

**College of San Mateo  
Management Council Meeting  
Monday, January 11, 2021  
11:05 AM – 12:00 PM**

Location: <https://smccd.zoom.us/j/265284119>

**Members:** Emily Barrick, Maggie Barrientos, Lizette Bricker, Tarana Chapple, Tabitha Conaway, Robert Dean, Laura Demsetz, Krystal Duncan, Allie Fasth, Charlene Frontiera, Francisco Gamez, Hilary Goodkind, Robert Gutierrez, Mike Holtzclaw, Elnora Kelly Tayag, Aubrey Kuan Roderick, Kim Lopez, David McLain, Claudia Menjivar, Carol Newkirk-Sakaguchi, Ashley Phillips, Ludmila Prisecar, Patrice Reed-Fort, Kristi Ridgway, Richard Rojo, Aaron Schaefer, Jeremiah Sims, Steven Trinh, Janis Wisherop, Andreas Wolf, Tiffany Zammit

**Co-chairs:** Alex Kramer and Micaela Ochoa

**Guest(s):** Ben`Zara Minkin

**MEETING AGENDA**

Item #	Item	Person Responsible	Time	Action
1.	Happy New Year! Welcome and Check-in	Alex Kramer	1 Minute	Information
2.	Review and Approve Agenda	Alex Kramer	1 Minute	Action
3.	Announcements, Updates, Sharing, Acknowledgements, Kudos, Reminders <ul style="list-style-type: none"> <li>Welcome to Francisco Gamez!</li> </ul>	All	3 Minutes	Information
4.	Review and Approve Meeting Minutes: <ul style="list-style-type: none"> <li><a href="#">December 14, 2020</a></li> </ul>	Alex Kramer	2 Minutes	Action
5.	EOC Update	Ben`Zara Minkin	15 Minutes	Information & Update
6.	New Year Changes from CSM Business Office <ul style="list-style-type: none"> <li><a href="#">Business Office Updates</a></li> <li><a href="#">2021 W4 Form</a></li> </ul>	Ludmila Prisecar	5 Minutes	Information
7.	Spring Enrollment Update	Mike Holtzclaw	5 Minutes	Information
8.	Coping with the Impact of 2020	Jeremiah Sims	20 Minutes	Discussion
9.	February 8, 2021 Agenda Items:	Alex Kramer	2 Minutes	Information
10.	Adjourn	Alex Kramer	1 Minute	Action

<b>2020-2021 Management Council Schedule</b>	
September 14, 2020   11:00 AM – 12 PM	February 8, 2021   11:05 AM – 12 PM *
October 12, 2020   11:00 AM – 12 PM	March 8, 2021   11:05 AM – 12 PM *
November 9, 2020   11:00 AM – 12 PM	April 12, 2021   11:05 AM – 12 PM *
December 14, 2020   11:00 AM – 12 PM	May 10, 2021   11:05 AM – 12 PM *
January 11, 2021   11:05 AM – 12 PM *	* please note new start time