

## College of San Mateo Management Council Meeting

Monday, June 1, 2020 | 11:00 AM – 12:00 PM

Location: <https://smccd-hipaa.zoom.us/j/99431034606?pwd=L0tKb3lMZEdpUU4wVTZwaG9mM0hHQT09>

Members: Emily Barrick, Maggie Barrientos, Lizette Bricker, Tarana Chapple, Tabitha Conaway, Robert Dean, Laura Demsetz, Heidi Diamond, Krystal Duncan, Allie Fasth, Charlene Frontiera, Hilary Goodkind, Robert Gutierrez, Mike Holtzclaw, Elnora Kelly Tayag, Aubrey Kuan Roderick, Kim Lopez, David McLain, Claudia Menjivar, Carol Newkirk- Sakaguchi, Ashley Phillips, Ludmila Prisecar, Patrice Reed-Fort, Kristi Ridgway, Richard Rojo, Michele Rudovsky, Aaron Schaefer, Jeremiah Sims, Steven Trinh, Andreas Wolf, Tiffany Zammit, Edna Letran

Co-chairs: Micaela Ochoa and Alex Kramer

Guest: Ben Zara Minkin, Bill Woods

### MEETING MINUTES

#### 1. Welcome and Moment to Reflect on What's Happening Nationally:

Alex Kramer called meeting to order at 11:02 am. He welcomed members to the first Summer Management Council Meeting. Kim lead a conversation on a "Moment to Reflect on What's Happening Nationally." Kim started the conversation and thanked Allie for her email she sent to Mike and Micaela over the weekend and asked members to participate in the conversation and to share.

#### 2. Review and Approve Agenda

Agenda item moved to June 8<sup>th</sup>

#### 3. Brief Announcements

Agenda item moved to June 8<sup>th</sup>

#### 4. Approval of May 11, 2020 Meeting Minutes

Agenda item moved to June 8<sup>th</sup>

#### 5. Approval of May 18, 2020 Meeting Minutes

Agenda item moved to June 8<sup>th</sup>

#### 6. Emergency Operations Center (EOC) Update

Agenda item moved to June 8<sup>th</sup>

#### 7. PERS Pre-Qualification Notice

Agenda item moved to June 8<sup>th</sup>

#### 8. Student Services Recovery Planning

Agenda item moved to June 8<sup>th</sup>

#### 9. Campus Access

Agenda item moved to June 8<sup>th</sup>

#### 10. Student Safety Video

Agenda item moved to June 8<sup>th</sup>

## **11. Campus Screening Program**

Agenda item moved to June 8<sup>th</sup>

## **12. Draft agenda items for Monday, June 8, 2020**

- Updates from ITS
- Update Regarding CARES Act

## **13. Other business:**

Richard Rojo provided an overview on the New Virtual Campus for students Website. He stated that the District's taskforce has been developing this Website since March with the idea to create a convenient hub where eventually students would find all the resources and services they need in one place. He shared that the website was tested by a focus group of students last week and received excellent feedback. He said that the Website delivers all the expected segments that the taskforce planned for the students on having a robust website with links for students to access their classes, their records, support, etc. from the same page. He showed how students could switch between campuses and obtain exactly the same information.

Rich announced that the Virtual Campus website will go live on Thursday, June 4; the OneLog mysmccd portal for students will go live on June 8; CRN Student Success Project will launch on June 15.

Rich displayed three areas of the Virtual campus:

- Get Started with My classes - this will bring them into Websmart.
- My Classes is intended to take them right into their classes and more
- Records and Resources have information that students might need immediately access such as academic counseling, class registration, etc.
  - My Support Center where they can access Tech support, SparkPoint, etc.
  - Stay tune, it will be coming back soon.

Rich said that the Virtual Campus has been developed by a team that includes members from the three campuses and district office. He said that the target is to have it up and running for the summer term. He said that the team will monitor the virtual campus website during the summer to learn how it is been utilized by the students and then they'll make any adjustments as necessary. Virtual campus will be accessible thru the main college website.

## **14. Adjourn**

The meeting was adjourned at 12:00 pm. Alex announced that all agenda items will be carryover to the June 8th meeting.

### **Future Meetings:**

- June 8, 2020, 11:00 AM – 12:00 PM
- June 15, 2020, 11:00 AM – 12:00 PM
- June 22, 2020, 11:00 AM – 12:00 PM