

2018-19 CTE Instructional Program Review

Program Name:

Program Contact:

Academic Year:

Status:

Updated on:

Purpose: The purpose of Program Review is for faculty to reflect on their teaching and learning and to promote student success and equity through critical analysis and careful planning. Each program should look thoroughly at their student success data, learning outcomes assessment data (at the course and program level), and the relevancy of its curricula. The Academic Senate will provide support during Program Review in the form of workshops, guidance documents, and one-on-one mentoring. Faculty should also consult their dean for assistance on their Program Review and Resource Requests.

1. Description of Program

Provide a brief description of the program and how it supports the college's Mission and Values Statements, its Diversity Statement, CSM's and SMCCCD's Strategic Plans, and the college's Educational Master Plan. You may also discuss any factors that have impacted the program and its enrollment. Include changes in student populations, statewide initiatives, transfer requirements, advisory committee recommendations, legal mandates, workforce development and employment opportunities, and community needs.

2. Results of Previous Program Review

- a. Describe the results of your previous Program Review's action plan.
- b. Program coherence and effectiveness: Explain any curriculum changes since last program review, including SLO alignments.
- c. Student success and equity: Discuss what your program has done to address equity gaps between student populations and between modes of delivery (online, hybrid, and face-to-face), describing your successes, works in progress, and/or ongoing challenges.
- d. Provide an update on any long-term plans that are still in progress (if applicable).

3. Current Assessments

- a. **Course and program assessment.** Discuss the results of your program assessment. Explain any strategies, research, initiatives, curriculum development or other activities intended to improve student learning and promote educational equity in your discipline, either at the course or program level.
- b. **General Education / Institutional assessment.** Discuss participation in any General Education, Core Competencies, institutional or interdisciplinary assessment activities.

4. Career Technical Education

Career Technical Education Data (This information is required by Ed. Code 78016)

- a. State of California Employment Development Department, Labor Market Information Division (the official source for California Labor Market Information):

<http://www.labormarketinfo.edd.ca.gov/geography/lmi-by-county.html>

Employment data (by Program Top Code) from the State Chancellor's Office:

https://misweb.cccco.edu/perkins/Core_Indicator_Reports/Summ_coreIndi_TOPCode.aspx

Explain how the program meets a documented labor market demand.

- b. Summarize student outcomes in terms of degrees and certificates. Identify areas of accomplishments and areas of concern
(<http://collegeofsanmateo.edu/institutionalresearch/degcert.asp>)
- c. Review and update the program's Advisory Committee information. Provide the date of most recent advisory committee meeting.

5. Planning

Describe and prioritize goals and plans to sustain and improve student success and equity (referring to Parts 2, 3, and 4 above):

- a. Provide a brief description, including actions, measurable outcomes, and timelines.
- b. What will your program do to increase student success and promote student equity in the next two years? What kind of professional development and institutional support will be engaged and enacted to meet these goals?
- c. Describe other professional development activities and institutional support and collaborations that would most effectively ensure that the program achieve its goals and plans.