

College of San Mateo
Management Council Meeting
Monday, July 6, 2020
11:00 AM – 12:00 PM

Location: <https://smccd-hipaa.zoom.us/j/99431034606?pwd=L0tKb3lMZEdpUU4wVTZwaG9mM0hHQT09>

Members: Emily Barrick, Maggie Barrientos, Lizette Bricker, Tarana Chapple, Tabitha Conaway, Robert Dean, Laura Demsetz, Heidi Diamond, Krystal Duncan, Allie Fasth, Charlene Frontiera, Hilary Goodkind, Robert Gutierrez, Mike Holtzclaw, Elnora Kelly Tayag, Aubrey Kuan Roderick, Kim Lopez, David McLain, Claudia Menjivar, Carol Newkirk-Sakaguchi, Ashley Phillips, Ludmila Prisecar, Patrice Reed-Fort, Kristi Ridgway, Richard Rojo, Michele Rudovsky, Aaron Schaefer, Jeremiah Sims, Steven Trinh, Janis Wisherop, Andreas Wolf, Tiffany Zammit

Co-chairs: Micaela Ochoa and Alex Kramer

MEETING AGENDA

Item #	Item	Person Responsible	Time	Action
1.	Welcome and Check-in	Micaela Ochoa Alex Kramer	1 Minute	Information
2.	Review and Approve Agenda	Micaela Ochoa Alex Kramer	1 Minutes	Action
3.	Announcements, Sharing of Important Information ▪ We will have two MC meetings in July (July 6 and 20) ▪ Other items?	All	3 Minutes	Information
4.	Approval of June 22, 2020 Meeting Minutes	Alex Kramer	1 Minute	Action
5.	EOC Update	Kim Lopez	5 Minutes	Information
6.	Addressing the Chancellor's Office Call to Action ▪ Survey Questions ▪ Discussion	Jeremiah Sims	45 Minutes	Information
7.	Draft agenda items for Monday, July 20, 2020 ▪ Required Trainings before Returning to Work, Standard Operating Procedures, Cleaning of Workplace, and Safety Work Measures, Kim/Micaela, 5 Minutes ▪ Update on Promise Scholars Program, Tiffany Zammit/Lizette Bricker, 15 Minutes	Alex Kramer	3 Minute	Discussion
8.	Adjourn	Alex Kramer	1 Minute	Action

Future Meetings:

July 20, 2020, 11:00 AM – 12:00 PM