Directions:

1. **Sign in or create** an Evolve student account [https://evolve.elsevier.com/](https://evolve.elsevier.com/) and register for your HESI Distance Testing exam
   a. Go to https://evolve.elsevier.com/cs/ and click “I’m a student.”
   b. In the HESI Secured Exams section, click the link that says, “Register for Distance Testing.”
   c. Click “Register” to place this in your cart, and then “Checkout/Redeem” from the cart screen.
   d. If you are a returning user, enter your Evolve username and password on the right side of the screen and click “Sign In.” If you are new to Evolve, enter your name, email, desired password, and click “Continue.”
   e. Click “Checkout/Redeem,” once again to finalize your selection.
   f. If you require accommodations for testing, you must contact Elsevier directly. Log in to your Evolve account. Select “Accommodation Request.” You must supply supporting documentation to Elsevier, which will review your request. You must submit your request at least six weeks before your desired exam date.

2. **Register for Distance Testing Exam**
   a. Click on “My Evolve.”
   b. Under HESI Assessment, select “Student Access” and agree to the Terms and Conditions.
   c. Hover over the Distance Testing Tab and select “Register for a Distance Exam.”
   d. Input **Department ID:** 203867
   e. Input **Department Name:** SAN MATEO COLLEGE-DISTANCE TESTING
   f. Select A2 with Critical Thinking (FYI: CSM DOES NOT test for Chemistry, Physics, Personality and Learning Styles)
   g. Complete the required information, check box, and click the “Submit” button.

3. **Important Additional Information – Please read!**
   a. The first and last name on your Evolve account must be the same as it appears on your Government Issued Photo ID with Signature (i.e. Driver’s License or Passport). You will not be admitted into the testing lab if there is any discrepancy between what is listed on your Evolve student account and what is presented on your ID. Your government issued ID must include your signature and a photo that resembles your current appearance to gain admittance into the testing center (your middle name/initial is not required).
   b. Register and complete testing on one version of an exam before registering for subsequent version. Do Not Register for Multiple Schools or Multiple Exam Versions (ex. A2 V1 & A2 V2) at the same time.
• **NOTE AGAIN:** CSM uses HESI A2 with Critical Thinking V1 and/or V2, and tests on all subjects **EXCEPT:** Chemistry, Physics, Learning Styles and Personality Styles

c. You will receive an email Confirmation Notice indicating that you may schedule your exam. Please carefully review the information contained in your Confirmation Notice. If name is not correct, or has been changed, please contact Elsevier HESI Assessment at exameligibility@elsevier.com. Failure to do so could result in forfeiture of your testing appointment and associated fees. PLEASE NOTE: You will receive your Eligibility ID in an email (this is your evolve username). Please add the following email address to your email’s safe sender list to avoid delays: exameligibility@elsevier.com. **If you do not see the notification, please check your spam/junk**

d. **HESI scores from other schools will be accepted if the criteria for testing is the same; RN A2 (version 1 or 2), with Critical Thinking and Chemistry excluded (Personality and Learning styles are insignificant)**

e. You may take either or both versions of the HESI – we will accept the higher of two scores

f. **There is a 5-year recency for HESI scores**

**NOTE:** These areas are **EXCLUDED** in the College of San Mateo HESI A2 V1 and V2:

**CHEMISTRY, LEARNING STYLES, PERSONALITY STYLES, PHYSICS**