

Learning Support Centers Coordination Committee (LSC3) Bylaws

Overview of Committee

LSC3 advises the Dean of Academic Support and Learning Technologies (ASLT) on business related to learning support centers and labs. The committee shall work by consensus to coordinate learning support services for students, which include computer and technology resources, scheduling of services, and other matters. The committee works closely with the Academic Senate, Associated Students and broader college community.

Duties and Responsibilities

1. Meet as needed to align resources and services to ensure efficient, student-centered operation of the campus learning centers and labs.
2. Work with instructional and student services faculty and staff to improve retention and success of underrepresented or underserved students and individual students across disciplines.
3. Work with PRIE to plan data collection and analysis and use local data to improve services
4. Raise general awareness of learning support services, especially for the college's students.
5. Ensure that learning support centers and labs satisfy accreditation requirements and support student equity and success in developmental education, transfer readiness, and workforce development.
6. Individual centers and labs shall consult with department faculty on the content and delivery of academic material used in the center or lab.

Committee Structure

LSC3 shall consist of lead faculty or staff representatives of each learning support center and lab. The committee is co-chaired by a faculty representative, to be selected for a two-year term by the committee, and the manager of the Learning Center.