

**College of San Mateo  
Management Council Meeting  
Monday, November 16, 2020  
11:00 AM – 12:30 PM**

Location: <https://smccd.zoom.us/j/265284119>

**Members:** Emily Barrick, Maggie Barrientos, Lizette Bricker, Tarana Chapple, Tabitha Conaway, Robert Dean, Laura Demsetz, Heidi Diamond, Krystal Duncan, Allie Fasth, Charlene Frontiera, Hilary Goodkind, Robert Gutierrez, Mike Holtzclaw, Elnora Kelly Tayag, Aubrey Kuan Roderick, Deborah Laulusa, Kim Lopez, David McLain, Claudia Menjivar, Carol Newkirk-Sakaguchi, Ashley Phillips, Ludmila Prisecar, Patrice Reed-Fort, Kristi Ridgway, Richard Rojo, Aaron Schaefer, Jeremiah Sims, Steven Trinh, Janis Wisherop, Andreas Wolf, Tiffany Zammit

**Co-chairs:** Alex Kramer and Micaela Ochoa

**Guests:** Tami Hom and Gwen Kenny

**MEETING AGENDA**

Item #	Item	Lead (s)	Time	Action
1.	Welcome and Check-in	Alex Kramer	1 Minute	Information
2.	Review and Approve Agenda	Alex Kramer	2 Minutes	Action
3.	Announcements, Updates, Sharing, Acknowledgements, Kudos, Reminders <ul style="list-style-type: none"> <li>▪ Student Letter, October 29, 2020</li> <li>▪ Student Forum, November 2, 2020</li> <li>▪ Student Forum, November 19, 2020</li> </ul>	All	5 Minutes	Information
4.	Review and Approve Meeting Minutes: <ul style="list-style-type: none"> <li>▪ October 12, 2020</li> <li>▪ October 26, 2020</li> </ul>	Alex Kramer	3 Minutes	Action
5.	Diversity in Action Workgroup (DIAG) Request for Proposals	Tami Hom and Gwen Kenny	5 Minutes	Information
6.	CSM Budget Update <ul style="list-style-type: none"> <li>▪ 2019-20 Year-end Close</li> <li>▪ 20-21 Budget update</li> <li>▪ Multi Year Projections</li> </ul>	Micaela Ochoa and Ludmila Prisecar	10 Minutes	Information
7.	Solidarity Statement <ul style="list-style-type: none"> <li>▪ Review Statement</li> <li>▪ Discuss Timelines</li> <li>▪ Next Steps</li> </ul>	Jeremiah Sims	10 Minutes	Action
8.	CSM Action Plan <ul style="list-style-type: none"> <li>▪ Update from October 26<sup>th</sup> Working Session</li> <li>▪ Working Session II</li> <li>▪ Next Steps</li> </ul>	Jeremiah Sims	35 Minutes	Working Session
9.	International Education Program Update	Aubrey Kuan Roderick	15 Minutes	Information

10.	Review Agenda Items for December 14, 2020	Alex Kramer	3 Minutes	Information
11.	Adjourn	Alex Kramer	1 Minute	Action

2020-2021 Management Council Schedule	
September 14, 2020   11 AM – 12 PM	February 8, 2021   11 AM – 12 PM
October 12, 2020   11 AM – 12 PM	March 8, 2021   11 AM – 12 PM
November 9, 2020   11 AM – 12 PM	April 12, 2021   11 AM – 12 PM
December 14, 2020   11 AM – 12 PM	May 10, 2021   11 AM – 12 PM
January 11, 2021   11 AM – 12 PM	