

**College of San Mateo
Safety Committee Meeting**

Agenda

Thursday, August 25, 2022

2:00 PM – 3:30 PM

ZOOM Meeting link:

<https://smccd.zoom.us/j/82805419234?pwd=SFJsdFB0Wm5qUmdSemJ2VUVPOXJWZz09>

Meeting ID: 828 0541 9234

Passcode: 394614

Item #	Item	Lead (s)	Attachments	Time	Action
1.	Review and Approve Agenda	Anthony Djedi	None	2 Min.	Action
2.	Review and Approve: <ul style="list-style-type: none"> • July 28, 2022 Meeting Minutes 	Anthony Djedi	Attached	5 Min.	Action
3.	Public Comment on Non-Agenda Items	Committee Members & Guests	None	5-10 Min.	Information
4.	Reports and Updates <ul style="list-style-type: none"> • District Health & Safety • Facilities 	Ray Hernandez Robert Gutierrez	None	25 Min.	Information
5.	CSM's Building Captain Training	Ben Zara Minkin	None	15 Min.	Information
6.	Preliminary Agenda Items for September 22, 2022 Meeting	All	None	5 Min.	Information
7.	Round Table: Open for health and safety campus related questions, comments and/or concerns	All	None	5 Min.	Share
8.	Adjourn	Anthony Djedi	None	1 Min.	Action

The Campus Safety Committee meeting schedule for FY 2022-23 is as follows:

2022	2023
Thursday, July 28	Thursday, January 26
Thursday, August 25	Thursday, February 23
Thursday, September 22	Thursday, March 23
Thursday, October 27	Thursday, April 27
Thursday, November 17*	Thursday, May 25
Thursday, December 15*	Thursday, June 22

*Moved to the 3rd Thursday due to a holiday.

CSM Safety Committee Website: <https://collegeofsanmateo.edu/emergency/safetycommittee.asp>

College of San Mateo

Safety Committee Meeting Summary

Thursday, July 28 2:00 PM – 3:30 PM

Members Present: Anthony Djedi, Ben Zara Minkin, Brian Tupper, David Lau, Jesenia Diaz, Rob Dean, Robert Gutierrez and Viji Raman.

Staff: Luz Román-Amaro

Guests present: see enclosed list

Anthony called the meeting to order at 2:03PM.

Review and Approve Agenda

The CSM Safety Committee members present approved the agenda as presented.

Review and Approve April 28, 2022 and May 26, 2022 Meeting Minutes

The committee reviewed the minutes from the Safety Committee meeting on April 28, 2022 and from the meeting on May 26, 2022.

Viji Raman asked if the word “placed” (p.1, par.2, April 28, 2022 minutes) should be changed to “replaced”. Ben Zara clarified that the existing emergency posters will be replaced with new ones district wide.

The committee members present approved the April 28, 2022 minutes with the substitution of the word “placed” with “replaced” (p.1, par.2) and approved the May 26, 2022 minutes as presented with no modifications.

Public Comment on Non-Agenda Items

David Lau communicated that San Jose Evergreen Community College District ended its emergency period and dropped the vaccination and mask requirements. He also inquired whether the SMCCD District Health and Safety Committee or the two campuses safety committees have met this summer.

Anthony responded that the CSM Safety Committee is the only committee that has met over Summer. Additionally, the emergency period it's currently been discussed and soon there will be a communication from the Chancellor on how we are moving forward.

District Health and Safety Report

Ray reported that the new covid variant is highly contagious, but the transmission rates in San Mateo County are still about 300th per 100,000. The County is currently on the orange community level category because the number of hospital admissions is over 10 per 100,000. The deaths are low to zero in San Mateo County. The data shows that vaccinations are working and protecting us for getting a severe disease.

Ray also communicated that as of May 2022 the County stopped their contract tracing. However, the district is still mandated by Cal OSHA to monitor clusters of transmissions within our organization. The district will continue its contact tracing, but the tracing will transition from a high touch tracing (paper forms) to a self-reporting tracing with online forms. There will be two links created for online forms; one for students and one for staff/faculty. The student form will connect with Banner. When a student fills out the online form, the form will interact with banner and trigger two notifications; one that will be sent to the

instructor and one to the class about a possible exposure.

Ray shared the isolation exposure tree (enclosed).

Jessica Silver-Sharp asked in the chat if faculty and staff will have an opportunity to review the covid reporting forms before they are published.

Ray responded that the online forms will follow the same format and will have the same content as the paper forms. However, he will take Jessica's recommendations and see if there is an opportunity for review and feedback before the online forms go live.

Jessica shared her concern that librarians and counselors do not receive notifications about the students that report themselves as sick.

Ray responded that the County is not notifying everybody about exposures.

Viji Raman asked for guidelines regarding upcoming campus events.

Ray reiterated that the County is no longer doing tracing or requiring that SMCCD does tracing. The protocol will be only to follow up on the people that get sick and come to campus. There will be some tracing, but not as intensive as it was prior. If you are sick, stay home. If you were on campus, make sure that you know the protocols. If there was window for exposure, take responsibility for your co-workers, instructors and fellow classmates.

Ray communicated that the Covid exposure report will be maintained through the end of the Summer. The Chancellor will designate an ad hoc committee that will oversee the covid protocols as we move forward.

Ray reviewed our current protocols for face covering requirements. The information is available on our website: <https://smccd.edu/return-to-campus/employees.php>

Robert Gutierrez reported that the mask requirement signage has been updated with the CDC Covid Community level. The new signage has been posted in all buildings replacing the old signage. If someone needs a copy of the new signage, they can send a request to facilities.

Ray communicated that the face covering requirements will be posted on canvas. The District will send out messaging each time there is a change to our CDC Covid Community level.

Brian Tupper reported that antigen rapid tests are available at the Public Safety Office and at the bookstore. Face masks are available at the entrance of each building.

Ray clarified that we are only giving out CDC approved face masks. Also, that the antigen tests with an expiration date of July 2022, the date has been extended until October.

Jessica asked if Covid boosters are required for students.

Ray communicated that the District is following the current CDC guidelines which do not required boosters for students. Any changes to the guidelines will take effect in 2023.

No further questions or comments were given on this item.

Changes to Safety Committee Bylaws

David Lau offered to provide content on this agenda item.

He communicated that he met with Micaela Ochoa several times and had conversations about the issues related to membership and also about the increased interest from Faculty to join the committee. From those conversations, they concluded that having the structure of co-chairs and adding more faculty representation beyond the AFT will be beneficial for the committee.

Viji Raman asked David to confirm whether the term for membership was 2 years.

David confirmed that the term is 2 years. He reiterated that this is an item for discussion and the committee does not have to vote today.

Viji asked if Adjunct Faculty can receive payment if they serve in the committee.

David responded that Adjunct Committee does not receive pay for ancillary services.

David proposed to add the changes in the membership bylaws as an action item to the next meeting in August.

Anthony proposed to add the addition of the co-chair and the expansion of the membership as action items to meeting in September.

Viji asked if she should share this information at the Division meeting in August. David assented.

The committee members present approved to have the two items added to the agenda in September.

No further questions or comments were offered on this item.

August 25, 2022 Meeting, Preliminary Agenda Items:

There were no preliminary agenda items added at this time.

David McLain took the opportunity to give a shot out and Kudos to the Emergency Management Team, Wellness Center, Public Safety and Facilities for the fantastic work that they did at the Jazz on the Hill event.

Anthony gave a big thank you to Ben Zara for the three-day Building Captain training conducted at Skyline in July.

David Lau expressed his appreciation to the Committee for giving the opportunity to collaborate and make informed decisions for the benefit of students and staff.

Meeting adjourn at 3:00PM.

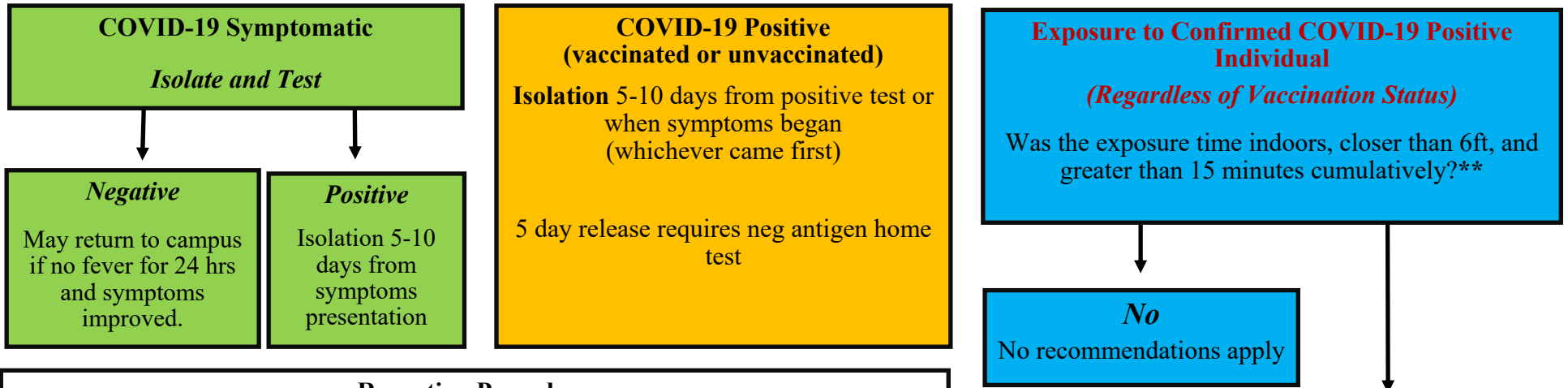
Attendees (alpha order by first name):

Anthony Djedi	Jesenia Diaz	Maggie Li
Ben 'Zara Minkin	Jessica Silver-Sharp	Ray Hernandez
Brian Tupper	Linda Ma	Rene Renard
David Lau	Viji Raman	Rob Dean
David McLain	Vince Garcia	Robert Gutierrez
Dr. Jennifer Yang	Yung Nguyen	Thommy Reyes
Jason Wendt	Luz Roman-Amaro	

Isolation / Exposure / Quarantine Decision Tree

Aligned with California State and San Mateo County Public Health Directives

Updates are marked in RED font



Reporting Procedure

*If you have tested positive or are experiencing COVID-19 symptoms:
(stay home and do not come to campus)*

- Report to your supervisor, instructor, or appropriate college staff, and [COVID-19 Health Officer](mailto:hernandezr@smccd.edu) (Ray Hernandez, MPH, RRT, RRT-NPS) hernandezr@smccd.edu or (650) 738-7969 (when reporting to Health Officer, provide name, G#, phone, email, last on campus for tracing)

If you think you may have been exposed to someone who tested positive:

- Follow self-assessment guidance for exposure (reporting not necessary to COVID Health Officer) →

Release From COVID-19 Isolation

Isolation directed individuals can be **released at 5 days** if:

- a negative antigen test is achieved and reported to COVID Health Officer
- confirmation of resolved or improved symptom and no fever for 24 hours without fever reducing medication

Isolation directed individuals are **automatically released at 10 days** when:

- Completion of isolation timeframe is achieved
- Symptoms have resolved or improved and no fever for 24 hours without fever reducing medication

A follow up negative COVID test is NOT required for release at 10 days

COVID-19 Written Program Prevention Plan
<https://smccd.edu/return-to-campus/recovery.php#cases>

**** Close Contact Exposure**

Being within six feet of a COVID-19 case for a cumulative total of 15 minutes or greater in any 24-hour period within or overlapping with the “high-risk exposure period” regardless of the use of face coverings.

Notification

Only individuals who are directed to isolate, quarantine, or identified as a close contact exposure will be notified.

Persons Who Test Positive for COVID-19 (Isolation)

Recommended Action

Everyone, regardless of vaccination status, previous infection or lack of symptoms.

- **Stay home** for at least 5 days after start of symptoms (or after date of first positive test if no symptoms).
- Isolation can end after day 5 if symptoms are not present or are resolving **and** a test performed on day 5 or later is negative.
- If unable to test or choosing not to test, and symptoms are not present or are resolving, isolation can end after day 10.
- If fever is present, isolation should be continued until 24 hours after fever resolves.
- If symptoms, other than fever, are not resolving continue to isolate until symptoms are resolving or until after day 10.
- Per CDPH masking guidance, it is strongly recommended that persons wear a well-fitting mask around others for a total of 10 days, especially in indoor settings

Asymptomatic Persons Who are Exposed to Someone with COVID-19 (No Quarantine)

Recommended Action

- Everyone, regardless of vaccination status.
- Persons infected within the prior 90 days do not need to be tested, quarantined, or excluded from work unless symptoms develop.

- Test between 3-5 days after last exposure.
- Per CDPH masking guidance, close contacts should wear a well-fitting mask around others for a total of 10 days, especially in indoor settings and when near those at higher risk for severe COVID-19 disease
- Strongly encouraged to get vaccinated or boosted
- If testing positive, follow isolation recommendations above.
- If symptoms develop, test and stay home.