

College of San Mateo

Campus Safety Committee Meeting Summary

Thursday, July 22, 2021

2:00 PM – 3:30 PM

<https://smccd.zoom.us/j/89844226282?pwd=cGtUMGR1YlErTFViUUhDN3UzaHprdz09&from=addon>

Members Present: Micaela Ochoa, Brian Tupper, Emily Barrick, Robert Gutierrez, Jose Bonilla, David Lau, Cynthia James, Gloria D'Ambra, Joseph Puckett, Viji Raman, Tania Farjat

Staff: Stephanie Martinez

Guests Present: See attached list

Micaela called the meeting to order at 2:04 PM.

Welcome and Review Agenda

The CSM Safety Committee Members in attendance and present approved the agenda as presented with no requested changes or modifications.

Review and Approval of June 3, 2021 Minutes

The group reviewed the minutes from the June 3, 2021 meeting. The CSM Safety Committee Members present approved the minutes as presented.

President's Welcome and EOC Update

Jennifer Taylor-Mendoza welcomed members and guests present. Jennifer announced that the Emergency Operations Center had been disbanded; however, the operations group is still in existence and will assist in coordinating efforts across the District. Jennifer informed everyone that the Safety Committee (District Office) would provide direction and guidance and answer questions and concerns. Jennifer thanked Micaela for her leadership with the Safety Committee and the guests for their continued questions feedback. Jennifer communicated that she would like the campus to move forward in an organized manner where everyone feels included to provide their concerns during the uncertainty, and she looks forward to the rich discussion.

Reports and Updates:

Public Safety

Brian Tupper acknowledged the largest attendance recorded for the Safety Committee, thanked everyone who was in attendance and thanked President Taylor-Mendoza for her warm

greeting. Brian acknowledged the heightened anxiety behind returning to campus and assured everyone that all opinions and viewpoints would be heard and documented, and he stated to not be afraid to comment.

Brian reported that the access points have been taken down, and the campus is now fully reopened. Campus buildings may be locked if classes are not being held in the building. Public Safety, Building 1 is available for assistance. Currently, the campus is lightly populated. Brian reported that there are no new safety concerns at this time.

Facilities

Robert Gutierrez reported that the Facilities Team has been preparing for the campus community to return by installing shields in high-touch transaction areas including A&R, Cashiers, Counseling, Welcome Center, Library. He reported that Facilities is ready!

Michelle Rudovsky echoed Robert's statements and added that she'd heard concerns surrounding ventilation. Michelle clarified that the Facilities teams have gone through ventilation systems, and Snyder Electric remotely monitors the building management systems. Custodial teams have polished floors, cleaned carpets, and performed deep cleaning in anticipation of returning to campus. She encouraged hearing comments and concerns from the campus community.

Michelle Schneider raised a question regarding use of a funnel-type device by Facilities. Michelle Rudovsky explained that the device is placed over air filters to measure the airflow. The majority of the buildings have been updated from MERV 8 filters to MERV 13 filters. Michelle Rudovsky also explained that the MERV-rating specifies the size of particles that a filter can filter and its efficiency, with MERV13 being higher. Michelle R Rudovsky also shared that two buildings on campus – bldg. 15 and bldg. 17 – have natural ventilation in the form of operable windows to allow fresh air to the spaces. Once fire season begins, she believes a discussion needs to take place to determine alternatives since external air quality could be unhealthy.

Emergency Preparedness

Ben'Zara Minkin reported that the District is finishing the Emergency Operation Plan (EOP), the primary document that houses the individual operation plans, and onboarding the Digital Operation Center (DOC).

The team is working on various projects simultaneously, including the after-action report for COVID and creating a new continuity of operations plan for the District. They have rewritten the

building captain plan, including Stop the Bleed and Alice, new access and functional needs plan for individuals with disabilities, and a Narcan training to train building captains on opioid overdose. The Automated External Defibrillators (AEDs) will be replaced with a unit with infant and adult paddles. The new paddles can be plugged into first responder monitors to minimize delays in emergency care.

They are working on cybersecurity measures, getting ITS trained, and creating robust response procedures to cyber-attacks. A revised crisis communications plan is in the works, including onboarding a new emergency notification platform called RAVE. The RAVE system will have the capability to take over digital signage at employees' desks during an emergency to take over computer screens to provide emergency notifications.

The District has purchased new digital radios for all building captains. Staff at Skyline and CSM Child Development Centers have been provided new radios and been trained. The District is also in the process of purchasing 3-day emergency supplies for the campus community, as required by FEMA. CSM's Conex box is located in bldg. 1.

Additionally, Central Services will have a new training service through Target Solutions to manage risks and provide essential training to onsite and remote employees.

Reporting on Safety Concerns

Micaela opened this portion of the meeting to anyone interested in making a statement or asking questions.

Lori Slicton mentioned via chat that the San Jose Mercury News has reported that San Mateo County will require individuals to wear masks in all county buildings. Ben'Zara stated that District leadership and management are aware of the changes and are waiting for the Board to pass the policy before updating the language for self-attestation. Unvaccinated persons would be required to wear masks inside all District buildings. Ben'Zara mentioned that he suspected that masks would soon be required for all persons inside. Emily Barrick clarified that the County mask requirement to which Lori referred was for vaccinated and unvaccinated persons effective Monday, July 26.

Raymond Hernandez stated that this topic would be addressed further in the CalOSHA/CDC Considerations section of the agenda.

Ten Point Recovery Framework Model

Ray Hernandez linked the [June 23, 2021 Board Packet](#) with the complete Ten Point Recovery

Framework on page 122.

Ray mentioned that next Wednesday, July 28, the Board will take action on the District's vaccination policy -- requiring all staff and students to provide vaccination status. Since, as of now, the three available vaccines are under emergency use authorizations, staff and students may utilize the exemption.

COVID 19 and Safety

Ray presented information on the vaccination resources provided by the District, and commented that Emily Barrick has been a great help in the process. District ITS is in the process of developing a vaccination website being launched Monday, July 26, with excerpts of the District's new policy. The website also includes videos and direct links to frequently asked questions, resources such as campus healthcare experts, and making an appointment through MyTurn. Additionally, the District has partnered with Walgreens to provide priority appointments at local pharmacies. The District colleges will also host free pop-up clinics at Canda College on August 10, CSM on August 13, and Skyline on August 12.

Micaela asked Ray to provide clarification regarding individuals with hesitancy due to a lack of insurance and which vaccine would be provided. Ray stated that the system will look for insurance coverage. If insurance coverage does not exist for an individual, there are state and federal funds available to cover the vaccination expense. Ray also mentioned that reservations are highly suggested, but no one would be turned down. Pfizer and Johnson&Johnson will be available and provided; however, the current lot of Johnson&Johnson will expire before the pop-up clinics.

Ray shared a COVID 19 Facts Sheet with statistics showing that of the individuals 12 years old and older in California, 61.5% are fully vaccinated. In San Mateo County, 78.7% are fully vaccinated. Of individuals aged 16-27 years old in San Mateo County, 69.7% are fully vaccinated. The number of confirmed cases per 100,000 in San Mateo County is 6.6. Deaths per 100,000 are 0.02 and 0 in San Mateo County.

Ray informed the committee and guests that with the vaccination requirement rollout, the District would implement a Banner process to store who has been vaccinated or not. The only persons with the information would be Human Resources. Supervisors would only be made aware of individuals that are required to wear a mask.

Ray communicated that Pfizer and Moderna continue to be effective with the variants. As of today, Johnson&Johnson is less effective based on new information. Ray mentioned that based

on statistics, threats remain low.

Cheryl Navarrete asked via chat who would monitor visitors' vaccination status. Ray pointed to Board policy that states visitors would self-attest their vaccination status and be required to wear a mask if they are not fully vaccinated.

CalOSHA/CDC Considerations

Ben'Zara presented the changes in OSHA and why they changed. CalOSHA proposed revisions to their Emergency Temporary Standards (ETS), specifically related to the availability of vaccinations and the transmission in the workplace. CalOSHA made revisions to better align with the California Department of Health and the CDC. Ben'Zara clarified that CalOSHA and Federal OSHA are not the same. Masking is still required under Federal OSHA, while CalOSHA allows vaccinated individuals not to wear a mask in the workplace with proof of vaccine. CalOSHA also adds N-95 masks for all unvaccinated employees and vaccinated employees who request additional protection to reduce risks in the workplace.

Ben'Zara shared a CalOSHA presentation with the recent changes, including when an employee is required to test for COVID-19 or quarantine, mask requirements indoors and outdoors, distancing requirements, and evaluation of ventilation systems.

David Lau asked for the CSM Campus Safety Committee to vote on an official recommendation to the District Safety Committee that universal masking be required on campus. Since it was not an agenda item, Micaela responded to David that they could bring the item for action at a future meeting, when the item could be agendaized in advance, with sufficient notice. Multiple guests provided their feedback on the subject.

David Lau called a motion to amend the July 22 agenda to have committee members in attendance vote on a College mask mandate and he sought a second, stating it was permissible under Roberts Rules of Order. Micaela explained that adding the item David was requesting to the July 22 agenda did not provide sufficient public notice. She explained that they could add a meeting for the following Monday, July 26 or Tuesday, July 27 to allow for adequate public posting of the agenda item David was requesting. She explained that posting the agenda item David was requesting in advance would provide guests who were not in attendance that day, but would have otherwise attended if they knew about the item, the opportunity to join the meeting and comment. She explained that there may have been individuals who would have attended the meeting if they knew that we were taking action on a mask mandate. She then deferred to President Jennifer Taylor-Mendoza. Jennifer recommended that the committee wait to vote. Jennifer Yang seconded David's motion; however, the motion failed

since she is not a committee member. David then amended his motion to add a meeting to vote on a College mask mandate. The motion was seconded, and committee members voted on adding a Special Session on Monday, July 26.

August 26, 2021, Preliminary Agenda Items

- Review Safety Committee Purpose and Membership to review bylaws, membership, and discuss the membership list.
- Recovery Update
- Possible Report on July 26 Vote

Round Table

Carol Ullrich shared her appreciation for the Campus notifications with the Campus Safety Committee details and asked if a similar notification would be sent for the Monday, July 26 meeting. Micaela confirmed that yes, a notification with the agenda item would go out today, July 22.

Based on no further feedback and discussion, Micaela adjourned the meeting at 3:27 PM.

Attendees (alpha order by first name):

10-421 guest	Christopher Smith	Gina Arrospide
Alana Utsumi	CSM Library Guest	Gloria D'Ambra
Alex Kramer	Cynthia James	Hanns
Alicia Frangos	David Lau	Heidi Pereira
Angie Fregoso	David Locke	Helia Ying
Annie Mitchell	Deborah Laulusa	Hilary Goodkind
Aubrey Roderick	Dianne Fernandez	Hirania Gonzales
Ben Zara Minkin	Edna Letran	Ingrid S
Bob Hasson	Elnora Tayag	Irma Betancourt
Brian Tupper	Emily Barrick	Jackie Collado
Carol Newkirk-	Eric Utsumi	Jackie Santizo
Sakaguchi	Erin Persley	Jan Wisherop
Carol Ullrich	Estela Garcia	Jeanne Marie Velickovic
Caylie Nathan and Julia	Eugene Ionel	Jeff Flowers
Charlene Frontiera	Fauzi Hamadeh	Jennifer Taylor-
Charles Phan	Francisco Gamez	Mendoza
Cheryl Navarrete	Geoffrey Balton	Jennifer Yang
Chih Zee	Geri Bodeker	Jessica Damian
Christina Arenas	Gil Perez	Jessica Silver-Sharp

Jia Chung
Jill Haberlin
John Leonardini
Jose Bonilla
Jose Nunez
Jose Rocha
Joseph Martinez
Joseph Puckett
Joshua Avera
Karen Chadwick
KarenRose Naval
Kathy Diamond
Kathy McEachron
Katie Goldhahn
Kay Hunter
Kelsey Harrison
Kevin Sinarle
Kim Lopez
Kim Meyer
KR
Krystal Duncan
Kylin Johnson
LaShonda Kennedy
Laura Demsetz
Lena Feinman
Lia Tjandra
Linda
Liz Schuler
Lizette Bricker
Lori Lisowski
Lori Polster
Lori Slicton
Lu Chen
Ludmila
Maggie Barrientos
Maggie Li
Makiko Ueda
Margaret McGugan
Mary Valenti
Max Ullrich
Micaela Ochoa

Michael Healy
Michelle Rudovsky
Michelle Schneider
Monica Malamud
Olivia Viveros
Pam Welty
Paola Mora Paredes
Rachel Cunningham
Ray Hernandez
Remi Harada
Rene Renard
Robert Gutierrez
Ron Andrade
Samantha Vargas
Shelvina Singh
Silvana Grima
Stephanie Martinez
Tabitha Conaway
Tania Farjat
Tatiana Irwin
Terence O'Neill
Teresa Morris
Tiffany Zammit
Tracey Gilfether
Valerie Tyler
Viji Raman
Vince Garcia
Virna Rodas
Wendy Whyte
Yen Tran
Yovanka Crossley