

**College of San Mateo  
Safety Committee Meeting**

Agenda

Thursday, December 15, 2022

2:00 PM – 3:30 PM

ZOOM Meeting link:

<https://smccd.zoom.us/j/82805419234?pwd=SFJsdFB0Wm5qUmdSemJ2VUVPOXJWZz09>

Meeting ID: 828 0541 9234

Passcode: 394614

Item #	Item	Lead (s)	Attachments	Time	Action
1.	<b>Review and Approve Agenda</b>	Anthony Djedi	None	2 Min.	Action
2.	<b>Review and Approve:</b> <ul style="list-style-type: none"> <li>• November 17, 2022 Meeting Minutes</li> </ul>	Anthony Djedi	<a href="#">Attached</a>	5-8 Min.	Action
3.	<b>Public Comment on Non-Agenda Items</b>	Committee Members & Guests	None	5-10 Min.	Information
4.	<b>Reports and Updates:</b> <ul style="list-style-type: none"> <li>• District Health and Safety</li> </ul>	Ray Hernandez	None	5 Min.	Information
5.	<b>Changes to Safety Committee Bylaws:</b> <ul style="list-style-type: none"> <li>• Addition of a Co-Chair</li> <li>• Increase number of Faculty Representation</li> </ul>	Anthony Djedi	<a href="#">Attached</a>	5-8 Min.	Discussion
6.	<b>Recruitment – New Safety Committee Members</b>	Anthony Djedi	None	10 Min.	Discussion
7.	<b>Preliminary Agenda Items for January 26, 2023 Meeting</b>	All	None	5 Min.	Share
8.	<b>Round Table:</b> Open for health and safety campus related questions, comments and/or concerns	All	None	5 Min.	Share
9.	<b>Adjourn</b>	Anthony Djedi	None	1 Min.	Action

The Campus Safety Committee meeting schedule for FY 2022-23 is as follows:

2022	2023
Thursday, July 28	Thursday, January 26
Thursday, August 25	Thursday, February 23
Thursday, September 22	Thursday, March 23
Thursday, October 27	Thursday, April 27
Thursday, November 17*	Thursday, May 25
Thursday, December 15*	Thursday, June 22

\*Moved to the 3<sup>rd</sup> Thursday due to a holiday.

CSM Safety Committee Website: <https://collegeofsanmateo.edu/emergency/safetycommittee.asp>

## College of San Mateo

### Safety Committee Meeting Summary

Thursday, November 17, 2:00 PM – 2:30 PM

**Members Present:** Brian Tupper, David Lau, Gloria D'Ambra, Rob Dean and Anthony Djedi.

**Staff:** Luz Román-Amaro

**Guests present:** see enclosed list.

Anthony Djedi called the meeting to order at 2:13PM.

#### **Review and Approve Agenda**

The agenda was approved as presented by the members present.

#### **Review and Approve:**

- August 25, 2022 Meeting Minutes
- September 22, 2022 Meeting Minutes
- October 27, 2022 Meeting Minutes

The minutes were approved as presented without any changes or additions.

#### **Public Comment on Non-Agenda Items**

There were no public comments on non-agenda items.

#### **Reports and Updates**

##### **District Health & Safety**

Ray Hernandez offered an update on the current Covid landscape for San Mateo County. He communicated that the even though the Board rescinded the vaccination policy and the monitoring of infections, we still have the mask requirement when the County reaches the yellow levels of infections.

Ray recommended to get Covid vaccines, boosters and the flu shot. The next vaccination clinic will be on November 23 at the College of San Mateo. Link to vaccination website: <https://smccd.edu/return-to-campus/vaccine-info.php>

Ray communicated that that there is going to be a strong educational campaign about vaccinations in December. He is currently working on a one-pager that will consist of 4 different strategies; risk factors, vaccinations (including flu shots), protocols after exposure and guidelines if you are feeling sick or tested positive for Covid. The printed one-pager will include a QR Code that will take people to the vaccination website. In addition, the Covid exposure decision tree has been updated (enclosed). Ray will be retiring at the end of December and Michele Rudovsky will take on the Covid prevention plan. The Health Center will take over the vaccinations.

Luz Román-Amaro asked if there was a concern about the RSV virus in a college environment.

Ray responded that the respiratory syncytial virus (RSV) has not been a concern for adults. However, people have been protecting themselves from getting sick in the past two years that they have not been exposed to other viruses. Consequently, new mothers that have not been exposed to a virus like RSV, do not have the antibodies to pass on to their newborns.

Dr. Yang added that RSV is an issue for children under two. RSV vaccinations are available, but only for premature babies. She added that the biggest concern is influenza. She recommended that we get vaccinated against the flu and also to get the

Covid boosters.

### **Wellness Center Services**

Dr. Yang offered an overview of the Health Center and Personal Counseling Services.

The Health Center provides services mainly to students and is open for appointments and walk-ins.

**Health Services for Students:** Family Pact Services, sick visits, minor first aid, physical exams, vaccinations, OTC medications and prescriptions, and referrals.

**Health Services for Staff and Faculty:** TB Screenings, minor first aid and free flu shots. There is also free Covid testing and treatment (lot X) and a free Covid booster clinic (11/23 Lot B).

**Other Health Services offered:** free monthly Wellness workshops on various topics via zoom:  
[collegeofsanmateo.edu/wellnesscenter/](http://collegeofsanmateo.edu/wellnesscenter/)

Dr. Yang communicated that through winter the Health Center is going to offer free flu shots for students, faculty and staff until supplies last. Appointments are required. To schedule an appointment, email: [csmwellness@smccd.edu](mailto:csmwellness@smccd.edu) or call; 650-574-6396.

**Personal Counseling Services:** Counseling services are only for students. They include; individual and group counseling & support groups. If a student is not able to get a counseling appointment, they can download the TimelyCare app, which offers 24/7 access to virtual care, self-care and well-being tools. This is a free service.

**Peer Educators:** Counselors train peer educators. These are students devoted to educating others about mental health.

Dr. Yang communicated that the next Health Fair will be on March 22, 2022 in Building 10.

No comments, questions or feedback were offered on this item.

### **Changes to Safety Committee Bylaws:**

- Addition of Co-Chair
- Increase Number of Faculty Representation

David Lau recommended to move this action item to the next meeting on December 15, 2022.

He also proposed to make a communication effort in order to increase attendance and recruit new members.

This agenda item was postponed until the next meeting on December 15.

No further comments, questions or feedback were offered on this item.

### **Preliminary Agenda Items for December 15, 2022**

- Recruitment of New Members
- Changes to the Safety Committee Bylaws

### **Round Table:**

Anthony announced that CSM's Building Captain training will be held from 12/13-12/15/2022.

No comments, questions or feedback were offered on this item.

Meeting adjourned at 3:05PM.

**Attendees (alpha order by first name):**

Anthony Djedi  
Brian Tupper  
David Lau  
Dr. Jennifer Yang  
Gloria D'Ambra

Janis Wisherop  
Luz Román-Amaro  
Ray Hernandez  
Rod Dean  
Yung Nguyen

DRAFT

# Symptomatic / COVID-19 Positive / Exposure Decision Tree

Aligned with California State and San Mateo County Public Health Guidance

Updates are marked in RED font

**COVID-19 Symptomatic**  
**Stay Home (isolate) and Test**  
(if home antigen test is negative and symptoms persist, follow up with PCR lab test)

**Negative**  
May return to campus if no fever for 24 hrs and symptoms improved.

**Positive**  
Isolation minimum of 5 days from symptoms presentation

**COVID-19 Positive**  
**Isolation**  
Minimum of 5 days from positive test or when symptoms began (whichever came first)  
  
Negative COVID test NOT required to return

**Exposure to Confirmed COVID-19 Positive Individual**  
(Regardless of Vaccination Status)  
Was the exposure time indoors, closer than 6ft, and greater than 15 minutes cumulatively? \*\*

**No**  
No recommendations apply

**Yes**

- No quarantine required
- Symptom monitor for 14 days
- COVID-19 testing 5 days following last exposure
- Recommend mask wearing indoors for 10 days from exposure

If tests positive, isolation for a minimum of 5 days from positive results.

**Reporting Procedure**

**If you are experiencing COVID-19 symptoms:**

- Stay home (isolate) and test. Follow COVID-19 Symptomatic guidance

**If you have tested positive for COVID-19 (home antigen or PCR lab test):**  
(stay home and do not come to campus)

- Report at the following URL: <https://smccd.edu/return-to-campus/covid-positive-result.php>  
(note: students and employees have different form links)

**If you think you may have been exposed to someone who tested positive:**

- Follow self-assessment guidance for exposure →

**Release From COVID-19 Isolation**

Individuals can leave isolation **after 5 full days** if:

- Symptoms are improving
- No fever for 24 hours without fever reducing medication

**A follow up negative COVID test is NOT required for release**

**Mask wearing is recommended indoors through day 10 from when symptoms began or testing positive**

\*\*If symptoms continue to feel moderate to severe (shortness of breath or difficulty breathing), continue to isolate for up to 10 days. You should always consult your healthcare provider if these moderate to severe symptoms are present.

**COVID-19 Written Program Prevention Plan**  
<https://smccd.edu/return-to-campus/recovery.php#cases>

**\*\* Close Contact Exposure**

Being within six feet of a COVID-19 case for a cumulative total of 15 minutes or greater in any 24-hour period within or overlapping with the “high-risk exposure period” regardless of the use of face coverings.

**Notification**

Recommend notifying individuals who are close contact exposure\*\* within infectious window period includes 2 days prior to testing positive OR presenting with symptoms (whichever came first)

**Safety Committee**

<b>Purpose</b>	To help ensure the safety of the college’s students, faculty, staff, administrators, and visitors and to develop plans for major disasters and emergencies
<b>Functions</b>	<ol style="list-style-type: none"> <li>1. Promotes a safe institutional environment for staff and students</li> <li>2. Works with District staff to coordinate plans for major disasters</li> <li>3. Monitors Emergency Website</li> <li>4. Conducts monthly campus safety meetings for students, faculty, classified professionals, administrators, and campus community</li> </ol>
<b>Recommends to</b>	Institutional Planning Committee
<b>Chair and Co-Chair selection</b>	<del>Chair is</del> Chair and Co-Chair are selected from within committee
<b>Membership</b>	<ol style="list-style-type: none"> <li>1. Vice President of Administrative Services</li> <li>2. SMCCCD Director of Public Safety</li> <li>3. Public Safety Captain</li> <li>4. Director of Health Services</li> <li>5. Representative from Office of Emergency Management</li> <li>6. Facilities Operations Manager</li> <li>7. Representative from the College of San Mateo Athletic Center</li> <li>8. Two faculty at-large</li> <li>9. Two CSEA classified staff at-large</li> <li>10. Two AFSME classified staff at-large</li> <li>11. One student</li> </ol>
<b>Term Limits</b>	Two years
<b>Staff</b>	Executive Assistant, Vice President of Administrative Services
<b>Quorum</b>	50% of members plus one
<b>Brown Act</b>	No
<b>Accreditation Standards/ Institutional Priorities</b>	BP 2.28 BP 8.13 Accreditation Standard III.B.1

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Approved: March 24, 2022