

**College of San Mateo
Safety Committee Meeting**

Agenda

Thursday, May 18, 2023

2:00 PM – 3:30 PM

ZOOM Meeting link:

<https://smccd.zoom.us/j/82805419234?pwd=SFJsdFB0Wm5qUmdSemJ2VUVPOXJWZz09>

Meeting ID: 828 0541 9234

Passcode: 394614

Item #	Item	Lead (s)	Attachments	Time	Action
1.	Review and Approve Agenda	Anthony Djedi	None	2 Min	Action
2.	Covid-19 Public Health Emergency Update	Michele Rudovsky	None	5 Min	Information
3.	Review and Approve Minutes: <ul style="list-style-type: none"> • March 23, 2023 • April 27, 2023 	Anthony Djedi	Attached	5 Min	Action
4.	Public Comment on Non-Agenda Items	Committee Members & Guests	None	5 Min	Information
5.	Reports and Updates: <ul style="list-style-type: none"> • Public Safety Update • Facilities Update 	Brian Tupper Robert Gutierrez	None	15 Min	Information
6.	Castilleja School Update	Anthony Djedi	None	5 Min	Information
7.	Recruitment of New Members	Anthony Djedi	None	5 Min	Information Discussion
8.	Preliminary Agenda Items for June 22, 2023 Meeting	All	None	5 Min	Information
9.	Round Table: Open for health and safety campus related questions, comments and/or concerns	All	None	5 Min	Share
10.	Adjourn	Anthony Djedi	None	1 Min	Action

The Campus Safety Committee meeting schedule for FY 2022-23 is as follows:

2022	2023
Thursday, July 28	Thursday, January 26
Thursday, August 25	Thursday, February 23
Thursday, September 22	Thursday, March 23
Thursday, October 27	Thursday, April 27
Thursday, November 17*	<i>Thursday, May 18 (new date)</i>
Thursday, December 15*	Thursday, June 22

*Moved to the 3rd Thursday due to a holiday.

CSM Safety Committee Website: <https://collegeofsanmateo.edu/emergency/safetycommittee.asp>

College of San Mateo

Safety Committee Meeting Summary

Thursday, March 23, 2:00 PM – 3:30 PM

Members Present: Anthony Djedi, Ben' Zara Minkin, Brian Tupper Dr. Jennifer Yang, Gloria D'Ambra, Jesenia Diaz and Robert Gutierrez.

Staff: Luz Román-Amaro

Guests present: see enclosed list.

Anthony Djedi called the meeting to order at 2:08pm.

Review and Approve Agenda

Anthony presented the agenda to the committee members and guests present.

Review and Approve

- February 23, 2023 Minutes

Anthony presented the minutes from the February 23, 2023 meeting for review. The approval of the meeting was postponed until the next meeting in April.

Public Comment on Non-Agenda Items

Anthony commended Robert Gutierrez and his facilities team for the great work during the most recent Winter storm.

David McLain announced that the College of San Mateo will be featured on season 10 of the College Tour television streaming series. The episode will be filmed during the week of commencement and will feature 10 CSM students. Casting will be conducted in the next couple of weeks. The college will have the opportunity to watch the episode before it is streamed. Link shared: https://www.collegeofsanmateo.edu/bulldogbulletin/docs/2023/2023-03-21_collegetourcasting.pdf

Anthony announced that the President's Advocacy Dinner will be on Thursday, April 6. He encouraged everyone to attend. Link shared: <https://collegeofsanmateo.edu/pac/dinner.php>

No further comments, questions or feedback were given on this item.

Active Minds Program: Student Ambassadors

Gil Perez communicated that in his role as a counselor he provides direct mental health services to students and coordinates the mental health peer to peer support program: Active Minds. He also gave an overview of all the different types and levels of mental health support that are available to students. Gil introduced the Active Mind Club Officers; Jack Nelson and Lucia Detrinidad.

Jack Nelson explain that the Active Minds is a nationwide non-profit organization dedicated to destigmatized mental health. The Active Minds club host a variety of activities throughout the semester and offers a safe space to students to talk about their mental health issues at their club meetings.

Lucia Detrinidad shared that the Active Minds meets biweekly on Mondays from 2:10pm-1PM in Building 5, room 339. Link to flyer: <https://collegeofsanmateo.edu/personalcounseling/images/2023ActiveMinds.png>

Dr. Yang congratulated the Active Minds team on their hard work and asked them what kind of support they need to continue their work.

Jack Nelson replied that it would be very helpful if the administration encourages faculty to support their work by providing opportunities for members of the Active Minds club to come to their classrooms. This will enable them to reach those students in need of mental health support who are not aware about the resources available to them on campus.

No additional comments or questions were added on this item.

CSM's Shuttle Services

Anthony communicated that CSM entered into a partnership with WeDriveU to offer shuttle services from the Millbrae Bart station and around campus. He introduced David McLain.

David McLain shared the final proof of the artwork for the shuttle buses and the link to the new CSM shuttle webpage.

Link shared: <https://collegeofsanmateo.edu/transportation/shuttle.php>

Ben' Zara asked if there is an estimate of how many students will be using the shuttle services. David responded that they are doing a slow roll out targeting first the students that are close to the Millbrae Bart station. The ridership will be measured by the vendor.

Anthony commented that the shuttle services are also open to staff. In addition, the shuttle buses are a big advertisement campaign for the College of San Mateo. David shared that we are operating within our service area, but this pilot opens the corridor to students that live in San Francisco and other areas.

Reports and Updates

- **Facilities Update**

Robert communicated that the most recent storm caused the loss of a few trees and some broken glass windows, but there were no major damages or loss of power on the CSM Campus.

- **Public Safety Update**

Brian Tupper communicated that Public Safety along with Facilities and the Emergency Preparedness teams have been working on the campuses' outages. In addition, there are working on the issue of dogwalkers bringing their dogs on campus and not following the San Mateo County mandate that dogs need to be on a leash on public spaces. Public Safety does not have the authority to issue tickets to the dogwalkers for not following the mandate, but they will try to educate the public.

- **Health and Wellness Update**

Dr. Yang communicated that there has not being a large number of infections reported on campus. Covid-19 infections have gone down significantly. California ended their state of emergency in February and the CDC guidelines have changed. The mask mandate will end on April 3rd. She recommended to continue to take precautions until the virus season ends. Dr. Yang asked if the Covid-19 guidelines signs on campus are going to be updated.

Ben' Zara communicated that the posting of the guidelines was authorized by a board policy. In order to remove or update the posters, they need authorization from the board. Michele Rudovsky is working on getting this item on the board agenda.

Safety Committee Bylaws Revision

Anthony communicated that there were not be able to act on this item due to the lack of quorum.

Preliminary Agenda Items for April 27, 2023 Meeting:

- Castilleja School Update – Dr. Yang asked what are the plans in terms of health services if any of the Castilleja School students get injured on campus. Anthony will schedule a meeting with Dr. Yang to discuss this topic.
- Safety Committee Bylaws Revision – Action item

Round Table

Luz asked on behalf of Viji Raman, if electric bikes can be charged indoors.

Robert Gutierrez responded that he has seen quite a few electric bikes on campus and they are planning to add more bike racks on campus. He added that from the facilities point of view, the outdoor outlets have the capacity to charge electric bikes. The concern would be bringing the bike indoors.

Ben’ Zara commented that is best to not allowed any type of bicycle indoors. Bicycles in indoor hallways could create obstacles and electric bikes also increase the fire load inside the buildings. Any charging station should be installed outdoors.

Brian Tupper asked if there was a date set for the next Jazz on the Hill. Anthony responded that the planning meetings are already happening, but a date has not been set yet.

Robert Gutierrez congratulated Dr. Yang and Emily Barrick for the successful Health Fair.

No additional comments, questions or feedback were added on this item.

Adjourn

The meeting was adjourned at 3:15pm.

Attendees (alpha order by first name)

Anthony Djedi
Ben’ Zara Minkin
Brian Tupper
David McLain
Gil Perez
Gloria D'Ambra
Jack Nelson
Jesenia Diaz
Lucia Detrinidad
Luz Román-Amaro
Robert Gutierrez

College of San Mateo

Safety Committee Meeting Summary

Thursday, April 27, 2:00 PM – 3:30 PM

Members Present: Anthony Djedi, Ben Zara Minkin, Brian Tupper, David Lau, Dr. Jennifer Yang, Gloria D'Ambra, Michele Rudovsky Robert Gutierrez and Viji Raman.

Staff: Luz Román-Amaro and Vince Garcia.

Guests present: see enclosed list.

Anthony Djedi called the meeting to order at 2:08PM.

Review and Approve Agenda

Anthony presented the agenda to the committee members and guests present. The agenda was approved as presented.

Public Comment on Non-Agenda Items

Ben Zara communicated that Public Safety is in the process of replacing the old automated external defibrillators (AED). They are also planning to replace the First Aid Kits. The main goal is to standardized the emergency medical supplies districtwide and to secure them in accessible locations.

Reports and Updates

- **Facilities Update**
Robert Gutierrez communicated that the water tank project and the storm repairs have been completed. The remaining down trees will be removed this weekend.
- **Public Safety Update**
There was no updated from Public Safety.
- **Health and Wellness Update**
Dr. Yang communicated that there was nothing to report regarding infectious diseases. The Wellness Center is preparing for their move into building 5 in August 2023. Dr. Yang asked for the date of the next Jazz on the Hill for planning purposes. Robert responded that it will be the first weekend of June.

Castilleja Update

Anthony communicated that CSM received a request from the Castilleja School to lease our facilities while their campus is being renovated. CSM did an analysis based on occupancy and determined that they can accommodate their request. There are still some logistics to be determined before they move forward with the agreement. Anthony will provide more information at the next Safety Committee meeting May 25.

Brian Tupper asked if Castilleja is going to bring their own Health Services staff.

Dr. Yang responded that CSM Health & Wellness is still checking with their malpractice insurance to make sure that they will be able to provide services to the students of Castilleja School.

Preliminary Agenda Items for May 25, 2023 Meeting

Anthony communicated that the next meeting is the day before the day of commencement and asked committee members if they would like to move the meeting to a different date or cancel it. The committee members present voted to move the

meeting to Thursday, May 18 at 2pm.

Preliminary Agenda Items for May 18, 2023 Meeting:

- Castilleja Update
- Recruitment of New Members

Round Table:

Dr. Yang asked for the start date of the Castilleja School on Campus. Anthony responded that it will be in August 2023.

Meeting adjourned at 2:39PM.

Attendees (alpha order by first name):

Anthony Djedi
Ben 'Zara Minkin
Brian Tupper
David Lau
Dr. Yang
Gloria D'Ambra
Luz Román-Amaro
Michele Rudovsky
Robert Gutierrez
Viji Raman
Vince Garcia

DRAFT