

### Safety Committee

<b>Purpose</b>	<b>To help ensure the safety of the college’s students, faculty, staff, administrators, and visitors and to develop plans for major disasters and emergencies</b>
<b>Functions</b>	<ol style="list-style-type: none"> <li>1. Promotes a safe institutional environment for staff and students</li> <li>2. Works with District staff to coordinate plans for major disasters</li> <li>3. Monitors Emergency Website</li> <li>4. Conducts monthly campus safety meetings for students, faculty, classified professionals, administrators, and campus community</li> </ol>
<b>Recommends to</b>	Institutional Planning Committee
<b>Chair selection</b>	The Vice President of Administrative Services is Co-Chair and a Co-Chair is selected from within the Committee.
<b>Membership</b>	<ol style="list-style-type: none"> <li>1. Vice President of Administrative Services (Co-Chair)</li> <li>2. SMCCCD Director of Public Safety (Non-voting member)</li> <li>3. Public Safety Captain</li> <li>4. Director of Health Services</li> <li>5. Emergency Preparedness Manager</li> <li>6. Facilities Operations Manager</li> <li>7. Representative from the College of San Mateo Athletic Center</li> <li>8. Two AFT Faculty at-large</li> <li>9. One Faculty at-large</li> <li>10. Three CSEA Classified Staff at-large</li> <li>11. Two AFSCME Classified Staff at-large</li> <li>12. One student</li> </ol>
<b>Term Limits</b>	Two years
<b>Staff</b>	Executive Assistant, Vice President of Administrative Services
<b>Quorum</b>	50% of members plus one
<b>Brown Act</b>	No
<b>Accreditation Standards/ Institutional Priorities</b>	BP 2.28 BP 8.13 Accreditation Standard III.B.1

*Revised and approved: 12/15/2022*