

**College of San Mateo  
Management Council Meeting  
Monday, April 6, 2020  
11:00 AM – 12:00 PM**

**Location:** <https://smccd.zoom.us/j/743774128>

**Members:** Emily Barrick, Maggie Barrientos, Lizette Bricker, Tarana Chapple, Jia Chung, Tabitha Conaway, Robert Dean, Laura Demsetz, Heidi Diamond, Krystal Duncan, Allie Fasth, Charlene Frontiera, Hilary Goodkind, Robert Gutierrez, Mike Holtzclaw, Elnora Kelly Tayag, Aubrey Kuan Roderick, Kim Lopez, Claudia Menjivar, Carol Newkirk-Sakaguchi, Ashley Phillips, Ludmila Prisecar, Patrice Reed-Fort, Kristi Ridgway, Richard Rojo, Michele Rudovsky, Aaron Schaefer, Jeremiah Sims, Enna Trevathan, Steven Trinh, Andreas Wolf, Tiffany Zammit

**Co-chairs:** Micaela Ochoa and Alex Kramer

**Guest:** Arielle Smith

**MEETING AGENDA**

Item #	Item	Person Responsible	Time	Action
1.	Welcome and Brief Announcements	Micaela Ochoa Alex Kramer	2 Minutes	Information
2.	Emergency Operations Center (EOC) Update	Kim Lopez	5 Minutes	Information
3.	Health Update	Emily Barrick	5 Minutes	Information
4.	Telehealth	Micaela Ochoa	5 Minutes	Information
5.	Student Refunds	Micaela Ochoa	5 Minutes	Information
6.	SMCCCD Food Drive	Micaela Ochoa	5 Minutes	Information
7.	Summer and Fall semesters	Mike Holtzclaw	5 Minutes	Information
8.	Board Study Session	Mike Holtzclaw	5 Minutes	Information
9.	Food Insecurity and Support to Students	Tabitha Conaway	5 Minutes	Information
10.	Student Survey Results	Krystal Duncan and Arielle Smith	10 Minutes	Information
11.	Proctorio and Labster	Charlene Frontiera	5 Minutes	Information
12.	Request for agenda items for Monday, April 13, 2020 Management Council Meeting	Alex Kramer	2 Minutes	Information

**Future Meetings:**

April 13, 2020, 11:00 AM – 12:00 PM

April 20, 2020, 11:00 AM – 12:00 PM

April 27, 2020, 11:00 AM – 12:00 PM