Make summer work for you!

Whether you are home from college for the summer or a high school student, you can accelerate your college education by taking a summer class at CSM.

College of San Mateo’s summer session provides you the opportunity to get ahead on lower-division graduation requirements. If you attend a CSU or a UC campus you can verify equivalency of a CSM course with a specific course at your college by visiting www.assist.org. If you attend an out-of-state or private institution, check with your college first to verify that it will accept the CSM course you intend to take.

If you’re a high school student preparing for college in the fall, summer session provides you a chance to get a ‘head start’ on your college education. We offer a full range of courses this summer which can be found in this schedule.

We encourage you to enroll at CSM and make this summer work for you.

Visit collegeofsanmateo.edu/enroll to get started now!

Accuracy Statement
College of San Mateo and the San Mateo County Community College District have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other information contained herein, are subject to change without notice by the administration of College of San Mateo for reasons related to student enrollment or level of financial support, or for any other reason, at the discretion of the College. The College and the District further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures, in conformance with applicable laws.

Use of Photography
College of San Mateo, a non-profit California Community College, reserves the right to take and use photographs, video and electronic images of students and visitors taken on college property and at college-sponsored events for marketing and promotional purposes. Objection must be made in writing to the Community Relations & Marketing Office.

This publication is produced by CSM’s Community Relations and Marketing Department. It is available upon request in an alternate format by calling College of San Mateo’s Disability Resource Center at (650) 574-6438.
Student Success Story: Corey Kreidler

Cal Poly San Luis Obispo, B.S. degree, Environmental Engineering

When Corey Kreidler first arrived at CSM, what he looked forward to most was to take classes in subjects that were not offered at his high school. A graduate of Half Moon Bay High School, Corey had earned a high grade point average, but as with so many college freshmen, he was uncertain about a major. “I wanted to take the right path so I decided to attend CSM. I had time to learn about different subjects without the pressure of focusing on a major right away.”

Among the classes Corey took were psychology, business and engineering. It was a conversation he had with his engineering professor, Laura Demsetz, that put him on track to become an engineering major. She also reinforced the importance of learning about other subjects that would enhance his engineering education. In preparation for his major, Corey was required to take science and math each semester, but he was also able to take a variety of humanities and social science courses which he believes made him a well-rounded student.

“CSM was like a launching pad for me. Since I wasn’t ready out of high school to move from home and attend a university, CSM gave me the flexibility to figure out what I wanted to do and where I wanted to transfer.”

CSM student veterans now have a place to call their own. Earlier this year, the college officially opened its new Veterans Resource and Opportunity Center (VROC) with a ribbon-cutting ceremony and open house. The program included remarks by college and district officials, a student veteran and a representative of Congresswoman Jackie Speier’s Office; it also featured a color guard unit and musical selections by a group of CSM voice students. The VROC provides a Zen room, lounge, office space and several study areas with computers. The celebration was by all accounts a big success. It was very well-attended by members of the college community and many representatives from veterans groups throughout San Mateo County.

Support CSM

Your opportunity to participate: collegeofsanmateo.edu/supportcsm
Welcome to College of San Mateo! Our 2012 summer session offers a great opportunity for you to stay on track with your educational goals. You can take courses to accelerate degree or certificate completion, acquire skills that apply directly to the workplace, or pursue four-year transfer goals. If you are a new student and you plan to attend CSM this fall, you may want to consider taking a summer session course to get a head start on your education and to become acquainted with our college.

For those of you who are home from a university for the summer, you can use CSM as an opportunity to get ahead on lower-division graduation requirements. The vast majority of our courses are equivalent to freshman and sophomore courses at most universities. In fact, if you attend a CSU or a UC campus there is a useful tool that will allow you to verify the equivalency of a CSM course with a specific course at your college. You can find this tool at the following website: www.assist.org. These equivalencies are maintained through formal agreements between CSM and your college and they are guaranteed. If you attend an out-of-state or private institution, check with your college first to verify that it will accept the CSM course you intend to take.

I am sure that you have read about the impact of the state budget on higher education. At CSM we have been able to avoid large cuts to the classroom due to the generosity of the voters of San Mateo County, who passed a parcel tax in 2010. As a result, we are offering a full range of courses this summer.

I hope that you are able to come to CSM to take advantage of all that we have to offer.

Michael Claire
CSM President

Student Success (continued from inner front cover)

According to Corey, one of the major benefits of attending CSM was the quality of the faculty and staff. "I had classes taught by many excellent faculty members, and outside the classroom, the faculty and staff were very approachable and always willing to help me."

In addition to the academic foundation he received during his two years at CSM, Corey picked up some additional skills beyond classroom learning. By participating in the college's service learning program, CSM Connects, he found a way to create balance within his rigorous academic schedule. He gained experience in working as a member of a team and communicating effectively with a diverse group of people. Through his service learning projects, Corey was presented with activities that fostered more right-brain, "big picture" thinking. These were skills that he would find helpful as an engineering major and in his career.

Following two years at CSM, Corey transferred to Cal Poly San Luis Obispo as an engineering major. While at Cal Poly, Corey began to focus on environmental issues and chose to study environmental engineering. As a result, he participated in a student organization that promoted sustainability; this led to his coordinating the first annual Cal Poly Green Career Fair, now a major event at the University, where student organization that promoted sustainability; this led to his coordinating the first annual Cal Poly Green Career Fair, now a major event at the University, where

Harvard Forest (continued from outer front cover)

another local community college, Yee visited CSM and found that she liked the "look and feel" of CSM and its science department. "CSM seemed to offer a lot of resources for science students, and I wanted to take full advantage of that." After transferring to CSM in spring 2010, she honed in on the field of botany. "Botany was my first college-level science class, and it really sparked an interest with me. It's what made me look into majors such as environmental science and ecology."

As a CSM student, Yee met with Modesta Garcia who helped Yee to develop an educational plan in the natural sciences. During that meeting, Garcia, a Harvard graduate, suggested that Yee apply to the Harvard Forest program, a department of Harvard University. The Harvard Forest Summer Research Program in Ecology provides opportunities for college students to participate in 11 weeks of mentored and fully-funded summer research at a site located on 5,000 acres of land in Petersham, Massachusetts. Not knowing the competition that she was up against, Yee followed through with the application process. When she received the call from Harvard Forest that she was being considered for the program, she was thrilled. Following two phone interviews, Yee received wonderful news that she had captured one of the coveted 31 Harvard Forest program slots.

As Yee prepared for the program, her initial task was to select a research project. "I focused my study on understanding the growth patterns of red maples. I found red maples to be particularly interesting to study for its characteristics of being able to grow on a wide variety of conditions set it apart from other species." Yee explained. Upon arrival at Harvard Forest, Yee was paired with a faculty mentor with whom she collaborated on her research over the course of the summer. In addition to their research work, Yee and her fellow student research assistants were able to participate in a variety of extra-curricular activities in and around the greater Boston area.

The program concluded with a two-day symposium in which each student presented his or her research and experiences of the summer. In what was Yee's first public scientific presentation, she shared her findings with an imposing audience that included professors, scientists and researchers. "I loved working outdoors in the forest. It was an intense learning experience; I made great friends and had a great mentor," says Yee.

As a result of the Harvard Forest experience, Yee finds that she has an expanded number of opportunities for studying the natural sciences. "I have decided to step into my research work, Yee and her fellow student research assistants included professors, scientists and researchers. "I loved working outdoors in the forest. It was an intense learning experience; I made great friends and had a great mentor," says Yee.

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About College of San Mateo

College of San Mateo is located at the northern corridor of Silicon Valley and situated on a beautiful 153-acre site in the San Mateo hills that provides a panoramic view of San Francisco Bay. Since 1922, CSM has been a gateway to higher education leading to university transfer, career preparation and advancement, and professional and personal development.

The College currently serves approximately 10,000 day, evening and weekend students. CSM students reflect the diversity of the Bay Area and have a range of educational goals. To best serve our students, the curriculum offers a wealth of programs that include traditional, semester-length and short courses in addition to distance learning and online options.

Students can experience a vibrant campus life to complement classroom learning that includes leadership development, student government, more than 20 student clubs and educational and cultural activities. CSM is proud of its championship intercollegiate athletic teams which compete at the highest community college level. Many student-athletes receive scholarships and continue at four-year institutions and numerous CSM athletes have gone on to professional careers.

To ensure student success, CSM offers a comprehensive selection of academic support services. Resources include financial aid and scholarships, counseling, transfer services, tutoring, employment assistance, health services and child care, among many others.

For more information about the college, visit collegeofsanmateo.edu/contactcsm. Take a virtual or campus tour by visiting collegeofsanmateo.edu/explorescm.

Plan Ahead - Pay Ahead

Registration for the Summer and Fall terms begins on Monday, April 30th. You will not be able to register for classes if you have any outstanding balances on your account.

NEW CHANGE IN FEE PAYMENT PROCESS FOR SUMMER AND FALL 2012

On Wednesday, May 16, 2012, students who have any outstanding fee balances will be dropped from summer classes at midnight for non-payment of fees. Students will be dropped on a “rolling” basis every Wednesday at midnight for non-payment fees.

Two weeks prior to the start of the summer and fall semesters, students will be dropped at midnight the following their registration for non-payment of fees.

If you need assistance in paying your fees, you are encouraged to enroll in an inexpensive payment plan via WebSMART, apply for financial aid (www.fafsa.gov) at least five days prior to registering for your classes, or complete the Board of Governors Fee Waiver via WebSMART to prevent being dropped from classes. If you still need financial assistance after exhausting all options listed above, please contact the Vice President of Student Services at cmmppsvs@smccd.edu.

Summer 2012 Important Dates

Pre-registration

- Matriculation activities: Placement Testing, College Orientation, Counseling—see page 5

Monday, April 30 – Friday, May 4

- WebSMART priority registration for Summer and Fall 2012 by appointment—continuing day and evening students
- MW evening
- MW day
- TTh evening
- TTh day

April 30, 2012

- EOPS, DSPS, CAnWorks, Veterans, Foster Youth, current SEPs* required

May 1, 2012

- Athletics, Honors Program Students, Associated Student Government, International Students; current SEPs* required

May 2, 2012

- Continuing Students with current SEPs* by unit value earned, includes Continuing Middle College and Concurrent High School Students with current SEPs*)

May 7, 2012

- All Continuing Students, includes Concurrent High School Students

May 8, 2012

- New Matriculants; includes new Middle College Students who have completed matriculation and Priority Enrollment Program participants

Wednesday, May 9 – Saturday, June 17

- WebSMART registration for Summer and Fall 2012 by appointment—new, former, and continuing students

Wednesday, May 16 IMPORTANT!

- Deadline to pay student fees. If fees are not paid by this date, your class will be dropped. Students will be dropped on a “rolling” basis every Wednesday at midnight for non-payment of summer and fall fees. Two weeks prior to the start of the summer and fall semesters, students will be dropped at midnight the day following their registration for non-payment of fees. Visit collegeofsanmateo.edu/fees for more information.

- Spring 2012 final grades available on WebSMART (collegeofsanmateo.edu/websmart)

- Summer Session begins for both day and evening classes

Friday, June 1

- Summer 2012 important dates.asp

Monday, June 4

- Summer Session begins for both day and evening classes

Monday, June 11

- WebSMART late registration period (collegeofsanmateo.edu/registration/dates.asp)

Wednesday, June 20

- Last day to drop six-week, seven-week, and eight-week MW evening classes with eligibility for partial enrollment fee/nonresident fee refund or credit. For short courses, eligibility for credit or refund is within the first 10% of the class meetings. For exact deadline date, check course in WebSMART: collegeofsanmateo.edu/websmart

Thursday, June 21

- Last day to drop eight-week day and eight-week TTh evening classes with eligibility for partial enrollment fee/nonresident fee refund or credit. For short courses, eligibility for credit or refund is within the first 10% of the class meetings. For exact deadline date, check course in WebSMART: collegeofsanmateo.edu/websmart

Wednesday, June 27

- Six-week classes officially dropped on or before this date will not appear on the student’s record. Short courses and distance education courses officially dropped within the first 30% of the class meetings will not appear on the student’s record. For exact deadline date, check course in WebSMART: collegeofsanmateo.edu/websmart

Monday, July 2

- Seven-week and eight-week MW evening classes officially dropped on or before this date will not appear on the student’s record

Tuesday, July 3

- Eight-week day and eight-week TTh evening classes officially dropped on or before this date will not appear on the student’s record

Wednesday, July 4

- No Classes. Observance of Independence Day Holiday

Friday, July 6

- Deadline to apply for August A, A.S. degree or certificate

Wednesday, July 18

- Last day to withdraw officially from six-week classes with assurance of a “W” grade. For short courses the withdrawal deadline is at 35% of class meetings. For exact deadline date, check course in WebSMART: collegeofsanmateo.edu/websmart

Tuesday, July 24

- Last day to withdraw officially from seven-week classes with assurance of a “W” grade

Thursday, July 26

- Last day to withdraw officially from short courses with assurance of a “W” grade

Saturday, July 28

- End of six-week session

Monday, July 30

- Last day to withdraw officially from eight-week day and eight-week MW evening classes with assurance of a “W” grade

Saturday, August 4

- End of seven-week session

Monday, August 11

- End of eight-week session

Thursday, August 16

- Summer 2012 official grades available on WebSMART (collegeofsanmateo.edu/websmart)

Monday, August 20

- Fall 2012 Semester Begins

*For Student Educational Plan (SEP) assistance, contact Counseling at 574-6400.

Summer 2012 Registration Dates & Times

Continuing Students: April 30–May 8

New & Former Students: May 9–June 17

How to add classes after the semester has started

To add a class, attend the first class meeting to obtain the instructor’s approval. If space is available, the instructor will give you a four-digit authorization code to enter when you register. You must complete the registration process through WebSMART no later than Saturday, June 23.

If a class has reached its maximum enrollment limit, you may be able to choose to add your name to the waitlist. If space becomes available for you to add a class, you will be notified through your my.smccd.edu email account. You will have 24 hours to respond.

For more important details visit collegeofsanmateo.edu/registration/waitlists.asp.

For important information regarding deadlines for eligibility for credit or refund of fees please visit: collegeofsanmateo.edu/registration/dates.asp.

Online classes – You can find online instructor contact information by selecting the course title link within WebSchedule (collegeofsanmateo.edu/webschedule).

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NEW CHANGE IN FEE PAYMENT PROCESS FOR SUMMER AND FALL 2012

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Who May Attend CSM

Any person who is a high school graduate, or who has passed the California High School Proficiency Examination or the General Education Development Examination (GED), or who is 18 years of age or older is eligible to attend this public community college. See page 5 for enrollment steps.

High school students may be admitted for concurrent enrollment with the permission of the dean of enrollment services. See College Connection Concurrent Enrollment Program on this page for details.

Open Enrollment

Every course offered at College of San Mateo (unless specifically exempted by legal statute) is open for enrollment and participation by any person who has been admitted to the college and who meets the prerequisites of the course provided that space is available.

Residency

Students who have been California residents (as defined in the Education Code) for more than one year prior to the beginning of any semester are eligible to enroll as residents for that semester. Nonresident students are those U.S. citizens who have not been residents of California (as defined in the Education Code) continuously for one year prior to the start of the semester. They are required to pay a tuition fee of $293 per unit at the time of registration, in addition to other required fees paid by California residents. Students may be required to present documentary evidence of eligibility for classification as residents.

Students need not be U.S. citizens to be classified as residents. Permanent resident aliens and many other citizens from other countries are eligible to establish California residency.

International Students

Residents of other countries may apply for admission as F-1 Visa students through the International Student Program. Special international student applications, related forms and additional information may be obtained from the International Student Office (Building 10, Room 310). For office hours and more information, call (650) 574-6175 or go to collegeofsanmateo.edu/international.

To be eligible for priority admission for the semesters listed below, special applications should be submitted to the International Student Office by these dates:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Application Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2013 (January-May)</td>
<td>October 1, 2012</td>
</tr>
<tr>
<td>Fall 2013 (August–December)</td>
<td>April 15, 2013</td>
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AB 540 Students

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AB 540 Students

Distance Education

College of San Mateo is committed to meeting the evolving needs and expectations of its students and community through the expansion of alternative means of delivering instructional and student support services.

Distance education courses consist of online and hybrid courses. Online courses are conducted through a class website, and there are no mandatory campus meetings. Hybrid courses are conducted mostly online but do have at least one meeting on campus. Most CSM distance education courses are applicable toward associate degree credit, and many satisfy transfer course requirements. Additionally, students enrolled in distance education courses have the same access to financial aid as those enrolled in on-campus courses.

Distance education courses may not be right for all students. They give students greater freedom of scheduling, but they also require more self-discipline than on-campus courses. How well distance education courses fit into a student’s educational and career goals depends on many factors. It is important for first-time distance education students to review the information available on the distance education website at collegeofsanmateo.edu/distanceeducation/ gettingstarted.asp. For those students who are able to create the right environment, have the right study habits, and understand the technical and academic requirements, CSM’s distance education courses can be as effective as on-campus courses in terms of student learning.

The Distance Education Office is available to assist students and answer questions in order to ensure that students experience a successful distance learning experience. Please contact Ron Andrade (andrader@smccd.edu) at College Center, Building 10, Room 437, (650) 524-6939 or visit the distance education website at collegeofsanmateo.edu/distanceeducation.
If Your Educational Goal is to
obtain an associate degree or certificate, transfer to a four-year university, im-
prove basic skills in English, reading or math, or if you are applying for financial aid, or if you are undecided about your goal, you must follow all steps shown above.

If Your Educational Goal is to take courses for per-
sonal enrichment, upgrade job skills, maintain a certificate or license, participate in a tech-
novation Program, or if you have already completed an associ-
ate degree or higher in the United States, or if you are pri-
marily a student at another college or university and taking courses at College of San Mateo to meet the requirements of institution, you must follow steps 1, 4, and 5.

Step 1: Apply
All students are required to complete the Application for Admission. Fill out the Application online at collegeofsanmateo.edu/student/apply.

After the application has been received, you will be sent an email confirmation with additional information. You will also receive a student identification number (which begins with a “G”). Use this number to conduct all college business and access college services.

Step 2: Take Placement Tests
Placement tests are designed to assess your skills in English or ESL, reading, and mathematics. Test results assist you to select courses, build an appropriate schedule of classes and determine whether you meet prerequisites for certain courses. View sample test questions online at collegeofsanmateo.edu/testing.

To schedule placement tests, log into your student WebSMART account. The USER ID is your 6 digit birth date. In WebSMART, click on STUDENT RECORDS AND STUDENT APPOINTMENTS. At this site find Placement Testing and schedule your placement test appointment online.

- You must complete the application for admission and have a student G number to schedule a testing appointment.
- You must present a photo ID and your student G number at the time of testing.
- There is no fee for testing and it takes approximately 2.5 hours to complete.
- The Assessment Center is located in College Center, Building 10, Third Floor, Room 370.

If you are transferring from another college or university in the United States, have already successfully completed math and English classes, and think you do not need to complete CSM placement tests, then complete a Prerequisite Equivalency Form (available at collegeofsanmateo.edu/form). Take the completed form and required documentation to the Prerequisite Drop Box located outside of the Assessment Center and proceed to Step 4.

Step 3: College Orientation/ Course Selection Workshop
Attend the College Orientation and Course Selection Workshop in College Center, Building 10, Room 191. You are required to bring your placement test results and to be on time. Recorders are not admitted to the workshop, so plan to arrive on campus early. At the completion of the workshop you will be able to register for classes and you are eligible to schedule an appointment to meet with a counselor.

Financial Aid

Complete a Free Application for Federal Student Aid (FAFSA) to automatically be considered for all of the following programs.

Board of Governor’s Fee Waiver (BOGW)
The State of California offers a BOGW for students who are residents of the State of California, attend a community college, and are eligible for need-based financial aid. The BOGW pays the enrollment fee for the student for the academic year when eligibility has been determined. Other fees, such as parking (at a reduced rate of $20 for BOGW students), health, student body and student representation, must be paid by the student.

Federal Pell Grant
You are automatically considered for a Federal Pell Grant when you file the FAFSA. If you receive an Expected Family Contribution (EFC) of 5200 or less on the Student Aid Report (SAR), you are eligible for a Federal Pell award. Less than half-time students have a much lower EFC cut-off to be eligible for a grant. Awards for students are prorated based on enrollment status: full-time to 6 or more units; half-time 3-5 units; three-
quarter time 2-1.5 units, less than half 1.5-1.5 units. Awards range from $277-5550.

Cal Grant A, B and C Deadline to Apply is March 2 or September 2
Cal Grants are for California residents only. They are awarded by the California Student Aid Commission for attendance in California only. Maximum awards are: Cal Grant B $1250; Cal Grant C $276.

Federal Supplemental Educational Opportunity Grant (FSEOG)
FSEOG is a grant awarded to students with exceptional need (EFC of 0 through 1,000). Awards range from $000–$800. Priority application date: March 2. Visit www.cashforallcollege.com.

California Chafee Grant (CHAFEE)
The California Chafee Grant Program awards funds to eligible current or former foster youth for career and technical training. Eligible Chafee applicants are required to be, or to have been, in foster care between their 16th and 18th birthdays, and to not have reached the age of 21 by July 1 of the award year. Maximum annual award: $5,000.

Extended Opportunity Programs and Services (EOPS)
EOPS is a state-funded program that provides book vouchers, grants, support services, and limited transportation services to high-need, educationally disadvantaged students who are California residents. Students must complete the FAFSA and/or a BOGW application to apply. Students must be enrolled full-time at the time of application. Final eligibility for EOPS and CARE is determined and coordinated through the EOPS Office.

Student Employment Federal Work Study (FWS)
Students who apply for financial aid and complete the Student Information Sheet and the FAFSA by March 2 are given priority. Maximum Annual Award: up to $6,000. Priority application date: March 2.

Loans
Loans are financial aid funds that students borrow now and repay after they complete a program of study or stop going to school. Loan amounts vary from $500–$6,500.

Scholarships
Scholarships are awarded for a variety of criteria. Awards range from $100–$5,000. Scholarships are available from College and Foundation resources and many external organizations. Contact the Financial Aid Office at 524-6954 for more information.

Financial Aid Steps

### Step 1: Apply
For basic file a 10-12 at FAFSA at www.fafsa.ed.gov. College of San Mateo’s college code is 000885. FILE EARLY for the upcoming year (anytime after January 1!)

### Step 2: Student Aid Report Received
After you apply, you’ll receive a Student Aid Report (SAR). Your SAR contains the information reported on your FAFSA and usually includes your Expected Family Contribution (EFC). The EFC, a measure of your family’s financial strength, is used to determine your eligibility for federal student aid.

### Step 3: Check SAR for Accuracy
Your SAR must be checked for accuracy and then brought to the Financial Aid Office for review. Please check WebSMART for any additional information required to complete your file before submitting your SAR to the office.

### Step 4: Submit Documents
Submit all required documents to College of San Mateo’s Financial Aid Office. File is complete!

### Step 5: Notification of Result
Check WebSMART to learn the status of your financial aid. College of San Mateo will notify eligible students in WebSMART by an award letter outlining the types and amount of Financial Aid they qualify for at CSM.

### Step 6: Aid Funds are Paid
You will receive a check in the mail or if you signed up for direct deposit funds will be electronically deposited into your bank account.
EDUCATIONAL GOALS: ASSOCIATE DEGREES, CERTIFICATES, TRANSFER

View the College Catalog and the College website: collegeofsanmateo.edu for more information about goals and opportunities at College of San Mateo.

University Transfer Program

Complete your freshman and sophomore years of university work at College of San Mateo and transfer as a junior to a baccalaureate college or university. College of San Mateo can help you plan an educational program to prepare you to transfer to the University of California, California State University, private college, or university to earn a bachelor’s degree. Assistance from Counseling Services and Transfer Services can ensure a smooth transition to the transfer institution of your choice. With planning, it is possible to concurrently complete an associate degree as you complete coursework to facilitate university transfer.

Senate Bill 1440: New Associate Degrees for Transfer (AA-T or AS-T) or Benefit Students Intending to Transfer to CSU California community colleges, as a result of SB 1440, offer associate degrees designed to support transfer to the California State University system and concurrent completion of an associate degree with one clear pathway of coursework. Students who complete an AA-T or AS-T at San Mateo have priority admission to the California State University system. A list of associate degrees for transfer (AA-T/AS-T) is located on the CSM Catalog and on the Transfer Services website. For more information about SB 1440 and advantages to completing an AA-T or AS-T go to www.sb1440.org

Entrepreneurial Transfer Program

The A.S./A.S. Degree Requirements worksheet can be obtained from the CSM Catalog, the Counseling Office, or at collegeofsanmateo.edu/degrees/requirements.asp.

College of San Mateo you can select from over 70 associate degrees, or choose to complete multiple degrees to enhance career and job opportunities or for personal enrichment. Graduation from College of San Mateo with the associate in arts or science degree is based upon the completion of 60 units of lower division college-level work, which includes major, basic competency, and general education requirements. For a complete list of associate degree majors and courses required to satisfy each major refer to the CSM Catalog.

Certificate Programs

You can earn a certificate in achievement or a certificate of specialization in over 80 areas. Certificate programs are designed to prepare you for employment. All certificate programs are carefully developed by advisory committees composed of college staff and selected representatives from the business and industrial community. Typically certificate requirements require 12-40 units of coursework and can be completed in one semester or over several semesters. Certificates are awarded upon successful completion of requirements listed in the CSM Catalog.

Gainful Employment Disclosure Information

Final regulations published in the Federal Register on October 20, 2010 (FR 66:76 and FR 66:78), by the U.S. Department of Education, require all institutions that participate in the student financial assistance programs authorized under Title IV of the Higher Education Act of 1965, to report certain information about students who enrolled in Title IV - eligible educational programs that lead to gainful employment in a recognized occupation. College of San Mateo's report on educational programs leading to gainful employment is available at collegeofsanmateo.edu/degrees

Multiple Educational Goals

At College of San Mateo you are free to pursue your educational interests for personal and career growth and development. This may mean that you want to complete certificates, associate degrees, and transfer. You are not limited to selecting one educational goal. * Students participating in the some special programs (such as the CSM Financial Aid programs) are required to declare one educational goal.

Updating Job Skills

You may find classes and programs that appeal to you for updating your job skills or advancement in your career.

Program Planning and Enrollment Management

Students enrolled at College of San Mateo should plan a program of study that will meet their educational and career goals. All enrolled students have access to counseling services and should consult with a counselor early in the educational process for guidance and academic assistance. Students often have multiple goals and plan to complete a college certificate, an associate degree, and/or transfer to a university to complete a baccalaureate degree.

If in the course of enrollment at College of San Mateo, students decide that they are not eligible to change their program of study or educational goal, they may do so. These changes should be discussed with a counselor and students should be aware that any changes may result in extending the time necessary to fulfill the certificate or degree or transfer requirements. Ultimately, students maintain full responsibility for planning their educational programs and for their enrollment management.

Students are responsible for maintaining current and accurate information in their WebSMART accounts and updating personal contact information and educational goal information, managing registration and enrollment, retrieving grades and placement test results, and monitoring academic standing.

A.A./A.S. Degree and Certificates Offered at CSM

The A.S./A.S. Degree Requirements worksheet can be obtained from the CSM Catalog, the Counseling Office, or at collegeofsanmateo.edu/degrees/requirements.asp.

Accounting

Accounting Assistant

Consumer Analytics

CPA Exam Preparation

Financial Accounting & Auditing

CPA Exam Preparation: Business Environment & Regulation

Enrolled Agent Exam Preparation

Tax Preparation

Tax Preparer II

Administration of Justice

Arts

Regular Basic Course Standard Format

Alcohol and Other Drug Studies

Architecture

Art

Commercial

Art History

Fine Arts

Accounting Assistant

Financial Accounting & Auditing

CPA Examination: Financial Accounting & Auditing

CPA Examination: Business Environment & Regulation

Enrolled Agent Examination Preparation

Tax Preparation

Tax Preparer II

Architectural

Biological

Biological Biology

Botanical

General

Medical

Pre-Medical

Broadcast and Broadband Media

Broadcast Audio

Broadcast Design

Broadcast Editing

Lighting

On-Air

Television Production

Television Production

Business

Business Administration, Option I (non-transfer)

Business Administration, Option 2 (transfer)

Insurance - Property and Casualty

Merchandising

Merchandising (General)

Merchandising (Management)

Microcomputer/Database & Spreadsheet

Microcomputer/Office Assistant

Office Assistant I

Office Assistant II

Office Assistant III

Office Assistant IV

Office Assistant V

Office Assistant VI

Office Assistant VII

District Programs Not Offered at CSM

San Mateo County Community District also operates College of San Mateo in Redwood City and Skyline College in San Bruno which offer a number of special programs not available at College of San Mateo:

Colleges

District

San Mateo County Community College District

San Mateo

University

College of San Mateo

Skyline College

San Bruno, CA 94066

4200 Farm Hill Blvd.,

Redwood City, CA 94065

(650) 738-4251 (evening)

Website:

collegeofsanmateo.edu

San Mateo Community College District operates Skyline College in San Bruno and

Enrollment:

San Mateo Community College District also operates

Colleges

District

San Mateo

University

College of San Mateo

Skyline College

San Bruno, CA 94066

4200 Farm Hill Blvd.,

Redwood City, CA 94065

(650) 738-4251 (evening)

Website:

collegeofsanmateo.edu

Online Degree Programs

San Mateo Community College District also operates College of San Mateo in Redwood City and Skyline College in San Bruno which offer a number of special programs not available at College of San Mateo: 

Colleges

District

San Mateo

Online Degree Programs

College of San Mateo

Skyline College

Online Degree Programs

San Bruno, CA 94066

4200 Farm Hill Blvd.,

Redwood City, CA 94065

(650) 738-4251 (evening)

Website:

collegeofsanmateo.edu
### EDUCATIONAL GOALS: TRANSFER WORKSHEETS

#### CSU GE 2011-12 Edition

<table>
<thead>
<tr>
<th>Area</th>
<th>Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>English Composition &lt;br&gt; COMM 110, 130, 140, 150</td>
</tr>
<tr>
<td>A2</td>
<td>Written Communication &lt;br&gt; ENGL 100 or AP Score of 3, 4, or 5 in ENGL/LANG or ENGLIT</td>
</tr>
<tr>
<td>A3</td>
<td>Critical Thinking &lt;br&gt; ENGL 110, 165, PHIL 103</td>
</tr>
<tr>
<td>B1</td>
<td>Physical Science &lt;br&gt; ASTR 100, 101, 107, 112, CHEM 210, 220, 231, 232, 250, 410 &lt;br&gt; GEOG 100, GEOG 101, 101*, 101A, 110, 111, 111P, PHYS 100, 101*, 205, 227, 260, 270* &lt;br&gt; or AP Score of 3, 4, or 5 in CHEM or SCI PHYSICS These courses meet B1 and B3.</td>
</tr>
<tr>
<td>B2</td>
<td>Life Science &lt;br&gt; BIOL 100, 102, 110, 130, 145, 184, 196, 210*, 227, 235*, 240*, 290*, 296*, 675 &lt;br&gt; OCCN 100, 101, PHYS 105, 106, 220, or AP Score of 3, 4, or 5 in BIOL-OPTизм lent and B3</td>
</tr>
<tr>
<td>B3</td>
<td>Lab Courses identified by *&lt;br&gt; Course from other college or AP Score of 3, 4, or 5 in Bio or CHEM or ENVI SCI or PHYSICS</td>
</tr>
<tr>
<td>B4</td>
<td>Math Courses &lt;br&gt; CIS 278 &lt;br&gt; ECON 123 &lt;br&gt; MATH 125, 130, 145, 147, 200, 210, 241, 242, 251, 252, 253, 268, 270, 275</td>
</tr>
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</table>

#### AREA C: ARTS, LITERATURE, PHILOSOPHY & LANGUAGES

<table>
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<th>AP/IB/CLEP</th>
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#### AREA D: SOCIAL, POLITICAL & ECONOMIC INSTITUTIONS

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#### AREA E: LIFELONG UNDERSTANDING & SELF DEVELOPMENT

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#### AREA F: SCIENCE & MATHEMATICS

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#### AREA G: SOCIAL & BEHAVIORAL SCIENCES

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<th>AP/IB/CLEP</th>
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</thead>
</table>

### CSU GE partial && CSU AH&I met

#### INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC) 2011-12 Edition

| Use AP & IB charts in this Catalog to view how to apply exam results to IGETC. <br> Mark X in the appropriate column for each category; C = Completed; IP = In Progress |

#### AREA 1: ENGLISH COMMUNICATION

- CSU: Three courses required, one from each group below <br> UC: Two courses required, one from Group A & B

<table>
<thead>
<tr>
<th>Courses from other college</th>
<th>AP/IB/CLEP</th>
</tr>
</thead>
</table>

#### AREA 2: MATHEMATICAL CONCEPTS & QUANTITATIVE REASONING

- 3 units <br> ECON 123 MATH 125, 125A, 145, 200, 222, 231, 242, 252, 253, 268, 270, 275 <br> PSYC 121 AP Score of 3, 4, or 5 in CACalABCalBCorSTATS |

#### AREA 3: ARTS & HUMANITIES

- Three courses selected from at least two disciplines <br> Arts <br> Humanities <br> Berkeley <br>

<table>
<thead>
<tr>
<th>Courses from other college</th>
<th>AP/IB/CLEP</th>
</tr>
</thead>
</table>

#### AREA 4: SOCIAL & BEHAVIORAL SCIENCES


#### AREA 5: PHYSICAL & BIOLOGICAL SCIENCES

- 7 units <br> Two courses, one from Group A and one from Group B <br> At least one of the two courses must incorporate a laboratory as noted in Group C <br> Physical Science <br> Biological Science <br>

<table>
<thead>
<tr>
<th>Courses from other college</th>
<th>AP/IB/CLEP</th>
</tr>
</thead>
</table>

#### AREA 6: LANGUAGE OTHER THAN ENGLISH

- 3 units <br> Use the course catalog for a complete list of options to satisfy Area 6. Any course from the list below satisfies Area 6. 

<table>
<thead>
<tr>
<th>Courses from other college</th>
<th>AP/IB/CLEP</th>
</tr>
</thead>
</table>

### NOT PART OF IGETC - CSU GRADUATION REQUIREMENTS

- For CSU you may choose one course per area below. 

<table>
<thead>
<tr>
<th>Courses from other college</th>
<th>AP/IB/CLEP</th>
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### Area 1: US HISTORY

<table>
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<tr>
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<th>AP/IB/CLEP</th>
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</table>

### Area 2: US CONSTITUTION

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### Area 3: CS STATE & LOCAL GOVERNMENT

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### Area 4: AMERICAN ETHNICITY

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### Area 5: SOCIAL & HUMANITIES

<table>
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<tr>
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<th>AP/IB/CLEP</th>
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</thead>
</table>

### Copyright © 2011-2012 California State University, spacious, cts does not guarantee the accuracy or completeness of the information contained herein. Please consult the official source for the most current information. Updated September 20, 2011
How to Read Class Information

- View course descriptions & prerequisite information
- Sort classes by type (online, evening, late-start, short)
- View course transferability information
- View instructor contact info for online courses
BUSINESS

Also see Management

BUS. 100 CONTEMPORARY AMERICAN BUSINESS (CSU, UC)
Start and end dates for section 52987: 6/18 7/5
Bus 100 A6 MTWTh 12:30-2:20 17-212 17-212
Earning Course

BUS. 241 WORD PROCESSING I USING WORD FOR WINDOWS (CSU)
Online Course
Start and end dates for section 55776: 6/18 7/15
Bus 241 OLH Online Willis 1.5
Start and end dates for section 55770: 6/18 7/15
Bus 241 OLH Online Willis 1.5

BUS. 245 SPREADSHEET I USING EXCEL FOR WINDOWS (CSU)
Online Course
Start and end dates for section 55176: 6/18 7/15
Bus 245 OLH Online Willis 1.5
Start and end dates for section 55170: 6/18 7/15
Bus 245 OLH Online Willis 1.5

BUS. 412 FINANCIAL ACCOUNTING (UB)
Online Course
Start and end dates for section 55170: 6/18 7/15
Bus 412 OLH Online Yost 1.5
Start and end dates for section 55164: 6/18 7/15
Bus 412 OLH Online Yost 1.5

BUS. 418 FINANCIAL REPORTING (UB, UC)
Online Course
Start and end dates for section 55168: 6/18 7/15
Bus 418 OLH Online Yost 1.5
Start and end dates for section 55162: 6/18 7/15
Bus 418 OLH Online Yost 1.5

BUS. 419 COST ACCOUNTING (UB)
Online Course
Start and end dates for section 55160: 6/18 7/15
Bus 419 OLH Online Yost 1.5
Start and end dates for section 55154: 6/18 7/15
Bus 419 OLH Online Yost 1.5

CAREER AND LIFE PLANNING

CRER 120 COLLEGE AND CAREER SUCCESS (CSU, UC)
Start and end dates for section 54339: 6/18 8/9
CRER 120 OLH MTWTh 8:10-10:20 14-323 Valenti 3.0

CRER 680MA SUMMER BRIDGE ACADEMY
Start and end dates for section 54607: 6/18 7/26
CRER 680MA OLH MTWTh 8:10-10:20 14-215 Valenti 3.0
NOTE: To be eligible for the program students must place into ENGL 828, 838, ESL 827, 828, READ 825, Math 811, 110, 111.

Summer Bridge Academy
July 30–August 10
The Academy connects first-time students to our CSM community of faculty, programs, and services.
To be eligible for the program students must place into ENGL 828, 838, ESL 827, 828, READ 825, Math 811, 110, 111.
Visit the CSM Learning Center at collegeofsanmateo.edu/lc for more details.

CHEMISTRY

CHEM 152 ELEMENTARY CHEMISTRY (CSU, UC)
Start and end dates for section 55257: 6/18 7/26
Che 152 OLH MTWTh 8:10-10:20 14-305 A6
Start and end dates for section 55250: 6/18 7/26
Che 152 OLH MTWTh 8:10-10:20 14-305 B6
Start and end dates for section 55249: 6/18 7/26
Che 152 OLH MTWTh 8:10-10:20 14-305 C6

CHEM 210 GENERAL CHEMISTRY I (CSU, UC)
Start and end dates for section 55251: 6/18 7/26
Che 210 OLH MTWTh 8:10-10:20 14-305 A6
Start and end dates for section 55249: 6/18 7/26
Che 210 OLH MTWTh 8:10-10:20 14-305 B6
Start and end dates for section 55241: 6/18 7/26
Che 210 OLH MTWTh 8:10-10:20 14-305 C6

CHINESE

CHIN 111 ELEMENTARY CHINESE I (CSU, UC)
Start and end dates for section 55096: 6/18 7/5
Chin 111 OLH MTWTh 8:10-10:20 5-202 Nalls 1.5

CHIN 211 COLLOQUIAL MANDARIN CHINESE I, ELEMENTARY
Start and end dates for section 55097: 6/18 7/5
Chin 211 OLH MTWTh 8:10-10:20 5-202 Nalls 1.5

COMMUNICATIONS STUDIES

COMM 110 PUBLIC SPEAKING (CSU, UC)
Start and end dates for section 54593: 6/18 7/5
Comm 110 OLH MTWTh 8:10-10:20 5-202 Nalls 1.5

COMM 110 INTERPERSONAL COMMUNICATION (CSU, UC)
Start and end dates for section 54591: 6/18 7/5
Comm 110 OLH MTWTh 8:10-10:20 5-202 Nalls 1.5

COSMETOLOGY

COSM 333 ADVANCED COSMETOLOGY I
Start and end dates for section 55232: 6/18 7/5
Cosm 333 OLH MTWTh 8:10-10:20 5-230 Nalls 3.0
NOTE: Lecture meets 8:10-9:50 am, lab meets 10:00 am-12:50 pm.

COSM 334 ADVANCED COSMETOLOGY II
Start and end dates for section 55231: 6/18 7/5
Cosm 334 OLH MTWTh 8:10-10:20 5-230 Nalls 3.0
NOTE: Lecture meets 8:10-9:50 am, lab meets 10:00 am-12:50 pm.

This is the CSM catalog, your reference document for detailed degree, course or college information.
Please visit collegeofsanmateo.edu/catalog to view or download the CSM catalog.

Want to take an online course?
You can find information about online courses and succeeding as a distance education student at collegeofsanmateo.edu/distanceeducation.
ENGL 110 COMPOSITION, LITERATURE, AND CRITICAL THINKING (CSU, UC) 52299 ENGL 100 A6 MTWTh 9:40-10:45 18-104 TBA Hours: MWF 2.8 Hrs/Wk 18-104 Start and end dates for section 52299: 6/18 8/9 Brennan 3.0 52299 ENGL 100 B6 MTWTh 10:40-11:45 18-104 TBA Hours: MWF 2.8 Hrs/Wk 18-104 Start and end dates for section 52299: 6/18 8/9 Brennan 3.0

Evening Course 52077 ENGL 100 KB TTh 6:00-7:00 16-104 TBA Hours: MWF 2.8 Hrs/Wk 18-104 Start and end dates for section 52077: 6/18 8/9 Caranza 3.0 52077 ENGL 100 KB TTh 6:00-7:00 16-104 TBA Hours: MWF 2.8 Hrs/Wk 18-104 Start and end dates for section 52077: 6/18 8/9 Caranza 3.0

ENGL 165 ADVANCED COMPOSITION (CSU, UC) 52872 ENGL 110 A6 MTWTh 10:40-12:50 16-202 Smith, M 3.0 TBA Hours: MWF 2.8 Hrs/Wk 18-104 Start and end dates for section 52872: 6/18 8/9

Enrichment English Program (CSU, UC) 53280 ENGL 199 A6 MTWTh 10:40-12:50 16-242 Mahler 3.0 TBA Hours: MWF 2.8 Hrs/Wk 18-104 Start and end dates for section 53280: 6/18 8/9
### Aquatics

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Time</th>
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<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>54640</td>
<td>Aqua 109 INTERMEDIATE SWIMMING AND BEGINNING WATER POLO (CSU, UC)</td>
<td>Start and end dates for section 54640: 6/18-7/26</td>
<td>Wright</td>
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<table>
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<th>Location</th>
<th>Instructor</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>54649</td>
<td>Aqua 108 AX</td>
<td>8:00-9:10</td>
<td>Wright</td>
<td>0.5</td>
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</tr>
<tr>
<td>54690</td>
<td>Aqua 108 AX</td>
<td>9:10-10:20</td>
<td>Wright</td>
<td>0.5</td>
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### Dance

<table>
<thead>
<tr>
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<th>Units</th>
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<tbody>
<tr>
<td>54645</td>
<td>DANC 121 CONTEMPORARY MODERN DANCE (CSU, UC)</td>
<td>Start and end dates for section 54645: 6/18-7/26</td>
<td>Dailey</td>
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<tbody>
<tr>
<td>54639</td>
<td>DANC 106 MTW</td>
<td>8:00-9:10</td>
<td>Bolton</td>
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<tr>
<td>54679</td>
<td>DANC 106 MTW</td>
<td>9:10-10:20</td>
<td>Bolton</td>
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### Fitness

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<th>Units</th>
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<tr>
<td>54675</td>
<td>FITN 101 BODY CONDITIONING (CSU, UC)</td>
<td>Start and end dates for section 54675: 6/18-7/26</td>
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<tr>
<td>54677</td>
<td>FITN 110 MTW</td>
<td>8:00-9:10</td>
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<td>54699</td>
<td>FITN 110 MTW</td>
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### Individual Sports

#### INDV 120 BADMINTON (CSU, UC)

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<tr>
<td>54673</td>
<td>INDV 120 BADMINTON (CSU, UC)</td>
<td>Start and end dates for section 54673: 6/18-7/26</td>
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### Library Studies

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<tr>
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<th>Units</th>
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<tbody>
<tr>
<td>54670</td>
<td>LIBR 100 INTRODUCTION TO LIBRARY RESEARCH (CSU, UC)</td>
<td>Start and end dates for section 54670: 6/18-7/26</td>
<td>Morris</td>
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### Mathematics

#### Libra (CSU) and UC Catalog

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<th>Time</th>
<th>Location</th>
<th>Instructor</th>
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<tr>
<td>54682</td>
<td>MATH 100 A8</td>
<td>7:50-10:30</td>
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### Mathematics Course Sequence

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<th>Instructor</th>
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<tbody>
<tr>
<td>54689</td>
<td>MATH 100 AX</td>
<td>8:00-10:30</td>
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### Want to take an online course?

You can find information about online courses and succeeding as a distance education student at [collegesofamateo.edu/distanceeducation](http://collegesofamateo.edu/distanceeducation)
### MATH 251 CALCULUS WITH ANALYTIC GEOMETRY I (CSU, UC)

54255 NURS 251 A1 MATH 10-10-10 12-20-20 12-28-28 Staff 5.0
TBA Hours: MATH 1.2 TR 1:10-3:20 18-200
Start and end dates for section 51527: 5/18 5/28

<table>
<thead>
<tr>
<th>MATH 252 CALCULUS WITH ANALYTIC GEOMETRY II (CSU, UC)</th>
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<tbody>
<tr>
<td>54253 NURS 252 A1 MATH 10-10-10 12-20-20 12-28-28 Staff 5.0</td>
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<tr>
<td>TBA Hours: MATH 1.2 TR 1:10-3:20 18-200</td>
</tr>
<tr>
<td>Start and end dates for section 51527: 5/18 5/28</td>
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### MATH 270 LINEAR ALGEBRA (CSU, UC)

54251 NURS 270 A1 MATH 10-10-10 12-20-20 12-28-28 Staff 5.0
TBA Hours: MATH 2.2 TR 1:10-3:20 18-200
Start and end dates for section 50769: 5/18 5/28

### MATH 811 ARITHMETIC REVIEW

54150 NURS 811 A1 TTH 9:00-10:50 12-20-20 12-28-28 Staff 5.0
TBA Hours: TTH 9:00-10:50 12-200
Start and end dates for section 53439: 5/18 5/28

### MUSIC

<table>
<thead>
<tr>
<th>MUS. 100 FUNDAMENTALS OF MUSIC (CSU, UC)</th>
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<tbody>
<tr>
<td>53048 MUS 100 A6 MATH 10-10-10 12-20-20 12-28-28 Ferguson 3.0</td>
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<td>Start and end dates for section 50769: 5/18 5/28</td>
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### NURSING

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<thead>
<tr>
<th>NURS 610 BASIC MEDICATION DOSAGE CALCULATIONS FOR NURSES (CSU)</th>
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<tr>
<td>52153 NURS 610 A1 MATH 10-10-10 12-20-20 12-28-28 Ferguson 1.0</td>
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<td>Saturday: NURS 610 A1 MATH 10-10-10 12-20-20 12-28-28 Ferguson 1.0</td>
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### OCEANOGRAPHY

<table>
<thead>
<tr>
<th>OCEN 100 OCEANOGRAPHY (CSU, UC)</th>
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<tr>
<td>50746 NURS 815 A1 MATH 10-10-10 12-20-20 12-28-28 Ferguson 2.0</td>
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### PHYSICS

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<thead>
<tr>
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<tr>
<td>50759 NURS 250 A1 MATH 3.0</td>
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### POLITICAL SCIENCE

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<thead>
<tr>
<th>PSYC 200 DEVELOPMENTAL PSYCHOLOGY (CSU, UC)</th>
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<tr>
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### PROGRAM

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<thead>
<tr>
<th>NURS 666 CAREERS IN NURSING (CSU)</th>
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<tbody>
<tr>
<td>52743 NURS 666 SHI SU 4.0</td>
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### PHYSICIAN ASSISTANT PROGRAM

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*View course descriptions & prerequisite information
*Sort classes by type (online, evening, late-start, short)
*View specific transferability information
*View instructor contact info for online courses
Looking for College Forms?
Commonly requested forms, such as:
Transcript Evaluation/Course Substitution
Residency Reclassification
Prerequisite Equivalency
And many more
Can be found at
collegeofsanmateo.edu/forms

SUMMER 2012 SCHEDULE OF CLASSES

Now Open!

College Center, Room 220 • (650) 574-6570 • csmlc@smccd.edu
collegeofsanmateo.edu/learningcenter

The CSM Catalog is your reference document for detailed degree, course, or college information

Please visit collegeofsanmateo.edu/catalog to view or download the CSM Catalog
College Policies

There are a number of college policies that are important for students to know. These include, but are not limited to:

- Crime Awareness/Student Rights
- Drug-Free Campus
- Guidelines for Addressing Cheating and Plagiarism
- Sexual Assault
- Sexual Harassment
- Smoking
- Student Conduct and Disciplinary Actions
- Student Grieving
- Student Rights and
  Nondiscrimination
- Privacy Rights

For specific information about each of these policies, including appropriate staff to contact for further information or assistance, please refer to the College Catalog, which is available on the CSM website at collegeofsanmateo.edu/catalog.

Support Services & Special Programs

CSM offers a variety of student services to assist you in reaching your educational goals. These programs include:

- Admissions & Records
- CALWORKS
- Career Services
- Child Development Center
- Counseling Services
- Disabled Students Programs & Services (DSPS)
- Extended Opportunity Programs & Services (EOPS)
- Financial Aid
- Health Services Center
- High School Enrollment Programs
- International Students Program
- Learning Center
- Middle College
- Multicultural Center
- Priority Enrollment Program (PREP)
- Placement Testing
- Psychological Services
- Student Life
- Transfer Services
- Veterans’ Services

For specific information about each of these programs, their locations and hours of operation, please visit our Student Services webpage at collegeofsanmateo.edu/studentservices. The CSM Catalog, available online also provides detailed information about each of these programs.

FEES

Fees are due and payable at the time of registration. Students will not be able to register for classes if they have any outstanding balance. On Wednesday, May 16, 2012, students who have any outstanding balance as of 12:00 a.m. will be dropped at midnight for non-payment of fees. For more information, visit collegeofsanmateo.edu/fees.

Student enrollment fees are set by California’s legislature and governor and are subject to change at any time. It is possible that your fees may be adjusted at a future date. All student records are automatically held until all outstanding debts to the District colleges have been cleared. Unpaid bills may be sent to collections.

Students who are classified as California residents as defined in the California Education Code will be charged an enrollment fee, a health services fee and a student representation fee. An optional student body fee will also be assessed. In accordance with California law, the enrollment fees may be waived for California residents who demonstrate financial need and qualify for a Board of Governors Enrollment Fee Waiver (BOGEFW). Contact the College Financial Aid Office for additional information.

Students who are classified as nonresidents will be charged a tuition fee in addition to the enrollment fee, health services fee and student representation fee. International Students (F-1 Visa) are subject to a health insurance requirement and are charged tuition and capital outlay fees in addition to enrollment fees. Contact the International Student Office for details.

The student representation fee was established by student election to support student advocacy before local, state and federal offices and agencies.

In addition, students will be required to purchase textbooks and miscellaneous supplies, as well as tool kits and technical supplies for certain programs. In some courses students will also be required to pay a non-refundable instructional materials charge.

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.

Fees are due and payable at the time of registration. Students who need assistance in paying fees are encouraged to contact the Financial Aid Office (College Center, Building 10, Third Floor, 324-6146).

All student records are withheld and class registration may be restricted until all outstanding debts to the District colleges have been cleared.

ALL 540 STUDENTS

Under Assembly Bill 540 (AB540), you may be exempt from paying non-resident tuition. Students who have attended a California high school for three years AND received a California high school diploma or its equivalent, such as a GED or passed the high school proficiency exam, are exempt from paying non-resident tuition. See page 4 for more information.

Fee Type
Amount
Required of
Enrollment Fee
$46 per unit
All students except high school students enrolling for less than 15 units through the Concurrent Enrollment Program or Middle College High School Program
Health Services Fee* $15 Summer
$18 Fall
$18 Spring
All students except those enrolled ONLY in off-campus classes, Saturday classes, distance learning courses, or the Concurrent Enrollment Program
Student Representation Fee** $1
All students except High School students enrolled in the Concurrent Enrollment Program or Middle College High School Program
Nonresident Tuition Fee $203 per unit (plus $46 per unit Enrollment Fee)
Nonresidents of California who are residents of other states
Nonresident Student Capital Outlay Fee $9 per unit
Nonresidents of California who are residents of other states
International Students Application Fee $10
Effective March 1, 2012. For Fall and Spring semesters only
International Student Tuition Fee $203 per unit (plus $46 per unit Enrollment Fee)
International students
International Student Capital Outlay Fee $9 per unit
International students
International Student (F-1 Visa) Health Insurance $159 Summer
$350 Fall or Spring
$153 Full Year
All F-1 Visa international students who do not present proof that they have the required level of private health insurance
Student Body Fee*** $8 Fall
$8 Spring
Students who purchase a photo ID student body card receive discounts throughout the year and also support many student-sponsored activities and programs. (The student body fee is automatically assessed as part of your total fees; if you choose not to pay this fee, visit the Student Life and Leadership Development Office, Building 17, Room 112, before eligibility for credit and refund deadline. Check course in WebSMART)
Parking Fee*** $50 Summer
$40 Fall
$40 Spring
$5 per day
$70 Two-Term (Fall/Spring)
Persons who park motor vehicles on campus. (Daily permits may be purchased for $3 from ticket dispensers in designated areas)
The parking fee is optional and not transferable to other students; disabled parking permits are issued only by the Disabilities Resource Center - See Parking Regulations on next page.
Audit Fee $15 per unit (students enrolling in a variable unit course must pay for maximum units)
Students enrolled in 10 or more units for credit can audit up to three additional units free of charge. See Auditing policy in the CSM Catalog.
Duplicate Diploma Fee $5
Returned Check Fee $50
Students whose personal checks are returned by the bank (only cash, credit card or cashier’s check will be honored to clear a returned check - Bookstore fee may differ)
Transcript Fee $5 official
$10 additional for rush service
Students requesting a transcript of their academic record at College of San Mateo, Cañada College and/or Skyline College (The first two transcripts ever requested are free).

* Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the health services fee.

** A student has the right to refuse to pay the $1 student representation fee for religious, political, moral or financial reasons. This refusal must be submitted in writing to the Student Life and Leadership Development Office, Building 17, Room 112 before eligibility for credit and refund deadline. Check course in WebSMART.

*** This fee is optional. Please refer to "Required OT" column for further information. A two-term parking permit is available for $70. Parking permits for low income students are $50 per semester. Low income students are those who demonstrate financial need under federal or state standards. For lost or stolen permits, please see Parking Regulations on next page.

NEED TO REPEAT A CLASS?

New Enrollment Limitation on Course Repetition

Enrollment Limitations For Courses Not Designated As Repeatable

Beginning Summer 2012, a student may attempt a course designated as non-repeatable for a maximum of three times. Furthermore, all prior course attempts in a student’s academic record count toward the limit. A “course attempt” occurs when a student receives an evaluative or non-evaluative grade or symbol such as an A, B, C, D, F, W, P, NP, C, NC, or I. As a result of this new enrollment limitation, students’ decisions to repeat or withdraw from courses may have serious implications and affect their educational planning.

One additional enrollment may be considered for approval under the following circumstances:

1. Recovery: A student may enroll one additional time if he/she successfully completed the course and a significant lapse of time of at least three years had occurred and the enrollment is for the purpose of establishing content recency only and is not for the purpose of improving an established grade. If approved, the units and grade of the most recent attempt are not part of the student’s grade point average or cumulative units.

2. Extenuating circumstances: A student may enroll for one additional attempt only if documents demonstrating extenuating circumstances exist that match the dates of the course. Examples of extenuating circumstances are: flood, accident, or other extraordinary documentable conditions beyond the student’s control.

Repetition For The Purpose Of Grade Improvement For A Course Not Designated As Repeatable

A student who has received a grade of D, F, NP, or NC in a non-repeatable course taken in the San Mateo County Community College District may attempt the course up to two additional times for the purpose of grade alleviation and improvement. The enrollment limitation of not more than three attempts as noted above is applicable.

Courses Designated As Repeatable

The Board of Trustees of San Mateo County Community College District has adopted a policy which permits a student to repeat certain courses and subjects. In these cases, a student may attempt the course/subject the maximum number of times or for the maximum number of units, as noted in the course description found in the College Catalog. For courses designated as repeatable, the number of approved attempts also represents the enrollment limitation for the course.

COLLEGE POLICIES, PROGRAMS & FEES

14
Campus Map

One-Days Permits
$2 per day valid only during class hours from 7:00 am to 10:00 pm. Permit machines indicated by D on the map. Hillsdale Lot 1, Beethoven Lot 2, Park Avenue Lot 5, and Stadium Lot 11

Visitor Parking
Visitors to campus may park in PayBySpace visitor parking in Beethoven Lot A and B (between 7 am and 7 pm) and Pomona Lot B (between 7 am and 5 pm). Visitors must purchase a visitor permit ($5 per hour) at the PayBySpace permit machine located in the lots (indicated by D on the map)

Student Parking
Hillsdale Lot 1, Beethoven Lot 2, Galileo Lot 6, Stadium Lot 11, and Stadium Lot 4

Staff Parking

Restricted Parking
Olympian Lot to staff and members of San Mateo Athletic Club, and patrons and clients of Cosmetology and Dental programs.

Disabled Parking
By special permit only (contact Disability Resource Center, Building 10, First Floor, (650)-343-1911)

Motorcycle Parking
Locations indicated by M on map: Marie Curie Lot 5, Galileo Lot 6 Staff

Creative Arts & Social Science Division
Transition to College
Event Info Line
Swimming Pool
Study Abroad
Planetarium
Multicultural Center
Middle College
Financial Aid/Scholarships
Facilities Rental/Scheduling
Counseling Center
Cosmetology
Cashier’s Office
Career Services
CalWORKS
Bookstore

For a full listing of instructional programs within each division, visit

San Mateo Athletic Club Parking
Special parking permits issued by the San Mateo Athletic Club are required at all times for parking in Olympian Lot or. All other permits are not valid. For more information, call 378-7373 or visit sanmateoathleticclub.net

Traffic and Parking Regulations
Traffic lights are present on the campus and 15 mph. Parking is permitted only on blacktop surfaces in specifically marked parking spaces. Parking on unpaved areas, in roadways, in crosshatched areas, in marked end zones, and in areas posted as no parking zones or in any unauthorized area is prohibited. Vehicles parked banded into diagonal parking spaces can create a hazard when exiting and will be subject to citation.

Student parking permits are available for $40 each for the fall and spring semesters and the first three campuses of the District (College of San Mateo, Skyline College, and Cañada College).

Public Safety/Criminal Justice

The riding of skateboards on campus is prohibited by SMCCCD regulations. Bicycles are operated on campus. The California Vehicle Code prohibits the operation of bicycles on sidewalks.

Public Transit
SamTrans bus service has two direct routes to the campus (952A and 952B) and connecting bus routes from the Hillsdale Shopping Center and the CalTrain Station serving the CSM campuses throughout the day. All buses have wheelchair lifts and also serve students attending evening classes. Routing information is available by calling 1-800-660-4BUS or via the Web at www.santrans.com and www.caltrain.com. Printed schedules and maps are also available at the Student Life and Leadership Office in Building 17, Room 113.

STAY INFORMED IN AN EMERGENCY!

Sign up for emergency text message notifications today. Login to WebSMART at collegesofsmc.edu/websmart. Click Emergency Text Message Contact Information then enter your cell phone number to receive important messages from the college(s) of your choice.

That’s easy too!
Make summer work for you!

Whether you are home from college for the summer or a high school student, you can accelerate your college education by taking a summer class at CSM.

College of San Mateo’s summer session provides you the opportunity to get ahead on lower-division graduation requirements. If you attend a CSU or a UC campus you can verify equivalency of a CSM course with a specific course at your college by visiting www.assist.org. If you attend an out-of-state or private institution, check with your college first to verify that it will accept the CSM course you intend to take.

If you’re a high school student preparing for college in the fall, summer session provides you a chance to get a ‘head start’ on your college education. We offer a full range of courses this summer which can be found in this schedule. We encourage you to enroll at CSM and make this summer work for you.

Visit collegeofsanmateo.edu/enroll to get started now!

Celebrating 90 Years of Educational Excellence

The Tradition Continues

CSM Student Spends “Life-Changing” Summer in Harvard Forest

When Harvard Forest called CSM student Collette Yee and offered her admission in its summer research program, Yee enthusiastically accepted. Little did Yee realize that she had competed among 500 college students nationwide for a program that accepted only 31 students. Even more impressive was the fact that Yee was the only community college student in the program!

Yee, a 2009 graduate of Terra Nova High School, became interested in environmental sciences, a field that integrates physical and biological sciences to the study of the environment. Due to the broad nature of the field, she decided to attend a community college so that she could explore the different sciences. After attending

See “Harvard Forest” on page 2