

**Learning Support Centers Coordinating Committee
Learning Center 10-220M**

Meeting Summary

April 17, 2018

2:00pm – 3:00pm

Present: Amy Sobel (ESL), Kathy Diamond (Integrated Science Center), David Chin (CIS), Russell Cunningham (Bus/Tech), Teeka James (Writing Center), Anniqua Rana (ASLT), Kate Motoyama (Communication), Lisa Clayton (Math Resource Center), Elnora Kelly Tayag (Learning Commons)

Meeting began at 2:15 PM.

LSC3 Fall Meetings:

Agreed to meet first Tuesday of each month, 2:30 PM to 4:00 PM. The next meeting will be in Fall of 2018. Meetings could include rotating meetings between learning centers, including student service presentations, and brainstorming inter-center workshops and collaborations.

Program Review:

Program review is due the last week in October. New program review via equity lens. Emphasis is on coordination, cohesion and support of all CSM learning centers. ASLT (Anniqua Rana) collecting data for 'snapshot' of centers and labs. Examples include printing, supplemental instruction, support for center funding requests, and documentation and surveys to chart student needs.

Accreditation:

Collecting data and evidence for accreditation. Self-study due 2019.

Proposals that will be done this summer:

Learning Centers brochure update and a comprehensive learning centers website including an interactive map of all learning centers on Campus.

Meeting adjourned about 3:05 PM.