if you do, you’ll have help at your fingertips!
(650) 738-7000

Contact us 24 hours. We’re here to help!

If you have an emergency and need the police or fire department, call 911
650.378.7275 | Building 1, First Floor | collegeofsanmateo.edu/sparkpoint

SparkPoint brings together the most effective nonprofit and government partners to help clients build assets, grow income and manage debt. SparkPoint clients work with a coach who helps create a step-by-step plan to set and achieve personal financial goals. Because change does not happen overnight, SparkPoint commits to working with clients for up to three years. SparkPoint Centers help families move towards financial prosperity.

Services are now available to CSM students and the Greater San Mateo community, call 650.574.7275 to schedule your free appointment today!
Fees

Class registration will not be allowed if there is any outstanding balance due and students will be dropped from classes for non-payment of fees. Upon registering for classes, all payment deadline information will be sent immediately to the student’s smccd.edu email account. For more important information, visit collegeofsanmateo.edu/fees.

Student enrollment fees are set by California’s legislature and governor and are subject to change at any time. It is possible that your fees may be adjusted at a future date. All student records are automatically held until all outstanding debts to the District colleges have been cleared. Unpaid bills may be sent to collection.

Students who are classified as California residents as defined in the California Education Code will be charged an enrollment fee, a health services fee and a student representation fee. An optional student body fee will also be assessed. In accordance with California law, the enrollment fees may be waived for California residents who demonstrate financial need and qualify for a California College Promise Grant (CCPG). Contact the College Financial Aid Office for additional information.

Students who are classified as nonresidents will be charged a tuition fee in addition to the enrollment fee, health services fee and student representation fee. International Students (F-1 Visa) are subject to a health insurance requirement and are charged tuition and capital outlay fees in addition to enrollment fees. Contact the International Education Program for details.

The student representation fee was established by student election to support student advocacy before local, state and federal offices and agencies.

In addition, students will be required to purchase textbooks and miscellaneous supplies, as well as tools and technical supplies for certain programs. In some courses students will also be required to pay a non-refundable instructional materials charge. Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.

If you need assistance in paying your fees, you are encouraged to:

- Enroll in an inexpensive payment plan via WebbSMART.
- Pay for financial aid (www.fafsa.gov) at least five business days prior to registering for your classes.
- Complete the California College Promise Grant (CCPG) Fee Waiver via WebbSMART.

If you still need financial assistance after exhausting all options listed above, please contact the Vice President of Student Services at cmvpsss@smccd.edu.

AB 540 Students

Under Assembly Bill 540 (AB540), you may be exempt from paying nonresident tuition. Students who have attended a California high school for three years and received a California high school diploma or its equivalent, such as a GED or passed the high school proficiency exam, are exempt from paying nonresident tuition. See page 4 for more information.

Credit and Refund Policy

Enrollment Fee, Nonresident Tuition Fee, Health Services Fee and Parking Fee

Students who officially withdraw from all courses, or reduce their program prior to the first class day, or by the course deadline date will receive credit toward future fees for the full amount of all fees paid for those classes. To view deadline date, check course in WebbSMART.

A $10 processing fee (plus an additional $50 processing fee for nonresident tuition) will be retained by the College if a refund is issued to a student withdrawing from all classes. For all courses dropped after the deadline, these fees are not refundable unless an action of the College (e.g. class cancellation) prevents a student from attending class. Parking permit fees are not refundable.

Student Body Fee and Student Representation Fee

Students enrolling during the normal registration period in semester-long classes may request a waiver or a refund of the Student Body Fee and/or the Student Representation Fee through the last day to drop semester-long classes (see Important Dates on page 2). Students enrolling after the end of this deadline may request a waiver or a refund of these fees within one (1) week of completing registration. Students enrolled only in short courses have until the first class session to request a waiver or refund of these fees. Students requesting a waiver or a refund of the Student Body Fee and/or the Student Representation Fee must do so in person at the Center for Student Life and Leadership Development in Building 12, Room 211.

Variable Unit Courses

No enrollment fee or nonresident tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

Important:

1. Credit balances remain on student accounts for a maximum of five (5) years.
2. A student may either choose to maintain a credit balance on account or contact the Cashier’s Office (Building 10, Room 350, 650-574-6342) to arrange for a refund.
3. Refunds are NOT issued automatically and are subject to a $10 processing fee if the student withdraws from all classes. Refunds of nonresident tuition are subject to an additional $50 processing fee.
4. Fees paid by personal check require 30 days for bank clearance before refunds can be processed.
5. To be eligible for a credit or refund, a student must officially withdraw from a course within the stated deadline. To view deadline date, check course in WebbSMART. A withdrawal initiated by an instructor may NOT result in a credit or refund.
6. Fees will be credited or refunded without a processing charge if an action of the College (e.g. class cancellation) prevents a student from attending.
7. Student records, including transcripts, are withheld until all debts to the District colleges have been cleared.

Fee Type | Amount | Required of
--- | --- | ---
Enrollment Fee | $46 per unit | All students except high school students enrolling for less than 15 units through the Concurrent Enrollment Program or Middle College High School Program.
Health Services Fee* | $10 Summer | All students except those enrolled only in off-campus classes, Saturday classes, Distance Education courses, or the Concurrent Enrollment Program.
Student Representation Fee** | $1 | All students except High School students enrolled in the Concurrent Enrollment Program or Middle College High School.
Nonresident Tuition Fee | $273 per unit (plus $46 per unit Enrollment Fee) | Nonresidents of California who are residents of other states.
Nonresident Student Capital Outlay Fee | $8 per unit | Nonresidents of California who are residents of other states.
International Application Fee | $50 | For fall and spring semesters only.
International Student Tuition Fee | $273 per unit (plus $46 per unit Enrollment Fee) | International students.
International Student Capital Outlay Fee | $8 per unit | International students.
International Student (F-1 Visa) Health Insurance | $94 Fall or Spring | All F-1 Visa international students.
Student Body Fee*** | $15 Fall | Students who purchase a photo ID student body card receive discounts throughout the year and also support student-sponsored activities and programs. The Student Body Fee is automatically assessed as part of your total fees. If you choose not to pay this fee, please visit the Center for Student Life and Leadership Development, Building 12, Room 211, before last day to drop with eligibility for credit and refund deadline. See Important Dates on page 3.
Parking Fee*** | | For persons who park motor vehicles on campus. Daily permits may be purchased for $3 from ticket dispensers in designated areas. The parking fee is optional and not transferable to other students. CCPG parking permits are for low income students who demonstrate financial need under federal or state standards. For additional information including lost or stolen permits, please see Parking Regulations on page 23.
Audit Fee | $15 per unit (students enrolling in a variable unit course must pay for maximum units) | Students enrolled in 10 or more units for credit can audit up to three additional units free of charge - See Auditing policy in the CSU Catalog.
Inclusive Digital Access Fee | Varies by course | Students enrolled in courses for which instructional materials are needed. Check course information in class listings or WebbSCHEDULE. Non-refundable.
Duplicate Diploma Fee | $20 | Students requesting a transcript of their academic record at College of San Mateo, Cañada College and/or Skyline College (The first two transcripts ever requested are free. Rush processing will incur fee.)

Fees & Refunds

Credit and Refund Policy

Important:

1. Credit balances remain on student accounts for a maximum of five (5) years.
2. A student may either choose to maintain a credit balance on account or contact the Cashier’s Office (Building 10, Room 350, 650-574-6342) to arrange for a refund.
3. Refunds are NOT issued automatically and are subject to a $10 processing fee if the student withdraws from all classes. Refunds of nonresident tuition are subject to an additional $50 processing fee.
4. Fees paid by personal check require 30 days for bank clearance before refunds can be processed.
5. To be eligible for a credit or refund, a student must officially withdraw from a course within the stated deadline. To view deadline date, check course in WebbSMART. A withdrawal initiated by an instructor may NOT result in a credit or refund.
6. Fees will be credited or refunded without a processing charge if an action of the College (e.g. class cancellation) prevents a student from attending.
7. Student records, including transcripts, are withheld until all debts to the District colleges have been cleared.
College Catalog & Policies

The College of San Mateo Catalog contains detailed course descriptions, suggested programs of study, a list of transferable courses, degree and certificate requirements, and general college information. There are also a number of college policies that are important for students to know. These include, but are not limited to:

- Course Repetition
- Crime Awareness/Student Right To Know
- Dismissal/Reinstatement
- Drug-Free Campus
- Gaznulf Employment
- Guidelines for Addressing Cheating and Plagiarism
- Nondiscrimination
- Privacy Rights
- Probation
- Revision of Regulations
- Sexual Assault
- Sexual Harassment (Title IX)
- Smoking
- Student Conduct and Disciplinary Actions
- Student Grievances and Appeals
- Student Rights and Responsibilities
- Student Success and Support Programs
- Time, Place and Manner of Speech
- Video Surveillance

For more information about all the items listed above, please view the CSM Catalog online at collegeofsanmateo.edu/catalog.

Wellness Center (continued from page 1)

“We serve College of San Mateo students,” said Emily Barrick, director of the Wellness Center. “Additionally, our new SparkPoint Center serves CSM students and community members with free financial coaching, public benefits enrollment, and access to our on-campus food pantry.”

Second Harvest donates 3,000 pounds of food to the SparkPoint Center every week, and clients can pick up free groceries for themselves and their families via its food pantry on a weekly basis. “The demand for our food pantry has increased dramatically,” Barrick said. “After SparkPoint opened this fall, we went from serving 100 individuals a month to serving 400.”

This fall, the CSM Bookstore and SparkPoint teamed up to offer a subsidized food program called Grab & Go. The meals cost $4.25 and include a sandwich, a bottled water and fruit. It began in September 2018 and the program is already serving more than 500 meals per month.

SparkPoint also offers free financial coaching on topics like budgeting and credit. They can help clients set up a bank account and determine eligibility for public assistance programs such as CalFresh, Medi-Cal and others. In one popular SparkPoint program, Bulldog Dollars, students are incentivized with the chance to earn up to $200 with the completion of seven positive financial behaviors.

Wellness Center facilities, including the Student Health Services Clinic, Personal Counseling & SparkPoint Centers, and on-campus food pantry, are located on the first floor of Building 1 on the CSM campus. To access any of the Wellness Center services, students and community members can check in at the front desk in room 147. Hours vary among the different services but are generally Monday–Friday from 8:30 a.m. to 5 p.m.

Study Abroad in Florence Next Year!
Classes start in Spring 2020
Learn more: smccd.edu/studyabroad/programs

Support Services & Special Programs

CSM offers a variety of student services to assist you in reaching your educational goals. These programs include:

- Admissions & Records
- Assessment Services
- CalWORKs
- Career Services
- Child Development Center
- Counseling Services
- Disability Resource Center
- ESL Center
- Extended Opportunity Programs & Services (EOPS)
- Financial Aid
- Health Services
- High School Enrollment Programs
- Honors Project
- International Education Program
- Learning Center
- MANA
- Math Resource Center
- Middle College
- Multicultural & DREAM Center
- OnTRAC Scholars
- Priority Enrollment Program (PEP)
- Personal Counseling & Wellness Services
- Project Change
- Promise Scholars Program
- Puente Project
- Scholarships
- SparkPoint
- Student Life
- Transfer Services
- Umoja Program
- Veterans Services
- Writing Center

For specific information about each of these programs, their locations and hours of operation, please visit collegeofsanmateo.edu/studentservices. The CSM Catalog is available online and provides detailed information about each of these programs.

Bookstore

Books and supplies may be purchased at the College of San Mateo Bookstore (College Center, Building 10, Second Floor, 574-6367). To purchase and find information regarding course textbooks and business hours, go to collegeofsanmateo.edu/bookstore.

Take a Tour

College of San Mateo invites prospective students and interested individuals to tour our campus!

Whether you’re new to the area, a high school student, a returning student, or if you would just like more information about CSM, we’re excited to show you what we have to offer.

Sign up for a tour now!

collegeofsanmateo.edu/tours
For some high school students, college can’t come quickly enough. They may want to get a head start on college credits or be looking for the added challenge of college-level work. It may be surprising to learn that you don’t have to graduate from high school to go to college. Yet more than 400 San Mateo County high schoolers are doing just that – earning college credits and a high school diploma at the same time.

“Dual enrollment in high school allows students access and engagement in courses they might not otherwise be able to take during their high school career,” according to Tiffany Zammit, CSM’s director of high school transition and dual enrollment. “It can greatly support their academic trajectory.”

High school students can get special permission from their school to take a class in many programs such as business, computer science, dance, or music. The student should be ready for the workload—college credits in the high school setting are just that – earning college credits and a high school diploma at the same time.

In order to bring this opportunity to more students, CSM has begun offering courses at several high schools in San Mateo County. Students can now choose from courses such as Business 100, Accounting 100, and Criminal Justice 100. CSM faculty teach the courses.