Distance Education @ CSM

CSM offers distance education courses that fulfill the major and general education course requirements for associate degrees and transfer. So whether it is a course to improve your career skills, a certificate or a degree, College of San Mateo offers online and hybrid courses in an environment that gives you the scheduling flexibility needed to meet your education and career goals.

New Distance Education Classes for Fall 2012
COMM 110 Public Speaking
PSYC 100 Introduction to Psychology
ACTG 162 Intermediate Accounting II
MATH 145 Liberal Arts Mathematics

Visit collegeofsanmateo.edu/distanceeducation

Accuracy Statement
College of San Mateo and the San Mateo County Community College District have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other information contained herein, are subject to change without notice by the administration of College of San Mateo for reasons related to student enrollment or level of financial support, or for any other reason, at the discretion of the College. The College and the District further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures, in conformance with applicable laws.

Use of Photography
College of San Mateo, a non-profit California Community College, reserves the right to take and use photographs, video and electronic images of students and visitors taken on college property and at college-sponsored events for marketing and promotional purposes. Objection must be made in writing to the Community Relations & Marketing Office.

This publication is produced by CSM’s Community Relations & Marketing Department. It is available upon request in an alternate format by calling College of San Mateo’s Disability Resource Center at (650) 574-6438.

It was 90 years ago that residents of San Mateo and Burlingame voted to establish the very first institution of higher education in San Mateo County – San Mateo Junior College. Known today as College of San Mateo, the college has cultivated a rich history which has grown with the communities it serves. In 1922, the college welcomed the inaugural class of 30 students to a “campus” that consisted of several classrooms at San Mateo High School, then located on Baldwin Avenue. Over the next forty years, as additional space was needed for the growing student population, the college would move to the Kohl Estate (in what is now part of Central Park), the Delaware Campus, the Coyote Point Campus and finally, the College Heights Campus.

See “CSM Celebrates” on page 3
UPDATE ON FEE PAYMENT PROCESS FOR FALL 2012

On Wednesday, July 18, 2012, students who have any unpaid fees will be dropped from fall classes at midnight for non-payment of any unpaid fees. Students will be dropped on a “rolling” basis every Wednesday at midnight (July 25, August 1) for non-payment of fees.

Beginning August 6 (two weeks prior to the start of the fall semester) students will be dropped at midnight the day following their registration for non-payment of any unpaid fees.

If you need assistance in paying your fees, you are encouraged to enroll in an inexpensive payment plan via WebSMART, apply for financial aid (www.fafsa.gov) at least five days prior to registering for your classes, or complete the Board of Governors Fee Waiver via WebSMART to prevent being dropped from classes. If you still need financial assistance after exhausting all options listed above, please contact the Vice President of Student Services at csmpss@smccd.edu.

Support CSM
Your opportunity to participate
collegeofsanmateo.edu/supportcsm
It is my pleasure to welcome you to College of San Mateo. We have expanded the Schedule of Classes for fall 2012 to include additional news and information about the college that we thought would be of interest to our community. As you read through the schedule, you’ll notice that our fall semester is shaping up to be both busy and eventful.

It’s hard to believe that CSM is approaching not one but two milestone events: the 90th anniversary of the establishment of San Mateo Junior College and the 50th anniversary of the College Heights Campus, which we are calling, “50 Years on the Hill.” As the article on the back page (outer front cover) describes, the college will be hosting numerous events held throughout 2012-13 to celebrate these anniversaries; we hope that you will join us for the festivities.

Also in the schedule, we get the chance to hear from one of our many successful alumni, Stephen Schmidt, a graduate of our graphic design program (now digital media). Stephen tells us how CSM helped him find his passion and develop skills to succeed as a transfer student and as a professional graphic designer. I also invite you to read about the ongoing sustainability efforts the college has undertaken in the last several years and about the environmental awards two of our new buildings recently received for green design and construction practices. We are proud of our history and of the many contributions that the college has made to the community over the last 90 years. At the same time, we are fortunate and grateful to have a community that has always supported our educational mission. Whether you are a student or a student at heart, I hope you find this schedule to be an interesting and informative resource about the college and all that it offers to our community.

Michael Claire
CSM President

College of San Mateo is located at the northern corridor of Silicon Valley and situated on a beautiful 153-acre site in the San Mateo hills that provides a panoramic view of San Francisco Bay. Since 1922, CSM has been a gateway to higher education leading to university transfer, career preparation and advancement, and professional and personal development.

The College currently serves approximately 10,000 day, evening and weekend students. CSM students reflect the diversity of the Bay Area and have a range of educational goals. To best serve our students, the curriculum offers a wealth of programs that include traditional, semester-length and short courses in addition to distance education.

Students can experience a vibrant campus life to complement classroom learning that includes leadership development, student government, more than 20 student clubs and educational and cultural activities. CSM is proud of its championship intercollegiate athletic teams which compete at the highest community college level. Many student-athletes receive scholarships and continue at four-year institutions and numerous CSM athletes have gone on to professional careers.

To ensure student success, CSM offers a comprehensive selection of academic support services. Resources include financial aid and scholarships, counseling, transfer services, tutoring, employment assistance, health services and child care, among many others.

For more information about the college, visit collegeofsanmateo.edu/explorecsm. Guided campus tours can be scheduled through collegeofsanmateo.edu/tours.

College of San Mateo is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, 110 Commercial Boulevard, Suite 204, Novato, CA 94949, 415-926-2124, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education.

Community Members: Are there topics or features you’d like to see in upcoming schedules? Please provide your suggestions and/or feedback to csmpr@smccd.edu. Thank you.

Message from the President

About College of San Mateo

Fall 2012 Important Dates

<table>
<thead>
<tr>
<th>Pre-registration</th>
<th>Matriculation activities: Placement Testing, College Orientation, Counseling—see page 5</th>
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<tr>
<td>Monday, April 29</td>
<td>WEBSMART priority registration for Fall 2012 by appointment—continuing day and evening students</td>
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<tr>
<td>Tuesday, May 8</td>
<td>Monday, April 30 – Tuesday, May 8</td>
</tr>
<tr>
<td>April 30, 2012</td>
<td>EOPS, DSPS, CalWorks, Veterans, Foster Youth, current SEP* required</td>
</tr>
<tr>
<td>May 1, 2012</td>
<td>Athletes, Honors Program Students, Associated Student Government, international Students; current SEP* required</td>
</tr>
<tr>
<td>May 2, 2012</td>
<td>Continuing Students with current SEPs* by unit value earned, includes Continuing Middle College with current SEPs*</td>
</tr>
<tr>
<td>May 7, 2012</td>
<td>All Continuing Students, includes Concurrent High School Students</td>
</tr>
<tr>
<td>May 8, 2012</td>
<td>New Matriculants, includes new Middle College Students who have completed matriculation and Priority Enrollment Program participants</td>
</tr>
<tr>
<td>Wednesday, May 9 – Sunday, August 19</td>
<td>WEBSMART registration for Fall 2012 by appointment—new, former, and continuing students</td>
</tr>
<tr>
<td>Wednesday, July 18</td>
<td>IMPORTANT! Deadline to pay student fees. Fees are not paid by this date, your classes will be automatically dropped. Students will be dropped on a “rolling” basis every Wednesday at midnight for non-payment of fall fees. Two weeks prior to the start of the fall semester, students will be dropped at midnight the day following their registration for non-payment of fees. Visit collegeofsanmateo.edu/websmart for more information</td>
</tr>
<tr>
<td>Thursday, August 16 – Friday, August 17</td>
<td>Flex Days - No Classes</td>
</tr>
<tr>
<td>Monday, August 20</td>
<td>Day and evening classes begin</td>
</tr>
<tr>
<td>Friday, August 31</td>
<td>Last day to add semester-long courses using WEBSMART.</td>
</tr>
<tr>
<td>Friday, August 31</td>
<td>Last day to drop semester-long classes with eligibility for fee credit or partial refund. For short courses, eligibility for credit or refund is within the first 30% of class meetings. For exact deadline date, check course in WEBSMART: collegeofsanmateo.edu/websmart</td>
</tr>
<tr>
<td>Saturday, September 1 – September 9</td>
<td>Declared Recess</td>
</tr>
<tr>
<td>Monday, September 3</td>
<td>Holiday – Labor Day</td>
</tr>
<tr>
<td>Monday, September 10</td>
<td>Last day to declare Pass/No Pass option for semester-long classes with this option. For short courses, the deadline is within the first 30% of class meetings. For exact deadline date, check course in WEBSMART: collegeofsanmateo.edu/websmart</td>
</tr>
<tr>
<td>Monday, September 10</td>
<td>Semester-long classes officially dropped on or before this date will not appear on the student’s record. Short courses officially dropped within the first 30% of class meetings will not appear on the student’s record. For exact deadline date, check course in WEBSMART: collegeofsanmateo.edu/websmart</td>
</tr>
<tr>
<td>Friday, October 5</td>
<td>Last day to apply for December 2012 A.A./A.S. degree or program certificate.</td>
</tr>
<tr>
<td>Saturday, November 10 – November 11</td>
<td>Declared Recess</td>
</tr>
<tr>
<td>Monday, November 12</td>
<td>Holiday – Veterans Day</td>
</tr>
<tr>
<td>Friday, November 16</td>
<td>Last day to withdraw officially from a semester-long class with assurance of a “W” grade. For short courses the withdrawal deadline is at 35% of class meetings. For exact deadline date, check course in WEBSMART: collegeofsanmateo.edu/websmart</td>
</tr>
<tr>
<td>Wednesday, November 21</td>
<td>Has made to the community—classes only</td>
</tr>
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<td>Thursday, November 22</td>
<td>Holiday - Thanksgiving</td>
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<td>Friday, November 23 – November 25</td>
<td>Declared Recess</td>
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<td>Thursday, December 13 – December 19</td>
<td>Final Examinations for day and evening classes</td>
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<tr>
<td>Wednesday, December 19</td>
<td>Day and evening classes end</td>
</tr>
<tr>
<td>Saturday, December 22</td>
<td>Spring 2012 official grades available on WEBSMART</td>
</tr>
<tr>
<td>Monday, December 24, 2012 – Tuesday, January 1, 2013</td>
<td>Holiday</td>
</tr>
<tr>
<td>Monday, January 14</td>
<td>Spring 2013 Semester begins</td>
</tr>
</tbody>
</table>

*cFor Student Educational Plan (SEP) assistance, contact Counseling at 574-4700.
Much has changed since 1922: CSM has experienced steady growth, both in size and diversity. Our programs and services have evolved to support the needs of the changing student population and employers, and most recently, our current campus has been transformed. Today we serve more than 10,000 students each semester and offer programs in 66 areas of study. Moreover, in the past 90 years, CSM has educated more than 600,000 students!

What has not changed is CSM’s commitment to meeting the educational and workforce training needs of the community and contributing to the economic vitality of the county and beyond. As stated in Class Act: College of San Mateo—A History*, “For thousands, College of San Mateo has been a springboard to success.” Our alumni have gone on to meaningful careers and have become leaders in education, business, science and technology, medicine, entertainment, athletics, government and public service.

During this academic year, CSM is also preparing to celebrate another important milestone: the 50th anniversary of the College Heights Campus. It was in Fall of 1963 that CSM moved from the Coyote Point Campus to its present location at College Heights. This anniversary of “50 Years on the Hill” coincides with the completion of major construction and renovation work at CSM — improvements that position the college to serve the community for decades to come.

To honor CSM’s 90th anniversary and “50 Years on the Hill,” the college is planning various special anniversary events throughout 2012-2013 celebrating CSM’s history and continued legacy of service to our communities. The events will be open to the public and information will be available on the college website, collegeofsanmateo.edu. Come and celebrate with us!

College of San Mateo welcomes international students, who enrich the academic, cultural, and social life of the campus by bringing a diversity of ideas and multicultural perspectives to the classroom and by providing opportunities beyond the classroom for all CSM students to engage in conversations and activities that create a broader understanding of the global community in which we all live.

College of San Mateo's International Education Program provides extensive support services designed to provide current 9th–12th grade students the opportunity to get an “early start” on their college experience and earn college credit. Enrollment fees are free to California residents who enroll in 11 units or less. All students who have not attended any of the last three semesters, including summer session, must submit an Application for Admission for the Fall 2012 term. Submit your Application for Admission to the College of San Mateo via collegeofsanmateo.edu/forms. After being admitted, and completing matriculation requirements, if applicable, new and former students may register and pay fees using WebSMART. See Fall 2012 Important Dates on page 2.

Distance Education

College of San Mateo is committed to meeting the evolving needs and expectations of its students and community through the expansion of alternative means of delivering instructional and student support services. Distance education courses consist of online and hybrid courses. Online courses are conducted through a class website, and there are no mandatory campus meetings. Hybrid courses are conducted mostly online but do have at least one meeting on campus. CSM distance education courses are applicable toward associate degree credit, and many satisfy transfer course requirements. Additionally, students who complete distance education courses have the same access to financial aid as those enrolled in on-campus courses.

Distance education courses may not be right for all students. They give students greater freedom of scheduling, but they also require more self-discipline than on-campus courses. How well distance education courses fit into your educational and career goals depends on many factors. It is important for first-time distance education students to review the information available on the distance education website at collegeofsanmateo.edu/distanceeducation. For those students who are able to create the right environment, have the right study habits, and understand the technical and academic requirements, CSM’s distance education courses can be as effective as on-campus courses in terms of student learning.

The Distance Education Office is available to assist students and answer questions in order to ensure College of San Mateo students have a successful distance learning experience. Please visit the distance education website at collegeofsanmateo.edu/distanceeducation.

International Education

College of San Mateo welcomes international students, who enrich the academic, cultural, and social life of the campus by bringing a diversity of ideas and multicultural perspectives to the classroom and by providing opportunities beyond the classroom for all CSM students to engage in conversations and activities that create a broader understanding of the global community in which we all live.

College of San Mateo’s International Education Program provides extensive support services for international students including an efficient admissions process, assistance with financial aid, a welcoming orientation and academic support, career counseling, and support for international students who wish to extend their time at the college. The International Education Program helps students to get settled on campus, introduces them to the local community, and provides opportunities to meet other international students.

For more information, contact Maggie Skaff: skaff@smccd.edu or (650) 574-6525.
If Your Educational Goal is to obtain an associate degree or certificate, transfer to a four-year university, improve basic skills in English, reading or math, or if you are applying for financial aid, or if you are undecided about your goal, you must follow all steps shown above; or if you wish to schedule an appointment with a counselor, you must complete all the steps shown above.

If Your Educational Goal is to take courses for personal enrichment, upgrade job skills; maintain a certificate or license; participate in the High School Concurrent Enrollment Program, or if you have already completed an associate degree or higher in the United States; or if you are primarily a student at another college or university and taking courses at College of San Mateo to meet the requirements of institution, you must follow steps 1, 4, and 5.

Step 1: Apply
All students are required to complete the Application for Admission. Fill out the Application online at collegeofsanmateo.edu/apply. After the application has been received, you will be sent an email confirmation with additional information. You will also receive a student identification number (which begins with a "G"). Use this number to conduct all college business and access college services.

Step 2: Placement Tests
Placement tests are designed to assess your skills in English or ESL, reading, and mathematics. Test results assist you to select courses, build an appropriate schedule of classes and determine whether you meet prerequisites for your courses. View sample test questions online at collegeofsanmateo.edu/testing.

Step 3: College Orientation and Counseling Workshop
Attend the College Orientation and Counseling Workshop in College Center, Building 10, Room 191. You are required to bring your placement test results and to be on time. Latecomers are not admitted to the workshop, so plan to arrive on campus early. At the completion of the workshop you will be able to register for classes and you are eligible to schedule an appointment to meet with a counselor. Only students who have attended a workshop have access to counseling appointments.

This two hour workshop covers the registration process, use and management of WebSMART, educational goals, placement test results, course selection, and more. Reservations are scheduled through your student WebSMART account, or go to the Counseling Center, College Center, Building 10, Room 340. If you plan to apply for financial aid, see Financial Aid Steps below.

Step 4: Register for Classes
Your appointment to register will be sent to your student WebSMART account. To log-in, you will need a User ID (G number) and password (six digit birth date). Use your student WebSMART account to view your registration appointment, register for classes and pay fees.

Many courses with prerequisites are subject to computerized prerequisite checking. When registering for a class, the student database looks for 1) the successfully completed prerequisite course, or 2) the placement test results that indicate the skill level prerequisite requirements. If neither requirement is met, registration for the course is blocked. If you have completed the prerequisite course outside of the college district, go to collegeofsanmateo.edu/prerequisites for more information.

Step 5: Sign In and Use Your Assigned My.SMCCD.edu Email
All college electronic communications will be sent to your my.smccd.edu email address. You can expect to receive important email messages from your instructors and the college before the first day of school. Log into your WebSMART student account to find your email address and password and check it regularly.

Financial Aid

Students applying for Financial Aid must complete enrollment steps as noted above. All students who have completed coursework at other colleges/universities must have their transcripts officially evaluated by completing a Transcript Evaluation Request form. Visit collegeofsanmateo.edu/admission/evaluation.asp for more information.

Complete a Free Application for Federal Student Aid (FAFSA) to be considered for need-based financial aid. The BOGFW pays residents of the State of California, attend a community college, and are eligible for need-based financial aid. The BOGFW pays enrollment fees for the academic year when eligibility has been determined. Other fees, such as parking ($50 for BOGFW students), health, student body and student representation, must be paid by the student.

Federal Pell Grant
You are automatically considered for a Federal Pell Grant when you file the FAFSA. If you receive an Expected Family Contribution (EFC) of $5200 or less, you are eligible for a Federal Pell award. Less than half-time students have a much lower EFC cut-off to be eligible for a grant. Awards for students are prorated based on enrollment status: full-time 12 or more units; half-time 6–8.5 units; less than half .5–5.5 units. Awards range from $0–$2,500. Contact the Financial Aid Office at 574-6514 or visit www.fafsa.ed.gov for more information.

Extended Opportunity Programs and Services (EOPS)
EOPS is a state-funded program that provides book vouchers, grants, support services, and limited transportation services to high-need, educationally disadvantaged students who are California residents. Students must complete the FAFSA and/or a BOGFW application to apply. Students must apply annually to be considered for need-based financial aid. Federal Pell Grant

California Chafee Grant (CHAFEE)
The California Chafee Grant Program awards funds to eligible current or former foster youth for career and technical training or college courses. Eligible Chafee applicants are required to be, or to have been, in foster care between their 16th and 18th birthdays, and to not have reached the age of 21 by July 1 of the award year. Maximum annual award: $5,000.

California Student Assistance Block Grant
EOPS is a state-funded program that provides book vouchers, grants, support services, and limited transportation services to high-need, educationally disadvantaged students who are California residents. Students must complete the FAFSA and/or a BOGFW application to apply. Students must apply annually to be considered for need-based financial aid. Federal Pell Grant

College of San Mateo will notify eligible students in March or April. Contact the Financial Aid Office at 574-6514 for more information.

Financial Aid Steps

Step 1: Apply
For Fall 2012-13 FAFSA at www.fafsa.ed.gov. College of San Mateo’s college code is 001181. FILE EARLY for the upcoming year (anytime after January 1). It is also recommended that you attend a free Financial Aid workshop. Log in to WebSMART for dates and sign-up.

Step 2: Student Aid Report Received
After you apply, you’ll receive a Student Aid Report (SAR). Your SAR contains the information reported on your FAFSA and usually includes your Expected Family Contribution (EFC). The EFC, a measure of your family’s financial strength, is used to determine your eligibility for federal student aid.

Step 3: Check SAR for Accuracy
Your SAR will be posted to your WebSMART account. If you need to correct your SAR or if you disagree with the results, then bring to the Financial Aid Office for review. Please visit WebSMART for any additional information required to complete your file before submitting your SAR to the office.

Step 4: Submit Documents
Submit all required documents to College of San Mateo’s Financial Aid Office. File is complete!

Step 5: Notification of Result
Check WebSMART to learn the status of your financial aid. College of San Mateo will notify eligible students in WebSMART by an award letter outlining the types and amount of Financial Aid they qualify for at CSM.

Step 6: Aid Funds are Paid
You will receive a check in the mail or if you signed up for direct deposit funds will be electronically deposited into your bank account.
View the College Catalog and the College website, collegeofsanmateo.edu for more information about goals and opportunities at College of San Mateo.

University Transfer Program

Complete your freshman and sophomore years of university work at College of San Mateo, as a junior to a baccalaureate degree level or university. College of San Mateo can help you plan an educational program to prepare you to transfer to the University of California, California State University or private college or university to earn a bachelor's degree. Assistance from Counseling Services and Transfer Services can ensure a smooth transition to the transfer institution of your choice. With planning, it is possible to concurrently complete an associate degree as you complete coursework to facilitate university transfer. In many cases, students planning to transfer may want to pursue several semesters. Completion of your AA or AS degree with transfer emphasis will facilitate transfer to a baccalaureate degree.

Associate in Arts and Associate in Science Degree Programs

At College of San Mateo you can select from over 80 associate degree majors, or choose to complete multiple degrees to enhance career and job opportunities or for personal enrichment. Graduation from College of San Mateo with the associate in arts or science degree is based upon the completion of 60 units of lower division college-level work, which includes major basic competency, and general education requirements. For a complete list of associate degree majors and courses required to satisfy each major refer to the CSM Catalog.

Certificate Programs

Careers that earn you eligibility in achievement or a certificate of specialization in over 80 areas. Certificate programs are designed to prepare you for employment. All certificate programs are carefully developed by advisory committees composed of college staff and selected representatives from the business and industrial community. Typically certificates require 12-40 units of coursework and can be completed in one semester or over several semesters. Certificates are awarded upon successful completion of requirements listed in the CSM Catalog.

A.A./A.S. Degree and Certificates Offered at CSM

The A.A. or A.S. Degree Requirements worksheet can be obtained from the CSM Catalog, the Counseling Office, or at collegeofsanmateo.edu.degrees/requirements.asp.

EDUCATIONAL GOALS: ASSOCIATE DEGREES, CERTIFICATES, TRANSFER

Multiple Educational Goals

At College of San Mateo you are free to pursue your educational interests for personal and career growth and development. This may mean that you want to complete certificates, associate degrees, and transfer. You are not limited to selecting one educational goal.*

*Students participating in the some special programs (such as the CSM Financial Aid program) are required to declare one educational goal.

A.A./A.S. Degree and Certificates Offered at CSM

San Mateo County Community College District also operates College of San Mateo in Redwood City and Skyline College in San Bruno which offer a number of special programs not available at College of San Mateo.

Skylake College 3300 College Drive, San Bruno, CA 94066 (650) 738-4000 (650) 738-4251 (evening) www.skylinecollege.edu

UNIVERSITY CENTER Bachelor degree programs in partnership with Bay Area universities.

(650) 836-3199

UNIVERSITY CENTER Bachelor degree programs in partnership with Bay Area universities.

A.A./A.S. Degree and Certificates Offered at CSM

APPENDIX: DISTRICT PROGRAMS NOT OFFERED AT CSM

San Mateo County Community College District also operates College of San Mateo in Redwood City and Skyline College in San Bruno which offer a number of special programs not available at College of San Mateo.
CSU – Three courses required, one from each group below

UC – Two courses required, one from Group A & B

Use www.assist.org for the most accurate list of CSUGE courses and find lower division major course requirements for transfer.

Use AP & IB charts in this Catalog to view how to apply exam results to IGETC. C = Completed; IP = In Progress

IGETC for UC ___     IGETC for UC partial___      IGETC for CSU ___     IGETC for CSU partial___     CSU AH&I met____
FALL 2012 SCHEDULE OF CLASSES

ART 207 LIFE DRAWING (CSU, UC) 81760 ART 207 AA THH 9:10-10:40 4-211 Buchanan 3.0 TBA Hours: By Arr 1.0 Hr/Wk 4-211

ART 233 OIL PAINTING I (CSU, UC) 81757 ART 233 AB NIW 9:10-10:15 4-211 Alex 3.0 TBA Hours: By Arr 1.0 Hr/Wk 4-211

ART 224 OIL PAINTING II (CSU, UC) 81754 ART 224 AA THH 1:10-2:05 4-211 Moran 3.0 TBA Hours: By Arr 1.0 Hr/Wk 4-211

ART 225 ACRYLIC PAINTING I (CSU, UC) 81752 ART 225 AA NIW 9:10-10:15 4-211 Alex 3.0 TBA Hours: By Arr 1.0 Hr/Wk 4-211

ART 226 ACRYLIC PAINTING II (CSU, UC) 81751 ART 226 AA NIW 9:10-10:15 4-211 Alex 3.0 TBA Hours: By Arr 1.0 Hr/Wk 4-211

ART 235 DESIGN (CSU, UC) 81749 ART 235 AA THH 1:10-2:05 4-211 Pittman 3.0 TBA Hours: By Arr 1.0 Hr/Wk 4-211

ART 315 DIGITAL PRINTING AND MIXED MEDIA (CSU, UC) 81743 ART 315 AA NIW 9:10-10:25 4-211 Staff 3.0 TBA Hours: By Arr 1.0 Hr/Wk 4-211

ART 350 VISUAL PERCEPTION (CSU) 81727 ART 350 JA Wed 6:30-7:55 4-211 Bhattacharji 3.0 TBA Hours: By Arr 1.0 Hr/Wk 4-211

ART 313 BEGINNING BLACK AND WHITE PHOTOGRAPHY (CSU, UC) 81726 ART 313 AA NIW 1:10-2:00 4-211 Games 3.0 TBA Hours: By Arr 1.0 Hr/Wk 4-211

ART 315 INTERMEDIATE BLACK AND WHITE PHOTOGRAPHY (CSU, UC) 81725 ART 315 AA NIW 1:10-2:00 4-211 Games 3.0 TBA Hours: By Arr 1.0 Hr/Wk 4-211

ART 405 SCULPTURE I (CSU, UC) 81723 ART 405 AA THH 10:10-11:25 4-211 Nakata 3.0 TBA Hours: By Arr 1.0 Hr/WK 4-211

ART 406 SCULPTURE II (CSU, UC) 81721 ART 406 AA THH 11:10-12:25 4-211 Nakata 3.0 TBA Hours: By Arr 1.0 Hr/WK 4-211

ART 411 CERAMICS I (CSU, UC) 81739 ART 411 AA WW 7:10-8:20 4-211 Nakata 3.0 TBA Hours: By Arr 1.0 Hr/WK 4-211

ART 690 SPECIAL PROJECTS (CSU) 81738 ART 690 AA WW 7:10-8:20 4-211 Vanajakshi 3.0 TBA Hours: By Arr 1.0 Hr/WK 4-211

ASTRONOMY

ASTR 100 INTRODUCTION TO ASTRONOMY (CSU, UC) 83349 ASTR 100 AA THH 10:10-11:25 36-100 Siemion 3.0 TBA Hours: By Arr 3.0 Hrs/Wk 36-100

ASTR 101 ASTRONOMY LABORATORY (CSU, UC) 83350 ASTR 101 AA WM 9:10-10:25 36-100 Siemion 3.0 TBA Hours: By Arr 3.0 Hrs/Wk 36-100

Astronomy

Enrollment Management

As a student at College of San Mateo, it is your responsibility to manage your enrollment. This includes updating your personal information record via WebSMART, checking your student email, registering for classes in a timely manner, adhering to all deadlines listed on the Important Dates page in the beginning of this Schedule (in particular late registration, withdrawal from classes, payment of fees), and monitoring your academic standing.

The CSM Catalog is your reference document for detailed degree, course or college information. Please visit collegeofsanmateo.edu/catalog to view or download the CSM Catalog.
BIOL 110 GENERAL PRINCIPLES OF BIOLOGY (CSU, UC)
13431 BIOL 110 AX 7/13-9/22 8:00-9:50 Monday - Friday
13430 BIOL 110 BX 7/13-9/22 10:00-11:50 Monday - Friday
13429 BIOL 110 CX 7/13-9/22 12:00-1:50 Monday - Friday

BIOL 123 BIOTECHNOLOGY WORKSHOP: TECHNIQUES AND APPLICATIONS OF THE POLYMERASE CHAIN REACTION (CSU)
A $4.00 materials fee is payable upon registration.
Sat 6/29-7/27 10:00-11:00 Monday - Friday

BIOL 126 TEACHING SCIENCE I: K-8 SCIENCE EXPLORATION AND SEMINAR (CSU, UC)
27134 BIOL 126 AX T 8:00-9:50 36-207 Staff 3.0

BIOL 130 HUMAN BIOLOGY (CSU, UC)
13436 BIOL 130 AX MWF 10:10-11:00 36-215 Sengupta 4.0
13425 BIOL 130 BX MWF 11:10-12:00 36-215 Sengupta 4.0

BIOL 145 PLANTS, PEOPLE, AND ENVIRONMENT (CSU, UC)
Online Course
92101 BIOL 145 OLH Online Beliz 3.0

BIOL 184 WILDLIFE BIOLOGY (CSU, UC)
13416 BIOL 184 AX TTh 9:45-11:00 36-223 Stetson 3.0

BIOL 195 BIOLOGY FIELD LABORATORY (CSU, UC)
85757 BIOL 195 AX TTH 8:15-10:30 Monday - Friday

BIOL 201 GENERAL ZOOLOGY (CSU, UC)
Web Assisted Courses
93421 BIOL 201 WAA TTh 9:30-11:45 36-207 Beliz 5.0

BIOL 220 GENERAL BOTANY (CSU, UC)
A $4.00 materials fee is payable upon registration.
75102 BIOL 220 WAA TTh 9:30-11:45 36-207 Beliz 5.0

BIOL 220 INTRODUCTORY PHYSIOLOGY (CSU, UC)
A $4.00 materials fee is payable upon registration.
13231 BIOL 220 WAA AX Monday - Thursday 8:00-9:50 Tuesday - Friday 10:00-11:50

BIOL 250 ANATOMY (CSU, UC)
13103 BIOL 250 AX MWF 10:10-11:00 36-215 Sengupta 4.0

BIOL 250 ANATOMY II (CSU, UC)
13104 BIOL 250 BX MWF 11:10-12:00 36-215 Sengupta 4.0

BIOL 260 SPECIAL PROJECTS (CSU)
Requires approval of Division Dean.
93635 BIOL 260 AX MWF 10:10-11:00 36-215 Sengupta 3.0

BUS 100 CONTEMPORARY BUSINESS (CSU, UC)
87344 BUS 100 AA MWF 10:10-12:00 36-215 Goodman 3.0
87343 BUS 100 AB MWF 10:10-12:00 36-223 Johnson 3.0
87342 BUS 100 AC MWF 10:10-12:00 36-207 Zhang 3.0

BUS 105 INTRODUCTION TO MICROCOMPUTERS (CSU)
A $2.00 materials fee is payable upon registration.
86000 BUS 105 AA TTh 9:45-11:00 36-215 Dorsett 3.0

BUS 115 BUSINESS MATHEMATICS (CSU)
Online Course
92081 BUS. 115 OLH Online Zarate 3.0

BUS 235 COMPUTER SYSTEMS IN BUSINESS (CSU)
A $2.00 materials fee is payable upon registration.
86895 BUS. 235 AA TTh 11:10-1:15 36-223 Stetson 4.0

BUS 335 KEYBOARDING II (CSU)
A $2.00 materials fee is payable upon registration.
85380 BUS. 335 AX MWF 10:10-12:00 36-215 Granieri 4.0

BUS. 401 BUSINESS COMMUNICATIONS (CSU)
A $2.00 materials fee is payable upon registration.
86490 BUS. 401 OLH Online Williams 3.0

BUS. 490 SPECIAL PROJECTS (CSU)
Requires approval of Division Dean.
91918 BUS. 490 AX MWF 10:10-12:00 36-215 Granieri 3.0

BUSW 105 INTRODUCTION TO MICROCOMPUTERS (CSU)
A $2.00 materials fee is payable upon registration.
86000 BUS. 105 AA TTh 9:45-11:00 36-215 Dorsett 3.0

BUSW 214 WORD PROCESSING I USING WORD FOR WINDOWS (CSU)
A $2.00 materials fee is payable upon registration for on campus course only.
84866 BUSW 214 AX MWF 11:10-1:25 36-204 Stetson 2.0

BUSW 215 WORD PROCESSING II USING WORD FOR WINDOWS (CSU)
A $2.00 materials fee is payable upon registration for on campus course only.
84867 BUSW 215 AX MWF 11:10-1:25 36-215 Goodman 2.0

CDN 100 INTRODUCTION TO MICROCOMPUTERS (CSU)
A $2.00 materials fee is payable upon registration.
86000 CDN 100 AX TTh 9:45-11:00 36-215 Dorsett 2.0

CISE 200 COMPUTER APPLICATIONS (CSU)
A $2.00 materials fee is payable upon registration.
91790 CISE 200 AX MWF 11:10-1:25 36-215 Granieri 2.0

CIS 240 BUSINESS APPLICATIONS (CSU)
A $2.00 materials fee is payable upon registration.
86510 CIS 240 AX MWF 11:10-1:25 36-215 Granieri 2.0

CIV 118 COMMUNITY ARTS (CSU, UC)
A $2.00 materials fee is payable upon registration.
85962 CIV 118 AX MWF 11:10-12:00 36-204 Stetson 3.0

CSS 285 CONSTRUCTIVE INTERPRETATION: SOCIAL, POLITICAL, AND RELIGIOUS (CSU, UC)
A $2.00 materials fee is payable upon registration.
91900 CSS 285 AX MWF 11:10-1:25 36-215 Granieri 2.0

CSS 285 CONSTRUCTIVE INTERPRETATION: SOCIAL, POLITICAL, AND RELIGIOUS (CSU, UC)
A $2.00 materials fee is payable upon registration.
91900 CSS 285 AX MWF 11:10-1:25 36-215 Granieri 2.0

CSS 325 STRATEGIC MARKETING MANAGEMENT (CSU, UC)
A $2.00 materials fee is payable upon registration.
91900 CSS 325 AX MWF 11:10-1:25 36-215 Granieri 2.0

CSS 345 MARKETING RESEARCH (CSU, UC)
A $2.00 materials fee is payable upon registration.
91900 CSS 345 AX MWF 11:10-1:25 36-215 Granieri 2.0

CSM 110 COMPUTER SYSTEMS (CSU, UC)
A $2.00 materials fee is payable upon registration.
86622 CSM 110 AX MWF 11:10-1:25 36-215 Williams 2.0

CSM 113 INTRODUCTORY OPERATIONS MANAGEMENT (CSU, UC)
A $2.00 materials fee is payable upon registration.
86623 CSM 113 AX MWF 11:10-1:25 36-215 Williams 3.0

CSM 119 BUSINESS COMPUTER SOFTWARE (CSU, UC)
A $2.00 materials fee is payable upon registration.
86624 CSM 119 AX MWF 11:10-1:25 36-215 Williams 4.0

CSM 130 BUSINESS STATISTICS (CSU, UC)
A $2.00 materials fee is payable upon registration.
86625 CSM 130 AX MWF 11:10-1:25 36-215 Williams 3.0
COMS 279 DATA STRUCTURES: C++ (CSU, UC)
A $2.00 material fee is payable upon registration.

Evening Hybrid Course

98991 CS 279 H9A Intro Mitt M/W 8:00-9:00 pm 19-124 Grasso 4.0
98992 CS 279 H9B Intro Mitt M/W 8:00-9:00 pm 19-124 Grasso 4.0

COSM 372 FUNDAMENTALS OF COSMETOLOGY I
A $5.00 material fee is payable upon registration.

Daily 9:00-12:05 5-260
Start and end dates for section 92266: 8/20 12/19

COSM 372 FUNDAMENTALS OF COSMETOLOGY II
A $5.00 material fee is payable upon registration.

Daily 12:40-3:30 5-290
Start and end dates for section 92267: 10/14 12/19

COY 490 COMPUTER FORENSICS: NETWORK ANALYSIS AND DEFENSE (CSU)
TBA Hours:

99035 CS 490 OLH Online Brown 3.0

COSM 722 ADVANCED COSMETOLOGY II
A $5.00 material fee is payable upon registration for COSM 722 A1 and COSM 722 A2.

Daily 8:00-9:00 5-202
Start and end dates for section 92270: 8/20 10/15

COSM 732 ADVANCED COSMETOLOGY I
A $5.00 material fee is payable upon registration for COSM 732 A1 and COSM 732 A2.

Daily 1:40-4:35 5-260
Start and end dates for section 92271: 10/17 12/12

COMM 100 INTERCULTURAL COMMUNICATION (CSU, UC)

99019 COMM 100 AA MW 10:10-11:25 14-201 Staff 3.0
99020 COMM 100 AB MW 11:30-12:45 14-201 Staff 3.0

COMM 690 SPECIAL PROJECTS (CSU)

80943 COMM 690 AB By Arr 5.0 Hrs/Wk 15-313 Comfermood 3.0
80944 COMM 690 BB By Arr 5.0 Hrs/Wk 15-313 Comfermood 3.0

COMM 855 SPEECH FOR NON-NATIVE SPEAKERS

98812 COMM 855 AA MW 8:10-9:25 19-124 Ivan 3.0
98813 COMM 855 BB MW 9:30-10:45 19-124 Ivan 3.0

COMM 111 INTRODUCTION TO INTERNET PROGRAMMING (CSU, UC)

Online Course

99056 CS 111 OLH Online Green 3.0

COMM 159 VISUAL BASIC I (CSU)

Online Course

98220 CS 159 OLH Online Wettstein 3.0

COMM 132 INTERNET PROGRAMMING: HTML5 CSS (CSU)

Online Course

99011 CS 132 OLH Online Pederson 3.0

COMM 151 NETWORKS AND DIGITAL COMMUNICATION (CSU)

Online Course

99016 CS 151 OLH Online Brown 3.0

CIS 110 INTRODUCTION TO COMPUTER AND INFORMATION SCIENCE (CSU, UC)

89814 CIS 110 AB MWF 10:10-11:25 19-124 Krann 3.0
89815 CIS 110 BB MWF 11:30-12:45 19-124 Krann 3.0

COMPUTER AND INFORMATION SCIENCE

Also see Business Application, and Digital Media

CIS 254 INTRODUCTION TO OBJECT-ORIENTED PROGRAM DESIGN (CSU, UC)

A $5.00 material fee is payable upon registration.

Brinnin CMM 254 AA MW 11:10-12:25 19-124 Green 4.0

Course

Brinnin CMM 254 JA TTH 7:10-9:00 19-124 Staff 4.0

Brinnin CMM 254 JA TTH 6:30-8:30 19-124 Staff 4.0

CIS 255 (CSU) PROGRAMMING METHODS: JAVA (CSU, UC)

A $5.00 material fee is payable upon registration.

Web Evening Assisted Course

99013 CIS 255 H9A Thurs 5:10-8:00 10-182 Timlin 3.0
By Arr 5.0 Hrs/WK: ONLINE

NOTE: This section is a web assisted course. A portion of the course is completed through distance education.

CIS 256 DATA STRUCTURES: JAVA (CSU, UC)

A $5.00 material fee is payable upon registration.

89076 CIS 256 AB TTH 9:30-10:45 19-124 Grass 4.0
89077 CIS 256 BB TTH 10:45-12:00 19-124 Grass 4.0

Evening Hybrid Course

89078 CIS 256 H9A Intro Mitt M/W 8:00-9:00 pm 19-124 Grass 4.0
89079 CIS 256 H9B Intro Mitt M/W 8:00-9:00 pm 19-124 Grass 4.0

CIS 278 (CSU) PROGRAMMING METHODS: C++ (CSU, UC)

A $5.00 material fee is payable upon registration.

Brinnin CMM 278 AA MWF 9:30-10:45 19-124 Grass 4.0
Brinnin CMM 278 AB MWF 10:45-12:00 19-124 Grass 4.0

Evening Hybrid Course

Brinnin CMM 278 H9A Intro Mitt M/W 8:00-9:00 pm 19-124 Grass 4.0
Brinnin CMM 278 H9B Intro Mitt M/W 8:00-9:00 pm 19-124 Grass 4.0
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Need more information? WebSCHEDULE allows you to:

- View course descriptions & prerequisite information
- Sort classes by type (online, evening, late-start, short)
- View specific transferability information
- View instructor contact info for online courses
**MATH 11 ARTHEMATIC REVIEW**
91072 MATH 11 AA TH 8:00-9:15 10-262 Mon 8/20-10/15 3.0
91073 MATH 11 AB TH 9:20-10:35 10-262 Mon 8/20-10/15 3.0
91074 MATH 11 AC TH 10:40-11:55 10-262 Mon 8/20-10/15 3.0

**MUS. 231 AFRO-LATIN PERCUSSION ENSEM I (CSU)**
93417 MUS. 231 JX Thu 3:25-5:25 2-150 Santos 2.0
Evening Course
93414 MUS. 231 JX Thu 7:00-9:00 2-150 Jackson 2.0

**MUS. 234 AFRO-LATIN PERCUSSION ENSEM IV (CSU)**
93420 MUS. 234 JX Thu 3:25-5:25 2-150 Santos 2.0
Evening Course
93418 MUS. 234 JX Thu 7:00-9:00 2-150 Jackson 2.0

**MUS. 290 MATHEMATICS SUPPLEMENT I**
93189 MATH 290 HS By Art 4:00-5:00 15-105 Peimann 5.0

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**NURSING**

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**NURS 211 INTRODUCTION TO NURSING (CSU)**

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**NURS 231 CONCEPTS OF HOMEOSTASIS IN NURSING (CSU)**

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**NURS 231 PSYCHIATRIC NURSING (CSU)**

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**NURS 232 MEDICAL/SURGICAL NURSING (CSU)**

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FALL 2012 SCHEDULE OF CLASSES

SOCIOLOGY

SOC 100 INTRODUCTION TO SOCIOLOGY (CSU, UC)

SOC 106 INTRODUCTION TO SOCIOLOGY (CSU, UC)

SOC 107 SOCIAL PROBLEMS (CSU, UC)

SOC 110 COURTSHIP, MARRIAGE AND THE FAMILY (CSU, UC)

SOC 141 RACE AND ETHNIC RELATIONS (CSU, UC)

SPANISH

SPAN 110 ELEMENTARY SPANISH (CSU, UC)

SPAN 112 INTERMEDIATE SPANISH I (CSU, UC)

SPAN 111 MÉTODO DE LECTURA DE PRIMERA TIER (CSU, UC)

SPAN 112 INTERMEDIATE SPANISH II (CSU, UC)

SPAN 120 ADVANCED ELEMENTARY SPANISH (CSU, UC)

SPAN 121 ADVANCED ELEMENTARY SPANISH I (CSU, UC)

SPAN 131 INTERMEDIATE SPANISH I (CSU, UC)

SPAN 132 INTERMEDIATE SPANISH II (CSU, UC)

SPAN 140 ADVANCED INTERMEDIATE SPANISH (CSU, UC)

SPAN 810 CONVERSATIONAL SPANISH, I ELEMENTARY

SPAN 820 CONVERSATIONAL SPANISH, II ADVANCED ELEMENTARY

SPAN 830 INTRODUCTION TO COLLEGE READING

SPAN 825 INTRODUCTION TO COLLEGE READING

SPAN 851 ADVANCED INTERMEDIATE SPANISH (CSU, UC)

SPAN 852 ELEMENTARY SPANISH (CSU, UC)

SPAN 853 INTERMEDIATE SPANISH I (CSU, UC)

SPAN 854 INTERMEDIATE SPANISH II (CSU, UC)

SPAN 855 ADVANCED INTERMEDIATE SPANISH (CSU, UC)

SPAN 856 ADVANCED SPANISH (CSU, UC)

SPAN 857 SUPPLEMENTAL SPANISH (CSU, UC)

SPAN 858 ELEMENTARY SPANISH (CSU, UC)

SPAN 859 INTERMEDIATE SPANISH I (CSU, UC)

SPAN 860 INTERMEDIATE SPANISH II (CSU, UC)

SPAN 861 ADVANCED SPANISH (CSU, UC)

SPAN 862 ADVANCED SPANISH (CSU, UC)

SPAN 863 ADVANCED SPANISH (CSU, UC)

SPAN 864 INTERMEDIATE SPANISH II (CSU, UC)

SPAN 865 INTERMEDIATE SPANISH III (CSU, UC)

SPAN 866 ADVANCED SPANISH (CSU, UC)

SPAN 867 ADVANCED SPANISH (CSU, UC)

SPAN 868 ADVANCED SPANISH (CSU, UC)
Fees

Fees are due and payable at the time of registration. Students who are unable to register for classes if they have any outstanding balance. On Wednesday, July 18, 2012, students who have any outstanding fee balances for fall 2012 will be dropped at midnight for non-payment of fees. For more important information, visit collegeofsanmateo.edu/fees.

Student enrollment fees are set by California’s legislature and governor and are subject to change at any time. It is possible that your fees may be adjusted at a future date. All student records are automatically held until all outstanding debts to the District colleges have been cleared. Unpaid bills may be sent to collections.

Students who are classified as California residents as defined in the California Education Code will be charged an enrollment fee, a health services fee and a student representation fee. An optional student body fee also will be assessed. In accordance with California law, the enrollment fees may be waived for California residents who demonstrate financial need and qualify for a Board of Governors Enrollee Fee Waiver (BOGW). Contact the College Financial Aid Office for additional information.

Students who are classified as nonresidents will be charged a tuition fee in addition to the enrollment fee, health services fee and student representation fee. International Students (F-VISA) are subject to a health insurance requirement and are charged tuition and capital outlay fees in addition to enrollment fees. Contact the International Student Office for details.

The student representation fee was established by student election to support student advocacy before local, state and federal offices and agencies. In addition, students will be required to purchase textbooks and miscellaneous supplies, as well as tools and technical supplies for certain programs. In some courses students will also be required to pay a non-refundable instructional materials charge.

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.

Fees are due and payable at the time of registration. Students who need assistance in paying fees are encouraged to contact the Financial Aid Office (College Center Building 10, Third Floor, 574-6146).

All student records are withheld and class registration will be restricted until all outstanding debts to the District colleges have been cleared.

AB 540 Students

Under Assembly Bill 540 (AB540), you may be exempt from paying non-resident tuition. Students who have attended a California high school for three years AND received a California high school diploma or its equivalent, such as a GED or passed the high school proficiency exam, are exempt from paying non-resident tuition. See page 4 for more information.

Credit and Refund Policy

Enrollment Fee, Nonresident Tuition Fee, Health Services Fee and Parking Fee

Students who officially withdraw from all courses, or reduce their program prior to the first class meeting or by the course deadline date will receive credit toward future fees for the full amount of all fees paid for those classes. To view deadline date, check course in WebSMART. A $50 processing fee (plus an additional $50 processing fee for nonresident tuition) will be retained by the College if a refund is issued to a student withdrawing from all classes. For all courses dropped after the deadline, these fees are not refundable unless an action of the College (e.g., class cancellation) prevents a student from attending class. Parking permit fees are not refundable.

Student Body Fee and Student Representation Fee

Students enrolling during the normal registration period in semester-long classes may request a waiver or a refund of the Student Body Fee and/or the Student Representation Fee through the last day to drop semester-long classes (see Important Dates). Students enrolling after the end of this deadline may request a waiver or a refund of these fees within one (1) week of completing registration. Students enrolled only in short courses have until the first class session to request a waiver or refund of these fees. Students requesting a waiver or a refund of the Student Body Fee and/or the Student Representation Fee must do so in-person at the Center for Student Life and Leadership in Building 17, Room 112.

Variable Unit Courses

No enrollment fee or nonresident tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

Important:

1. Credit balances remain on student accounts for a maximum of five (5) years.
2. A student may either choose to maintain a credit balance on account or contact the Business Office (Building 10, room 360, 574-6146) to arrange for a refund.
3. Refunds are NOT issued automatically and are subject to a $50 processing fee if the student withdraws from all classes. Refunds of nonresident tuition are subject to an additional $50 processing fee.
4. Fees paid by personal check require 30 days for bank clearance before refunds can be processed.
5. To be eligible for a credit or refund, a student must officially withdraw from a course within the stated deadline. To view deadline date, check course in WebSMART. A withdrawal initiated by an instructor may NOT result in a credit or refund.
6. Fees will be credited or refunded if an action of the College (e.g., class cancellation) prevents a student from attending.

7. Student records, including transcripts, are withheld until all debts to the District colleges have been cleared.

Fee Type | Amount | Required of
--- | --- | ---
Enrollment Fee | $46 per unit | All students except high school students enrolling for less than 15 units through the Concurrent Enrollment Program or Middle College High School Program
Health Services Fee* | $16 Summer | All students except those enrolled ONLY in off-campus classes, Saturday classes, distance learning courses, or the Concurrent Enrollment Program
Student Representation Fee** | $1 | All students except High School students enrolled in the Concurrent Enrollment Program or Middle College High School Program
Nonresident Tuition Fee | $203 per unit (plus $46 per unit Enrollment Fee) | Nonresidents of California who are residents of other states
Nonresident Student Capital Outlay Fee | $9 per unit | Nonresidents of California who are residents of other states
International Students Application Fee | $50 | Effective March 1, 2012. For Fall and Spring semesters only.
International Student Tuition Fee | $203 per unit (plus $46 per unit Enrollment Fee) | International students
International Student Capital Outlay Fee | $9 per unit | International students
International Student (F-Visa) Health Insurance Fee | $59 Summer | All F-Visa international students who do not present proof that they have the required level of private health insurance
| $395 Fall or Spring | $953 Full Year |
Student Body Fee*** | $8 Fall | Students who purchase a photo ID student body card receive discounts throughout the year and also support many student-sponsored activities and programs (The student body fee is automatically assessed as part of your total fees, if you choose not to pay this fee, visit the Student Life and Leadership Development Office, Building 17, Room 112, before last day to drop with eligibility for credit and refund deadline. See Important dates on page 2.).
| $8 Spring |
Parking Fee*** | $20 Summer | Persons who park motor vehicles on campus (Daily permits may be purchased for $2 from ticket dispensers in designated areas).
| $40 Fall | The parking fee is optional and not transferable to other students; disabled parking permits are issued only by the Disabilities Resource Center - See Parking Regulations on next page.
| $40 Spring |
Audit Fee | $5 per unit (students enrolling in a variable unit course must pay for maximum units) | Students enrolled in 10 or more units for credit can audit up to three additional units free of charge - See Auditing policy in the CSM Catalog.
| $595 Fall or Spring |
Instructional Materials Fee | Varies by course | Students enrolled in courses for which instructional materials are needed. Check course information in class listings or WebSCHEDULE. Non-refundable.
| $10 additional for rush service |
Duplicate Diploma Fee | $20 |
Returned Check Fee | $20 |
Transcript Fee | $5 official |

* Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the health services fee. For details, contact the Health Center, Building 1, Room 147.

** A student has the right to refuse to pay the $1 student representation fee for religious, political, moral or financial reasons. This refusal must be submitted in writing to the Student Life and Leadership Development Office, Building 17, Room 112, before last day to drop with eligibility for credit and refund deadline. See Important dates on page 2.

*** This fee is optional. Please refer to “Required Of” column for further information. A two-term parking permit is available for $70. Parking permits for low income students are $20 per semester, low income students are those who demonstrate financial need under federal or state standards. For lost or stolen permits, please see Parking Regulations on page 23.
Sustainability (continued from front cover)

Green Building Council (USGBC), a national non-profit organization, provides independent proof regarding CSM’s sustainability efforts. The USGBC created the Leadership in Energy and Environmental Design (LEED) rating system, a voluntary sustainable building code.

Both of CSM’s new buildings, the Health and Wellness Building and College Center, have achieved LEED Gold certification. The Health and Wellness Building also received a Green Building Award from Sustainable San Mateo County in 2011.

CSM’s sustainability efforts reach far beyond our new construction projects, however. The college’s sustainability measures include using drought-resistant plants in our landscaping; installing highly efficient “smart” irrigation systems; replacing old inefficient lighting and other building systems with energy efficient systems; installing low emitting diode (LED) parking lot lights; installing a Co-Generation Plant, which reduces natural gas consumption; and installing systems to treat storm water runoff. Furthermore, the college has been a leader in on-campus recycling efforts for many years.

In addition to helping to reduce CSM’s environmental footprint, sustainability measures also yield long-term savings in utility, maintenance, and other operating costs. Operating funds that would otherwise be used for these costs can be redirected to support the college’s core mission of educating students. The college district’s Board of Trustees has been very careful to invest in sustainability measures that make both economic and environmental sense.

Our school colors are blue and white. However, given all of our sustainability efforts, we can now also proudly add the color green!

Left: College Center Building 10. Bottom: Health and Wellness Building
Campus Map

One-day Permits
$7.00 per day. Valid only during class hours from 7 am to 10 pm. Permit machines located in the lots (indicated by W on the map).

Visitor Parking
Visitors to campus may park in PayBySpace visitor parking in Beethoven Lot 2A and at (between 7 am and 7 pm) and Forum Lot 9 (between 7 am and 7 pm). Visitors must purchase a visitor permit ($1 per hour) at the PayBySpace permit machines located in the lots (indicated by V on the map).

Student Parking
Hillside Lot 1, Beethoven Lot 2, Galileo Lots 6, Building Lots 9B, 9C, 9D or Stadium Lot 11

Staff Parking
Beethoven Lot 1, DelValle Lot 2, Sorensen Lot 2, Marie Curie Lot 4, Edmon Lot 7, Building Lot 9A, Sandos Lot 10 ("W" indicates lot available for student parking after 5 pm only, permit required).

Restricted Parking
Olympus Lot 12 staff and members of San Mateo Athletic Club, and patrons and clients of Cosmetology and Dental programs.

Disabled Parking
By special permit only (contact Disability Resource Center, Building 100, First Floor. (650) 574-4972)

Motorcycle Parking
Locations indicated by M on Map: Marie Curie Lot 4, Galileo Lot 5D

Parking Regulations

Parking Permit Requirements
All passenger vehicles driving on campus (except motorcycles) on to campus and utilizing the parking facilities during regular class hours (Monday- Friday, 7 am–10 pm), including final examinations, are required to obtain and display a parking permit on their vehicle. A parking permit is not required for students riding motorcycles and parking must be in designated Motorcycle Parking in Marie Curie Lot 4 and Galileo Lot 6. Student parking permits are available for $40 each for the fall and spring semesters (Fall/Spring Permit $80) and $20 for the summer session: parking permits for students with California Board of Governors (BOG) waivers are $20 per semester.

Lost or Stolen Parking Permits
If a permit is lost or stolen, replacements are available at full price.

Purchasing Parking Permits
Students may purchase parking permits only online using WebbSMART. Permits may be ordered and paid for online and mailed to the student’s residence. Students may also order a permit online from computers located on the third floor of Building 10 (Admissions and Records Office and Business Office) and then pay for the permit and pick it up in the Cashier’s Office.

Displaying Student Parking Permits
Permits must be displayed in the vehicle with the number visible from the exterior of the vehicle. They may be either affixed on the inside lower left of the windshield (above the steering wheel) or affixed to a plastic hanger suspended from the inside rear view mirror. Plastic permit hangers may be obtained from the Bookstore for $1 plus tax. Permits may be used on multiple vehicles.

Vehicles with improperly displayed permits will be subject to citation. It is the permit holder’s responsibility to properly display the permit in the vehicle and to notify CSMP’s Department of Public Safety promptly if the permit is lost or stolen.

Daily parking permits are available for purchase for $2.00 each from permit dispensers in Hillside Lot 1, Beethoven Lots 2A and 2B, Galileo Lot 6, and Stadium Lot 11. Daily permits are valid in all lots where, and when, students are authorized to park. These permits must be displayed face-up on the dashboard.

Semester parking permits and daily parking permits are valid on all three campuses of the District (College of San Mateo, Skyline College and Cañada College).

A grace period allowing for the purchase of permits will be in effect during the first two weeks of the spring and fall semesters and the first week of the summer session. The grace period permits only to parking with all other parking regulations enforced at all times in all parking lots.

Visitors may also park in a student lot after purchasing and displaying in the vehicle (face up on dashboard) a $5 daily permit. Parking permit machines are located in Hillside Lot 1B, Beethoven Lots 2A and 2B, Galileo Lot 6B and Stadium Lot 11. For the location of the parking lots please see a campus map.

San Mateo Athletic Club Parking
Special parking permits issued by the San Mateo Athletic Club are required at all times for parking in Olympian Lot 2B. All other permits are invalid. For more information, call 378-7373 or visit sanmateoathleticclub.com

Traffic and Parking Regulations
The speed limit on campus is 15 mph.

Parking is permitted only on blacktop surfaces in specifically marked parking spaces. Parking on unpaved areas, in walkways, in crosshatched areas, in marked end zones, in areas posted as no parking zones or in any unauthorized area is prohibited. Vehicles parked baffle island diagonal parking spaces can create a hazard when exiting and will be subject to citation.

Driving or parking within the inner campus is prohibited. The campus is open daily from 7 am to 10 pm.

Stopped or standing vehicles on sidewalks, roadways or restricted areas will be subject to citation.

Skateboards and Bicycles
The riding of skateboards on campus is prohibited by SMCCED Regulations. Bicycles may be operated on campus. The California Vehicle Code prohibits the operation of bicycles on sidewalks.

Public Transit
SamTrans bus service has two direct routes to the campus (2510 & 2602) and connecting bus routes from the Hillsdale Shopping Center and the Caltrain Station serving the CSMP campus throughout the day. All buses have wheelchair lifts and also serve students attending evening classes. Routing information is available by calling 1-800-660-4815 or via the Web at www.samtrans.com and www.caltrain.com. Printed schedules and maps are also available at the Student Life and Leadership Office in Building 10, Room 113.

STAY INFORMED IN AN EMERGENCY!
Sign up for emergency text message notifications today. Login to WebSMART at collegesanmateo.edu/websmart. Click Emergency Text Message Contact Information then enter your cell phone number to receive important messages from the college(s) of your choice.

That’s it! Easy!
CSM offers distance education courses that fulfill the major and general education course requirements for associate degrees and transfer.

So whether it is a course to improve your career skills, a certificate or a degree, College of San Mateo offers online and hybrid courses in an environment that gives you the scheduling flexibility needed to meet your education and career goals.

**New Distance Education Classes for Fall 2012**

- COMM 110 Public Speaking
- PSYC 100 Introduction to Psychology
- ACTG 162 Intermediate Accounting II
- MATH 145 Liberal Arts Mathematics

Visit collegeofsanmateo.edu/distanceeducation

It was 90 years ago that residents of San Mateo and Burlingame voted to establish the very first institution of higher education in San Mateo County – San Mateo Junior College. Known today as College of San Mateo, the college has cultivated a rich history which has grown with the communities it serves. In 1922, the college welcomed the inaugural class of 30 students to a “campus” that consisted of several classrooms at San Mateo High School, then located on Baldwin Avenue. Over the next forty years, as additional space was needed for the growing student population, the college would move to the Kohl Estate (in what is now part of Central Park), the Delaware Campus, the Coyote Point Campus and finally, the College Heights Campus.

San Mateo Junior College’s entire student body sat for a photograph on the steps of the Kohl mansion in 1924.

See “CSM Celebrates” on page 3

College of San Mateo