

**DEPARTMENT OR PROGRAM: Economics Department**

**DIVISION: Creative Arts / Social Science**

1. **BRIEF DESCRIPTION OF PROGRAM:**

*The department offers a variety of courses which are primarily taken by students who are transferring and / or seeking an AA/AS degree. There is no major, and no certificate. Our goal is to offer a full-range of Economics courses: Macro, Micro and Statistics that are transferable and which challenge our students. Economics currently offers 10 sections per semester.*

2. Based on the elements in your *Core Program and Student Success Indicators* (provided by PRIE for each program) and the goals stated in your most recent Program Review, please identify any key successes and challenges.

*The Economics department lost its last full-time faculty member, John Kirk, to retirement in the Spring of 2007. In the Spring of 2010, John Kirk will have completed his post-retirement contract. Since that time, the department has struggled to produce program review and advance on Student Learning Outcomes documentation in a timely manner. As noted in the 2006-2007 Program Review, "If [the retiree] is not replaced, all of the Economics courses will be taught by part-time instructors. This is not in the interests of the Economics department nor the college. It is vital to retain at least one full-time instructor to oversee the department, to participate in faculty governance, and to provide leadership for the Economics department."*

3. Are you on track for meeting the goals/targets that your program identified in its most recent Program Review? If not, please explain possible reasons why. If needed, update your goal/targets based on these reasons.

*No.*

4. Have you identified any new goals or projects for the program to focus on during this next year? Please explain (grants, stipends, initiatives, etc.).

*The Economics department must advance their Assessment work of Student Learning Outcomes. While the department has SLOs in place for all courses, assessment work is lagging behind other departments in the college.*

5. Are there any critical issues you expect to face in the coming year? How will you address those challenges?

The budget is obviously a problem. It means we will offer fewer sections in the coming semesters.

**6. STUDENT LEARNING OUTCOMES (SLOs) AND ASSESSMENT FOCUS FOR THIS YEAR:**

- a. Academic areas: Identify at least one course SLO on which to focus. Describe the assessment strategies you will use and your method of reflection and documentation for this cycle.

Part-time instructor, Ravjeet Singh, has recently taken on a leadership role in coordinating the department to move forward on SLO assessment.

- b. Student services areas: TBD

**7. SUMMARY OF RESOURCES NEEDED TO REACH PROGRAM ACTION STEPS**

*(Data resources: Educational Master Plan, 2008, Institutional Priorities, 2008-2011, College Index, 2009-2010, GE-SLOs, SLOs; department records; Core Program and Student Success Indicators; previous Program Review and Planning reports)*

- a. In the matrices below, itemize the resources needed to reach program action steps and describe the expected outcomes for program improvement.\* Specifically, describe the potential outcomes of receiving these resources and the programmatic impact if the requested resources cannot be granted.

*\*Note: Whenever possible, requests should stem from assessment of SLOs and the resulting program changes or plans. Ideally, SLOs are assessed, the assessments lead to planning, and the resources requested link directly to those plans.*

Full-Time Faculty Positions Requested	Expected Outcomes if Granted and Expected Impact if Not Granted	If applicable, <u>briefly</u> indicate how the requested resources will link to achieving department action steps based on SLO assessment.
1 Full-Time Faculty Member	"At one time there were 3.5 full-time Economics instructors at the College of San Mateo. Over the years, as each full-time instructor retired, the position was filled with part-time instructors and/or class offerings were reduced. ... (2006-07	

	<p>Program Review).” Currently all of the Economics courses are taught by part-time instructors. As noted in the 2006-07 Economics Program Review, “This is not in the interests of the Economics department nor the college. It is vital to retain at least one full-time instructor to oversee the department, to participate in faculty governance, and to provide leadership for the Economics department.”</p>	
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Classified Positions Requested	Expected Outcomes if Granted and Expected Impact if Not Granted	If applicable, <u>briefly</u> indicate how the requested resources will link to achieving department action steps based on SLO assessment.
None	N/A	N/A

- b. For instructional resources including equipment and materials, please list the exact items you want to acquire and the total costs, including tax, shipping, and handling. Include items used for instruction (such as computers, furniture for labs and centers) and all materials designed for use by students and instructors as a learning resource (such as lab equipment, books, CDs, technology-based materials, educational software, tests, non-printed materials). Add rows to the tables as necessary. If you have questions as to the specificity required, please consult with your division dean. Please list by priority.

Resources Requested	Expected Outcomes if Granted and Expected Impact if Not Granted	If applicable, <u>briefly</u> indicate how the requested resources will link to achieving department action steps based on SLO assessment.
<p><b>Item:</b> None  <b>Number:</b> Input text here.  <b>Vendor:</b> Input text here.  <b>Unit price:</b> Input text here.  <b>Total Cost:</b> Input text here.  <b>Status*:</b> Input text here.</p>	N/A	N/A

\*Status = New, Upgrade, Replacement, Maintenance or Repair.

## 8. PROGRAM REVIEW PARTICIPANTS AND SIGNATURES

Date of this *Annual Update for Program Review and Planning* evaluation:

Please list the department's *Annual Update for Program Review and Planning* report team [as appropriate](#):

Primary program contact person: David G. Danielson  
Phone and email address: 574 – 6376 Danielson@smccd.edu  
Full-time faculty:  
Part-time faculty:  
Administrators:  
Classified staff:  
Students:

<hr/> <i>Primary Program Contact Person's Signature</i>	<i>Date</i>
<hr/> <i>Full-time Faculty's Signature</i>	<i>Date</i>
<hr/> <i>Part-time Faculty's Signature</i>	<i>Date</i>
<hr/> <i>Administrator's Signature</i>	<i>Date</i>
<hr/> <i>Classified Staff Person's Signature</i>	<i>Date</i>
<hr/> <i>Student's Signature</i>	<i>Date</i>
<hr/> <i>Dean's Signature</i>	<i>Date</i>