

Learning Support Centers Coordination Committee

Agenda 9/16/24

Location: Zoom: Meeting ID: 863 8622 0473
2pm-3pm

Committee Members: Linda Ma, David Chin, Briana Avila, Joseph Martinez, Diego Fernandez, Olivia Viveros, David Locke, Theresa Martin, Elnora Kelly Tayag, Lena Feinman, Derek Vargas, Melinda Nguyen, Jill Haberlin, Elinor Westfold, Margaret McGugan, Sarah Auyeung, Sara Lawrence, Teeka James, Tarana Chapple, Jericho Batac

- **AGENDA APPROVAL**
- **FACULTY CO-CHAIR NOMINATIONS**
 - 2 YEAR TERM,
 - 2 AGENDA PLANNING MEETINGS PER SEMESTER
 - 2 MEETINGS PER SEMESTER (EXCLUDING SUMMER)
- **CENTER UPDATES (ALL)**
 - General service updates
 - ANATOMY SKILLS LAB
 - BUSINESS LAB
 - CIS LAB
 - COMM LAB
 - DIGITAL MEDIA
 - ESL
 - ISC
 - Learning Center
 - LIBRARY
 - MRC
 - NURSING SKILLS LAB
 - WRITING CENTER)
 - Updating site pages
- **ACCREDITATION** (*TERESA MORRIS, BRITTNEY SNEED, ALEX GUIRIBA*)
- **RESOURCES REQUESTS** (ELNORA KELLY TAYAG)
- **ITS UPDATES & QUESTIONS** (ANNETTE PEROT)
- **WEPA** (JOEY MARTINEZ)
 - **PRINTING CARDS**
 - **Overview**
 - **Points of sale**
 - Library:
 - Cashier's Office (In progress)
 - **FREE PRINTING AREAS**
 - **ON CAMPUS**
 - WRITING CENTER (for ENGL CLASSES)
 - EOPS (FOR PROGRAM PARTICIPANTS)
 - **OFF-CAMPUS**
 - PENINSULA LIBRARY SYSTEM
 - CAÑADA COLLEGE (FOR STUDENTS THAT HAVE CAN LISTED AS THEIR PRIMARY CAMPUS)
- **STUDENT HIRING** (JOEY MARTINEZ)
 - How did this semester's hiring period go?
 - Should we request training or a meeting with the Business Office and/or Human Resources?
 - During a regular meeting or a special one-off meeting?

NEXT MEETING: Monday, November 18: 2pm-3pm