

President's Management Council
September 23rd, 2024
Meeting Agenda Minutes
[Zoom Link](#)

Present: Dr. Manuel Perez, Monique Nakagawa, Melinda Nguyen, Jonathan Wax, David Crafts, Kohya Lu, Emily Barrick, Andreas Wolff, David Lau, Christopher Walker, Heidi Pereira, Luis Padilla, Andrea Vizenor, Victoria Lin, Gerardo Ramirez, Jacqueline Pigozzi, Carol Newkirk-Sakaguchi, Danni Redding Lapuz, Allie Fasth, David Galvez, Jean Marie Velickovic, Joey Martinez, Krystal Duncan, Tarana Chappelle, Olivia Viveros, Claudia Menjivar, Elnora Tayag, Silvana Grima

- I. Opening Announcements (5 minutes)
 - *Co-Chair Introductions & General Group Introductions (in-person and Zoom participants)*

- II. Agenda Items
 - a) President's Comment/Updates (Dr. Perez)
 - *Hiring Updates*
Executive Assistant to Office of the President
Vice President of Student Services
Dean of Mathematics & Science
Director of Workforce Development
College Business Officer
 - *CSM Coastside Ribbon Cutting = Thursday, October 17th from 4pm-5:30pm*
 - *Half Moon Bay Art & Pumpkin Festival = Saturday, October 19th*
 - *Other General Event Reminders (October 9 Flex Day etc.)*
 - *Process & Policy Alignment Reminders*
Grants (e.g., College Assistance Migrant Program)
Conference Travel & Expense Forms
Adjust Faculty Support (e.g., Committee Assignments AFT 8.14, adjunct faculty seniority lists)
Classified Teaching Assignments (SMCCD AP 2.09.03)
 - b) Meeting Agenda Process (Kohya, 5 minutes)
 - *Access to agenda link with instructions for adding items*
 - *Items confirmed within a week before the next month's meeting*
 - c) Learning and Community Building (Kohya and David L., 10 minutes)
 - *Leadership, Sense of Belonging/Community, Professional Development*
 - *Co-Chair carryover for leadership consistency and organization*
 - *Recap of last year*
 - *Possible Third Chair*
 - *Contact Co-Chairs if interested*
 - d) Title IX Update (David C., 10 minutes)
 - *CSM Title IX Team Overview*
 - *Reportable Behaviors*

- *August 1st, 2024 update to sex-based discrimination definitions*
 - *August 1st, 2024 updates to Title IX regulations*
 - *Student training to roll out next week (anticipated)*
- e) VP of Administrative Services Updates (Gerardo, 15 minutes)
- *FY2024-25 Resource Request Process update = \$1.5 million requested
President's Cabinet approved 46 requests totaling \$852,755*
 - *FY2025-26 Resource Request Process is being finalized, communication will be sent out within next month*
 - *Safety Committee Update*
 - *Finance Committee Update*
 - *VPA Staffing Update*

III. Districtwide Institutional Effectiveness Partnership Initiative (IEPI) (Chancellor Moreno, Dr. McVean, 9:30am-10:00am)

- *District Strategic Planning Process
AP 3250 (2.75.1) outlines the process
Partnership Resource Team (PRTy) Process Reviewed, \$200k in grant funding secured*
- a) 10/2 = Partnership Resource Team (PRT) to Visit SMCCD
- *Subject matter experts from different campuses*

IV. Professional Development Corner

- a) Review of 23-24 Survey Results, New Survey for Fall (Kohya, 5 minutes)
- *General update*

V. Conference Updates

- ACCCA (David L., 5 minutes)
 - *Management Essentials Workshop, October 18th*
 - *48th Annual Conference, February 18th-21st*
- COLEGAS Conference and CSM Employees Connecting (Dr. Perez)

VI. Closing Remarks

- Any questions from the group? (Kohya and David L.)
 - *Adjournment*