

College of San Mateo

Safety Committee Meeting Summary

Thursday, October 27, 2:00 PM – 2:30 PM

Members Present: Ben Zara Minkin, Brian Tupper, Gloria D'Ambra, Jesenia Diaz, Rob Dean and Robert Gutierrez.

Staff: Luz Román-Amaro

Guests present: see enclosed list.

Carla Grandy called the meeting to order at 2:03PM.

Welcome and Introduction

Carla Grandy welcomed committee members and guests present.

Public Comment on Non-Agenda Items

There were no public comments on non-agenda items.

Reports and Updates

Facilities

Robert Gutierrez provided two updates:

- New Stairs project (between Lot M and Building 12) - will be completed next week.
- New Water Tank project- there was work completed over the weekend to get the new tank fully online. Any remaining work to be done will not impact campus operations.

Earthquake Drill

Ben Zara communicated that last week they held the Great Shake Out Drill. The purpose of the drill is to identify vulnerabilities during an earthquake. The drill was divided in two parts; first part was the Drop, Cover and Hold and the second part was the evacuation (post drop, cover and hold). In addition, the Drill at Skyline Drill was planned in conjunction with the Building Captain training.

Ben Zara explained that the following gaps were identified after the drill:

- The Skyline drill alerts did not work properly due to a delay with the phones causing the evacuation alert to go out before the Drop, Cover and Hold notification.
- Various EAS speakers have been identified as non-functional, low volume or broken communication.
- Multiple Buildings on CSM and Cañada were not able to evacuate.

On a positive note, all the Skyline building captains had the opportunity to put in practice the radio training.

Brian Tupper reported that overall the participation at the three campuses was excellent. There were also some EAS issues at Cañada, while at CSM some people started evacuating with the first alert.

Ben Zara explained that during a real earthquake there are not going to send out a drop, cover and hold alert. However, they will be sending an evacuation alert as soon as the shaking has stopped.

Rob Dean communicated that at Cañada the evacuation went fine, but the radio traffic was difficult.

Carla Grandy asked if the people that were evacuating prematurely were whole classes or individuals.

Brian responded that it was a combination of both. He added that Public Safety will be working with the marketing and communications team to send a clear message and educate the people on the three campuses before the next drill.

No further comments, questions or feedback were added on this item.

District Health & Safety

Carla Grandy communicated that the vaccination policy was suspended by the board last night. The decision was made after a Task Force met and reviewed the vaccination rates in the County and recommended to the board of trustees to suspend the vaccination policy.

Ray Hernandez was not able to attend the meeting, but sent a report to be shared with the committee. This report will be added to the minutes.

No comments, questions or feedback were offered on this item.

Preliminary Agenda Items for November 17, 2022:

There were no preliminary agenda items added for November 17, 2022.

Meeting adjourned at 2:26PM.

Attendees (alpha order by first name):

Ben'Zara Minkin	Luz Roman-Amaro
Brian Tupper	Rob Dean
Carla Grandy	Robert Gutierrez
Dr. Jennifer Yang	Viji Raman
Gloria D'Ambra	Vince Garcia
Janis Wisherop	Yung Nguyen
Jesenia Diaz	