

COLLEGE OF SAN MATEO NURSING PROGRAM

Merit-Based Acceptance Criteria

Fall 2024 Admissions

Note: This form is optional and may be used for personal reference.

Criteria		Possible Maximum Points Awarded	Points Awarded	Mandatory Supporting Documentation
1	Previous Academic Degrees: (5 points max)			
1a	BA/BS <u>OR</u> higher (Master's, Psy.D., Ph.D.) <u>OR</u> AA/AS degree Check Box: <input type="checkbox"/> BA/BS or higher <input type="checkbox"/> AA/AS	5		Official transcript from regionally accredited U.S. colleges or universities with the degree posted.
1b	<u>OR</u> Foreign Degree equivalent to BA/BS degree	5		Transcript evaluated by a CSM approved foreign evaluation service. https://smccd.edu/transcript/foreign-transcripts.php
2	Relevant Health Care Licenses, Certificates, or Volunteer Experience: (12 points max)			
2a	California Licensed Vocational Nurse (LVN), Paramedic	6		Attach an official copy of the current California License - front and back. If you cannot access a copy, please provide verification that you hold a valid license.
2b	Healthcare Certificate e.g. EMT, Acupuncture, Dental certifications	4		Attach an official copy of the current valid healthcare certificate.
2c	Licensed Health Care Worker: Work experience is required in direct patient care Minimum of 1000 hours within the last 18 months	4		Attach a letter on official letterhead from current/former employer verifying employment under current license. A current resume is required to submit. Letter must include the following from an employer: signature, applicant's name, start and end dates (if applicable), employee status (full time/part time), number of hours worked per week (or total hours from/to date), job title, department, if applicable, and last paystub <u>OR</u> attach a paystub verifying hours within the last 18 months.

2d	<u>OR</u> Certified Health Care Worker: e.g. Allied Health Certificate or Certified Nursing Assistant (CNA)	3		Attach a copy of a current California or National certificate including the certificate number, date of issue, and expiration date. Attach a letter from current/former employer verifying employment in a position under your current certificate. (See 2C.)
2e	<u>AND/OR</u> Health Care Volunteer Hours Minimum of 50 hours of health care related service completed within <i>the last 5 years</i> .	2		Attach a letter on letterhead paper <i>written by a supervisor</i> indicating your name, the type of volunteer work, the number of hours, and the dates. Supervisor signature required. Volunteer hours accepted if completed <i>after</i> February 1, 2019.

3	Grade Point Average & Additional Nursing Coursework: (53 points max)			
3a	<p>Minimum 2.5 GPA total in the three Biology courses and completed within the <u>5-year recency</u>:</p> <ul style="list-style-type: none"> -Anatomy -Physiology -Microbiology <p><i>No more than two attempts permitted for each of the Biology courses within the 5-year recency- includes any letter grade pass or fail.</i></p> <p><i>Withdrawals are not counted as attempts for the three Biology courses.</i></p>	<p>40 Points Max:</p> <p>3.9 – 4.0 = 40</p> <p>3.7 – 3.89 = 36</p> <p>3.5 – 3.69 = 32</p> <p>3.4 – 3.49 = 28</p> <p>3.3 – 3.39 = 24</p> <p>3.1 – 3.29 = 20</p> <p>3.0 – 3.09 = 16</p> <p>2.8 – 2.99 = 12</p> <p>2.6 – 2.79 = 8</p> <p>2.5 – 2.59 = 4</p> <p>Repeat = -2</p>		<p><u>Official</u> transcripts accepted only from regionally accredited U.S. institutions. Transcripts outside the US must be evaluated by a CSM approved foreign evaluation service. Transcripts outside of California must be evaluated by CSM Nursing Department.</p> <p>Each Biology course must be completed after January 1st, 2019, for Fall 2024 Admissions. Any biology coursework taken before January 1st, 2019 will not count, including towards the number of Biology attempts.</p> <p>All prerequisite courses must be completed with a grade of ‘C’ or better. Final grade required on transcript to be accepted. Pass/No pass coursework will not be accepted, except for courses taken during the COVID-19 (Spring 2020 to Summer 2022 semesters/quarters).</p> <p>For any course in which a grade of “C” or better was earned, the <u>best</u> course grade will be counted within the 5-year recency. Example: Took Anatomy three years ago and got a ‘C’ and took last year and got an “A.” The</p>

				<p>best score will be counted which is an “A”</p> <p>Repeats (may repeat one time only) count for A, B, C, D and F letter grades, with a deduction of two points for <i>each</i> repeated course within the 5-year recency.</p>
3b	<p>GPA of the following required Non-Bio prerequisite courses:</p> <ul style="list-style-type: none"> Statistics (MATH 200) English Composition (ENGL 100) General Psychology (PSYC 100) Developmental Psychology (PSYC 200) Health Chemistry (CHEM 410 or CHEM 210) Communication Studies (COMM 110 or 130 or 140 or 150) Introduction to Sociology (SOCI 100) <u>OR</u> Cultural Anthropology (ANTH 110) 	<p>7 points max</p> <p>$3.8 - 4.0 = 7$</p> <p>$3.5 - 3.79 = 6$</p> <p>$3.0 - 3.49 = 4$</p> <p>$2.5 - 2.99 = 3$</p> <p>$2.0 - 2.49 = 2$</p>		<p><u>Official</u> transcripts accepted only from regionally accredited U.S. institutions.</p> <p>Prerequisite courses are required for the AS degree in nursing from CSM and contain content required by the Board of Registered Nursing.</p> <p>All prerequisite courses must be completed by the time you apply (February 1, 2024 for Fall 2024 admissions). Prerequisite courses cannot be in progress when you apply.</p> <p>The CSM Nursing department has the right to deny admissions to an applicant if a course is missing by the time the applicant begins the nursing program.</p> <p>All prerequisite courses must be completed with a grade of ‘C’ or better. Final grade required on transcript to be accepted. Pass/No pass coursework will not be accepted, except for courses taken during the COVID-19 (Spring 2020 to Summer 2022 semesters/quarters).</p> <p>For any course in which a grade of “C” or better was earned, the <u>earliest</u> course grade will be utilized. Example: Took General Psychology three years ago and got a ‘C’ and took last year and got an ‘A.’ First passing letter grade that will be counted is the ‘C.’</p> <p>COMM 110 (Public Speaking) or COMM 130 (Interpersonal</p>

				Communication) preferred; will accept COMM 140 or COMM 150 as well.
3c	<p>Completion of the following:</p> <ul style="list-style-type: none"> • Career Exploration in Nursing (N666) or similar • Medical Terminology • Pharmacology • Medication Dosage Calculations • Humanities Course <u>OR</u> US Gov't Course • Nutrition 	1 point can be awarded for each course completed		<p><u>Official</u> transcripts accepted only from regionally accredited U.S. institutions.</p> <p>Course(s) need to be completed in order to receive point(s)—cannot be in progress. All courses must be completed with a grade of ‘C’ or better. Final grade required on transcript to be accepted. Pass/No pass coursework not accepted.</p> <p>A potential total of 6 points can be awarded.</p>
4	Life Experiences or Special Circumstances of an Applicant: (2 points max)			
4a	<p>Disabilities</p> <p>(As defined and applied in section 2626 of the Unemployed Insurance Code)</p>	2		<p>Documented disability from college Learning Disability Support Programs & Services.</p> <p>Visit: http://www.edd.ca.gov/unemployment Search for Unemployment Insurance Code Section 2626. Verification with Disability Services on your college campus accepted.</p>
4b	<p><u>OR</u></p> <p>Low family income</p>	2		<p>Proof of eligibility or proof of receipt of financial aid (e.g. BOG fee waiver, Cal Grant or other federal grant, CalWORKS).</p> <p>You can receive information from Financial Aid on your college campus.</p>
4c	<p><u>OR</u></p> <p>First generation to attend college</p>	2		<p>Complete the ADN Admission Supporting Documentation Form explaining situation or circumstances.</p> <p>1-2 sentences <i>maximum</i> explaining situation/circumstances is required on ADN Admissions Form to receive points.</p>

4d	<u>OR</u> Need to work	2		<p>'Need to work' means an applicant is working at least part-time (or more) while completing prerequisite coursework for the CSM nursing program.</p> <p>Paycheck stub verifying employment during time enrolled in prerequisite courses <u>or</u> letter from employer verifying employment was at least part-time while completing prerequisite courses. Letter must be on an official letterhead written and signed by a supervisor.</p> <p>Complete the ADN Admission Supporting Documentation Form explaining need to work in 1-2 sentences <i>maximum</i> on form.</p>
4e	<u>OR</u> Disadvantaged social or educational environment.	2		<p>Participation or eligibility for Extended Opportunity Programs (EOPS) & services. Example: PUENTE participation.</p>
4f	<u>OR</u> Difficult personal and family situation/ circumstance	2		<p>Complete the ADN Admission Supporting Documentation Form explaining need to work in 1-2 sentences <i>maximum</i> on form.</p>
4g	<u>OR</u> Refugee status	2		<p>Documentation of letter from United States Citizenship and Immigration Services (USCIS).</p>
5	Military Service: (3 points max)			
	Veteran Status	3		<p>Copy of Defense Department Form DD214. Honorable Discharge required</p>
6	Proficiency or Advanced Level Coursework in Language(s) Other Than English: (2 Points max)			
	<p>Proficiency in a language other than English</p> <p>Can proficiently read, write, and speak additional language(s)</p>	2		<p><u>Official</u> transcript from a U.S. regionally accredited college or university verifying four (4) semesters of foreign language <u>or</u> verification of proficiency.</p> <p>Complete the ADN Admission Supporting Documentation Form to receive points for verification of proficiency. ADN form required to be verified and signed by either a supervisor, language professor, or language department on a college campus.</p>

			Applicant should be able to proficiently read, write <u>AND</u> speak in additional language(s) to earn points. If admitted, the department will notify your clinical rotations of your additional language to best assist patients.
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HESI or TEAS Options																											
7	Students are <u>REQUIRED</u> to take EITHER Exam to apply (2024 Admissions) Approved HESI A2 Exam Score OR TEAS (30 points max)																										
	<p>** NOTE: For the 2024 Application Cycle, CSM Nursing will accept either the ATI TEAS or Evolve HESI exams. After 2024, CSM Nursing will only accept ATIs TEAS Exam.</p>																										
	HESI Scoring	<table><tr><th>Score:</th><th>Pt</th></tr><tr><td>98- 100</td><td>30</td></tr><tr><td>95 – 97.9</td><td>28</td></tr><tr><td>93 – 94.9</td><td>26</td></tr><tr><td>90 – 92.9</td><td>24</td></tr><tr><td>87 – 89.9</td><td>22</td></tr><tr><td>84 – 86.9</td><td>20</td></tr><tr><td>81 – 83.9</td><td>18</td></tr><tr><td>78 – 80.9</td><td>16</td></tr><tr><td>75 – 77.9</td><td>14</td></tr><tr><td>72 – 74.9</td><td>12</td></tr><tr><td>70 – 71.9</td><td>10</td></tr></table>	Score:	Pt	98- 100	30	95 – 97.9	28	93 – 94.9	26	90 – 92.9	24	87 – 89.9	22	84 – 86.9	20	81 – 83.9	18	78 – 80.9	16	75 – 77.9	14	72 – 74.9	12	70 – 71.9	10	<p>An <u>official</u> HESI or TEAS score copy must be submitted with the nursing program application (Nursing CAS or program option)</p> <p>The best of two scores will be counted. Example: You took the HESI (TEAS) three months ago, received a 74% score, and later took last week with a score of 99%. The 99% is your best passing score above the required 70% and will count on your application.</p> <p>Applicants are required to achieve a</p> <ul style="list-style-type: none">• Minimum score of 70% or higher for HESI on each of the areas- English Language, Math and Science. Applicants with lower scores in these areas of the exam will be evaluated by the application committee.• Minimum score of 62% or higher for TEAS on each of the areas- English Language, Math and Science. Applicants with lower scores in these areas of the exam will be evaluated by the application committee. <p>HESI is offered through Evolve- https://evolve.elsevier.com/cs/ TEAS is offered through ATI – https://atiexamining.com/teas</p> <p>No more than 2 attempts permitted with the better of the two scores being accepted.</p>
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		65 – 69 60 – 64	14 10	<i>Either exam must be taken within last five years (after January 1, 2019).</i>
8	Personal Insight Questions: (6 points max)			
	<p>Please answer <i>each</i> of the following in 500 words or less:</p> <ol style="list-style-type: none"> 1) What or who inspired you to become a registered nurse? 2) Why have you selected College of San Mateo's nursing program to apply? 3) Once you graduate the CSM Nursing program how will you help to promote healthcare equity? 	6		<p>2 points can award for each question. All are given consideration in the application process.</p> <p>There is no right or wrong way to answer these questions. It's about getting to know your personality, background, and interests in the field of nursing in your own unique voice.</p> <p>You are required to respond to all three questions. Each response is limited to a maximum of 500 words per question.</p> <p>All three questions will be listed on the online application during the application period. All three questions are required to be answered in order to be eligible to apply to the CSM Nursing program.</p> <p>It is suggested to work on the questions before you enter them in the application.</p>

Potential Total Merit-Based Points: 113 points

Please note the following:

- All applicants are required to watch and complete [mandatory information workshop](#) in order to be eligible to apply. Video and quiz are posted on the CSM Nursing website at <http://collegeofsanmateo.edu/nursing/> and it will be available during in fall semester. Online workshop quiz must have a minimum score 16 or higher. Please resubmit quiz until you have a passing score.
- Fall 2024 applications will be submitted online to College of San Mateo Nursing (Non-fee application). Information will be available in late Fall (December 1, 2023).
- If an applicant plans to fulfill a prerequisite course with an AP/Honors Course score (3 or higher), a [Prerequisite Eval](#) form must be filled out and sent to Marsha Ramezane at ramezane@smccd.edu. An approval by the transcript evaluator for AP/Honors Course is required.

For further questions, please email the CSM Nursing Program at csmnursing@smccd.edu or CSM Nursing Counselor, Estela Garcia garciaestela@smccd.edu.

Thank you for considering the College of San Mateo's Nursing program!