

Safety Committee Meeting Minutes

Date: November 21, 2024

In Attendance: Ben Zara, Justin, Megan, Gerardo, Michelle, Robert D., Robert G., Jennifer

1. Approval of Minutes

The minutes from the previous meeting were approved.

2. Proposed Revision of Safety Committee Functions

- **Discussion:**

Robert Dean presented changes made by the subcommittee (Beth, Rob D., and Jennifer) regarding the revision of the Safety Committee's functions.

Gerardo led a line-by-line review, and the committee discussed the wording of each function to ensure it accurately reflects the Safety Committee's role on the CSM campus.

Action: Real-time edits were made to the document by Gerardo. The revised wording will be emailed to committee members for further review.

3. Idea List for Safety Committee Activities

- **Discussion:**

Gerardo introduced the "Idea List," which is a running list of potential activities for the Safety Committee.

He requested volunteers for these activities and specifically suggested that Ben Zara and Eddie lead the first initiative: improving communication between the Safety Committee and the campus at large.

4. Improving Communications: Monthly Newsletter

- **Discussion:**

The committee discussed the idea of creating a monthly newsletter to highlight the Safety Committee's ongoing work.

Suggestions:

- Post the newsletter in the Bulldog Bulletin.
 - Use social media platforms to provide updates to the campus community.
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Meeting Adjourned