

College of San Mateo

Safety Committee Bylaws

Purpose	To help ensure the safety of College of San Mateo students, faculty, staff, administrators, and visitors and to develop plans for major disasters and emergencies
Functions: In addition to the functions and responsibilities prescribed in the AFT (Article 16), CSEA (Article 13) and AFSCME (Article 13) collective bargaining agreements related to safety. The College of San Mateo Safety Committee will:	<ol style="list-style-type: none">1. Promote a safe institutional environment for employees, students and the community2. Support an equitable approach to Health, Safety, and Emergency Preparedness in accordance with College of San Mateo's mission, vision, and values; and anti-racism and social justice statements.3. Work with District to coordinate plans for major disasters4. Monitor Emergency Website5. Conduct open monthly campus safety meetings. Additional meetings may be called at any time as approved by the committee.6. Discuss, disseminate and serve as a resource for relevant health, safety and emergency preparedness information to campus constituencies7. Raise the level of awareness about health, safety and emergency preparedness
Recommends to	Institutional Planning Committee
Chair Selection	The Vice President of Administrative Services is Co-Chair and a Co-Chair is selected from within the Committee.
Membership	<ol style="list-style-type: none">1. Vice President of Administrative Services (Co-Chair)2. SMCCCD Director of Public Safety (Non-voting member)3. Public Safety Captain4. Director of Health Services

	<ul style="list-style-type: none"> 5. Emergency Preparedness Manager 6. Facilities Operations Manager 7. Representative from the College of San Mateo Athletic Center 8. Two AFT Faculty at-large 9. One Faculty at-large 10. Three CSEA Classified Staff at-large 11. Two AFSCME Classified Staff at-large 12. One student
Term Limit	Two years
Staff	Executive Assistant, Vice President of Administrative Services
Quorum	50% of members plus one
Brown Act	No
Accreditation Standards/ Institutional Priorities	BP 2.28 BP 8.13 Accreditation Standard III.B.1

Updated: January 2025