

Final Approval Date: 06/2021

Next Review Date: 06/2024

**Most Recent Auditors: Janis
Wisherop**

Applicable Appendix:

Military Personnel Nursing Program Admissions Policy

I. Policy:

- A. In compliance with Senate Bill 466 and in recognition of the service that Military Personnel have provided to the country and its citizens, College of San Mateo Nursing Program adopts an accelerated program placement.
- B. If the applicant is a Military Technician/Medical Specialist- Including but not limited to Basic Medical Technician (Navy Hospital Corpsman)) or USAF Basic Medical Service Technician or Army Medical Specialist and have completed all the prerequisites for admission to the nursing program they will be placed at the top of the merit list or waitlist, whichever is applicable.
- C. Military Health Care (MHC) providers who received formal training and have appropriate practical experience may be admitted as Advanced Placement Students. This includes Including but not limited to Basic Medical Technician (Navy Hospital Corpsman) or USAF Basic Medical Service Technician or Specialist with an active California LVN license (Licensed Vocational Nurse) either
 1. The applicant is required to provide documentation of recency of education (LVN/LPN) and experience within the last five years qualifying them for the specific MHC provider occupation.
 - a) must provide an official transcript issued by a recognized agency describing the training and experience. The transcripts must be forwarded by the issuing agency directly to College of San Mateo Nursing program electronic application service.
 - b) Consult with College of San Mateo Nursing Program requirements for advanced placement; Director and/or Nursing Counselor
 2. Provide documentation of an honorable discharge (Form DD214) or current active honorable service (letter from supervisor)
 3. Has met the same eligibility requirement for admission into the ADN program as other applicants, including completion of prerequisites.

II. Procedure:

- A. For **ALL Military Applicants**: Review and read the [Nursing Program Information Sheet](#)
- B. Complete all the prerequisites for admission - including having transcripts reviewed if prerequisites were taken outside of a public college in California
- C. Study and take the HESI exam
- D. Apply to the nursing program
 1. Include documents of honorable discharge (Form DD214)

- E. If necessary, complete program specific skills and challenge tests; to be determined on a case-by case basis.
- F. Comply with program entry requirements (background checks etc.)
- G. After review, if all criteria are met, your placement in the program will be advanced to the top of the waitlist if merit points fall below the top fifty applicants.
- H. For further information, please contact the College of San Mateo Nursing Program. We hope to make the transition into our nursing community smooth and without barriers.

REV: 06/2020, 06/2021