



Safety Committee Hybrid Meeting

City View Conference Room (10-401)

Zoom Room: <https://smccd.zoom.us/j/89216446204?pwd=UXNjaU1EaGVKWDZEcTRBVFJ6R05YZz09>

Meeting ID: 892 1644 6204 | Passcode: 557955

Thursday, February 22, 2024 | 2:00 PM – 3:30 pm

Attendees: Rob Dean, Jesenia Diaz, Vince Garcia, Robert Gutierrez, Evan Kaiser, Deborah Laulusa, BenZara Minkin, Heidi Perreira, Richard Storti, Andrea Vizenor, Jennifer Yang

MEETING SUMMARY

1. Review and Approve Agenda

Richard Storti called the meeting to order at 2:03 pm and welcomed all to the meeting. He reminded the group of the importance of providing a safe environment for all, especially our students, and thanked attendees for focusing on this important work.

BenZara Minkin requested to add an agenda item to update the group on the new alert levels for Emergency Planning's communications. Richard placed the agenda item after Reports and Updates and asked BenZara to include a review of the upcoming drills.

2. Public Comment on Non-Agenda Items

Andrea Vizenor reported that a couple weeks earlier, there was a health emergency with a Pacific Dining employee and folks asked the student ambassadors sitting at the welcome desk for assistance and to call 911. Andrea asked if there are any safety and health training for contracted vendors. Is the emergency button located at the front desk (College Center, 2nd floor) an option? The student ambassadors call Andrea; in turn Andrea called public safety and was routed to voicemail. What other tools are available to support team members when these situations arise?

Michele reminded that 911 should be called if there are any emergency situations on campus or Public Safety at 7000 if it's not an emergency. She reported that currently the duress buttons are not working. However, software has been recently purchased, is currently being tested and is expected to be implemented within 6-8 weeks. Once implemented, once a duress button is activated, it will deploy an informational message to the public safety radios and officers will also be able to see which duress button on campus was activated. Whenever Public Safety responds to a activated duress button call, they will do so cautiously, as they do not know details of the situation.

BenZara reported that currently a design standard is being created for a vendors to access safety plans or protocols. The safety action plan is currently under review. Once approved, emergency posters with a QR code

will be posted in all facilities. The QR code will allow access to the emergency action plans and provide detailed instructions for every type of emergency, including medical emergencies.

3. Reports and Updates

Facilities

Robert Gutierrez reported that the heavy storms over the Presidents' Day weekend impacted the campus, but not as bad as in the past. He credited the facilities crew for keeping the campus prepared and ensuring safety over the long weekend. One tree fell from the previous storm which is located along lower campus entrance before the stop sign. Another tree fell during the recent storm. Tree specialists will take care of tree removal. A branch from another tree fell during the long weekend, and our facilities crew removed that one. Fortunately, there were no floods.

There has been ongoing discussion with Rob Dean regarding the possibility of securing the campus overnight when there is no one onsite. Recently, the facilities maintenance yard was broken into and approximately \$1000 worth of tools were stolen from the maintenance vehicles. The burglary occurred about 1.5 weeks ago. Our lead groundskeeper was onsite at 4:30 am and caught 3-4 thieves in the yard. Public Safety and San Mateo PD were alerted. DPS was not onsite at that hour, but SMPD came to campus and found that the vehicle which was used in the burglary was also stolen.

There are surveillance cameras in the area, but the footage has not yet been reviewed. The stolen vehicle was found, but no arrests made yet. The thieves were previously on campus during a day or two before the burglary, doing their homework before the theft. There is footage of the persons looking at vehicles that have been turned over to SMPD. This pattern fits numerous burglaries of similar vehicles during the past 2-3 weeks.

Richard asked for an update on the lights that were to be installed at the intersections/crosswalks and the dirt patch located in front of building 12 that can be a potential trip hazard especially when it rains. Robert reported that they received the lights recently installation should take place in the next week or so. The facilities crew is waiting for the rainy weather to subside before addressing the dirt patch.

Richard thanked Michele, Robert and Rob for joining him on a recent campus safety walk to assess areas that need to be updated, and hopes that safety walks will be done on a regular basis.

Public Safety

Captain Rob Dean reported that during the recent storms, the three captains from each sister college checked in regularly with their staff for information that needed to be funneled to facilities or administration if action needed to be taken.

Public Safety is working with SMPD regarding traffic to see what type of informational campaign that can be brought on campus to address a variety of issues including pedestrian safety, speed, and stop sign violations. After meeting with SMPD's lieutenant and sergeant, Rob will report back to Richard on things they can utilize or mitigate. A discussion with Robert will follow to see which options are viable.

Crisis Intervention Training is a week-long course offered to the police officers in the County. One or two DPS officers typically were sent to the training years ago. It's excellent training for interacting with folks that might be having a breakdown, mental illness or really struggling. The syllabus for the training is currently being revamped and the course will be offered at the San Carlos Library. The facilitator for the training is able to give us four (4) spots in each class that is offered. DPS will start cycling all of their staff through the course. This training will provide our DPS staff additional tools to offer the best possible service to our students.

Dr. Yang asked if the training is just for DPS personnel or can the personal counseling staff also attend. Rob confirmed that the training is not only for DPS personnel but all other professions including health providers. Rob will touch base with Dr. Yang and Emily Barrick when the program is up and running.

Health and Wellness

Dr. Jennifer Yang reported that everything is going well at the student health clinic. They are updating their protocol to be sure that when 911 is called and DPS is involved that their clinicians can assist when they are on campus. Sometimes clinicians are busy seeing patients or are not on campus, but Dr. Yang would like to provide support as much as they can while waiting for the ambulance to arrive. She asked BenZara and Rob to assist in scheduling training on walkie talkies with our clinicians so there is less chance of miscommunication.

4. District Alert Levels

BenZara Minkin presented an overview of the revised emergency communication protocols. The protocols were updated to align with state standards and emphasized the critical role of clear and timely communication during emergencies.

Four communication categories were developed: Crime Alert (timely warning), Urgent Alert (informational notification), Emergency Alert (emergency notification), and Critical Alert (emergency notification).

- Crime Alert (blue banner) is for Clery Act crimes, crime statistic reporting and crime prevention. It is for crimes that are reported to campus authorities, is an ongoing threat and is serious in nature including any one of the Clery Act reportable crimes.
- Urgent Alert (yellow banner) is time-sensitive information about potentially dangerous or disruptive events that may impact the campus, including road closures, accidents, special events, inclement weather, ITS disruptions, mountain lion sightings, and construction.
- Emergency Alert (orange banner) is time-sensitive warning/notification about dangerous or disruptive events and/or campus/district closures and may include Clery Act crimes.
- Critical Alert (red banner) is time-sensitive instruction on immediate action required to prevent loss of life or injury and may include Clery Act crimes.

BenZara announced the dates and times of the lockdown barricade drills for each campus.

- Skyline: March 5, with morning and evening sessions at 11:15 am and 6:10 pm, respectively.
- CSM: April 8, with morning and evening sessions at 11:15 am and 6:10 pm, respectively.
- Cañada: April 10, with morning and evening sessions at 10:45 am and 6:45 pm, respectively.

Run, hide, fight are options and folks can pick which method to use given their environment and mobility even though the method practiced in the drill is hiding.

5. Recruitment of New Members

Richard asked for the group's recommendation of potential safety committee members so that he can take it to CSM President's Cabinet for discussion. BenZara suggested staff from the gyms or athletic centers because they interface with the outside community when the majority of CSM staff is not onsite. He also suggested staff from the CDC. Dr. Yang asked if there would be student representation on the committee. Richard will reach out to Kurt Scholler, Alex Guiriba and Fauzi Hamadeh for representation from the athletic center, CDC and the student body, respectively. Richard also suggested to recruit one of our Athletic Center community members/customers. Michele suggested representation from Middle College and AFSCME. Dr. Yang suggested that in-person meetings and lunch/refreshments be offered to encourage attendance, especially students.

Members of the committee confirmed that there is student representation on Cañada's and Skyline's Safety Committees and that the Athletic Center has representation on Cañada's committee.

6. Round Table

There were no items to discuss during the round table.

7. Agenda Items for March 28 Meeting

There were no suggested agenda items for the March meeting. Richard asked that agenda items for the March meeting be sent to Deb Laulusa and him.

8. Adjourn

Richard thanked everyone for their attendance and input. The meeting was adjourned at 2:51 pm.

2023-24 Campus Safety Committee Meeting Schedule	
November 16, 2023	January 25, 2024
December 21, 2023	February 22, 2024
	March 28, 2024
	April 25, 2024
	May 23, 2024
	June 27, 2024

CSM Safety Committee Website: <https://collegeofsanmateo.edu/emergency/safetycommittee.asp>