

## College of San Mateo

### Campus Safety Committee Meeting Summary

**April 23, 2020**

**2:00 -3:00 PM**

**Via Zoom**

Members in Attendance: Ben Zara Minkin, Viji Raman, Emily Barrack, Michele Rudovsky, Gloria D'Ambra, Chuck LaMere, Micaela Ochoa, Jane Wong, Rob Dean, Kurt Scholler, Janis Wisherop, Guests: Yen Tran, Heidi Pereira, Edna Letran, Vince Garcia

Student Representative: Ariana Davarpanah

Zoom participants: 3

Micaela Ochoa began the meeting by welcoming everyone, and reviewed the agenda. The meeting agenda for April 23, 2020 was approved.

The meeting summary from November 21, 2019 CSM Campus Safety Committee meeting was reviewed and approved.

#### **Brief Announcements and Acknowledgements**

Micaela wished our administrative professionals a belated happy Administrative Professionals Day. Micaela acknowledged and recognized all the work of our administrative professionals.

#### **Emily Barrick's District Health Role during COVID-19 Pandemic**

Emily has been assigned to be the District's single point of contact with San Mateo County Health for any communicable disease exposures that occur during the Covid-19 pandemic. Emily mentioned that, so far, there have been no exposures reported within our district because most of us are off campus.

Emily thanked Micaela for her help setting up the HIPAA compliant Zoom so that the Wellness Center may offer telemedicine to all students. Emily stated that students can visit the Wellness Center's website at <https://collegeofsanmateo.edu/wellnesscenter> to schedule an appointment. Appointments are available Monday through Thursday from 9 am to 3 pm for Health Services, Personal Counseling, and SparkPoint. Students may also email [csmwellness@smccd.edu](mailto:csmwellness@smccd.edu) to schedule an appointment.

Students are first connected with Gloria D'Ambra, the Wellness Center staff assistant, and then sent information for a Zoom meeting with the nurse practitioner. The practitioner can assist with many issues, and make referrals to inside and outside resources. If a student thinks they

may have been exposed to Covid-19, the practitioner can refer them to a nearby testing site and consult with San Mateo County Health.

### **COVID 19 Update**

Ben Zara Minkin provided brief overview of the emergency operation center (EOC), which is the command structure that is in place in managing the District's Covid-19 preparation, response, mitigation, and recovery.

The EOC is a component of the incident command (IC) system that is mandated under the National Incident Management System (NIMS). These standards are incorporated into the District's emergency response plan which allows us to qualify for reimbursements for emergency related costs.

Due to the pandemic, we are currently under a federal emergency declaration. There is also a state emergency declaration. All of the counties in California have declared emergencies due to Covid-19, as has the District. These emergency declarations allow for a centralized and expedient decision making process. For us, that means that Chancellor may make decisions that do not necessarily have go through the participatory governance process.

As part of the EOC, the District has established a Policy Group, that is made up of the Chancellor, the three college presidents, the head of Human Resources, and the Chief of Staff. Ben is director of the EOC, which takes direction from the Policy Group. The EOC also includes Michele Rudovsky from Facilities, Public Information Officer (PIO) Rich Rojo, and representatives from Public Safety and ITS.

In terms of moving forward, Ben noted that the federal government has issued guidelines for the states to follow as they reopen. Governor Newsom has said California will follow the federal guidelines for the three phases of recovery. The question then becomes when will the shelter in place (SIP) order be lifted, which means folks may resume non-essential activities and travel. Regardless of when the SIP order is lifted, the District will still need to have several measures in place before we can resume regular operations. These include but are not limited to:

- Health screenings
- Personal protective equipment (PPE) for employees and those conducting the screenings
- Temperature checks to make sure that no one coming on campus has a temperature of 100.4 or above
- Contact tracing capabilities in place in the event of a reported case

It is important that these systems be in place before we reopen as social distancing alone will not be enough to limit the transmission of the virus. As per the county, face coverings will be required of everyone in public spaces and we will be turning away anyone who comes to campus without a facial covering. There is also concern about transmission surging again in the fall coupled with the return of the winter flu season. This could force us to shut down the

campus again, so we need to be nimble enough to repeat the transition to online instruction and services.

Ben shared that everyone has been working extremely hard around the clock to respond to this emergency. He recognized the significant contributions of Michele Rudovsky and Emily Barrick, who have taken on added responsibilities in addition to their regular jobs. He also expressed appreciation for everyone's patience as we move forward. Ben stated that he feels positively about the direction we are moving, and that we will have the correct precautions in place. He stated that he is proud of the College and District for the way in which everyone has responded.

Chuck LaMere asked when we can expect to see significant portions of the student and employee population returning to campus. Ben stated that there is no crystal ball but that federal, state, and local governments have all indicated that some level of herd immunity needs to be present before large gatherings will be allowed again. Until then, any activities that can be conducted remotely will continue in that manner. As we move forward, there is going to be a tiered response to reopening.

Cindy James noted that 75% of cosmetology classes are labs that require close faculty/student interaction. Given that the District is moving forward with plans for reopening, should faculty start rethinking how they deliver lab curriculum? Micaela stated that departments should work directly with their deans to plan for any necessary changes to delivery of instruction.

#### **College Emergency Radios**

Ben reported that the replacement of the emergency radios is moving forward. The VPAs at each campus are working with the deans to determine who needs radios. The VPAs have agreed to pay for the replacement radios out of the emergency management fund. The fund will also pay for other emergency supplies, such as new Go-bags and triage kits. In addition, there will be additional building captain training and emergency operations center tabletop drills. The replacement of the radios will start after July 1.

#### **Update on Vaping on Campus**

Micaela reported that due to our current remote environment, this item is on pause. There is still the intent to move forward with making the campuses smoke free. Micaela will provide an update at the May meeting.

Meeting adjourned at 3:06 PM.

Next meeting date: Thursday, May 28, 2020, 2-3:00 PM via Zoom.