

College of San Mateo
Campus Safety Committee Meeting Notes
August 23, 2016

Members in Attendance:, Bryan Gerbig, Chuck La Mere, Jane Wong, Annie Mitchell, Maribeck Boosalis-Oler, Jane McAteer, Beth LaRachelle, Viji Raman, and Michele Rudovsky.

Absent: William Woods, Jan Roecks, Rob Dean, Diana Thomas, Gloria D' Ambra, and Sharon Bartels

The meeting began with Jane introducing our new Student Representative, Alicia Chiang. Everyone attending then introduced themselves.

The committee then reviewed the day's agenda and asking if there were any items to add.

Public Safety Services

A discussion began regarding the safety study review. Michele toured the campus with six consultants so they could get an idea of what the campus looks like so they are able to make informed recommendations regarding campus safety.

Currently, the group is meeting with cabinet and public safety gathering information to guide us in safety and security procedures to insure that CSM is ready for any disaster events. There will be open forums available for all staff. One will take place on September 14th. More information regarding this event to follow soon. Bryan asked about the scheduled Building Captains meeting which has been cancelled.

In additions, there is a district wide initiative to change the locks on classroom and lab doors. The first stage of this, was completed over the summer with all classroom locks changed. Some Acam doors with Panic Exit hardware have not been changed.

Emergency Preparedness Drills for Fall 2016

Thursday October 20th. we will participate in The Great American Shakeout. We will have an emergency drill both in the morning and evening. There is also a lockdown drill scheduled for November 16th. Alicia Chaing asked if we ever schedule fire drills. Michelle responded that while we do not have formal scheduled drills, facilities has had practice drills each semester.

Badge Readers and Door Schedule

Most faculty and staff have received their badges, however there are some that still need to be distributed. Fobs will not be deactivated until everyone has received their badges.

All three campuses are now on a unified door schedule. All perimeter door now open at 7 AM and lock at 10:30 PM. Weekends, the door can be operated by the use of our badge/fobs.

Our next meeting date is September 27th.

The meeting was then adjourned.