

**Learning Support Centers Coordination Committee (LSC3)
DRAFT Meeting Summary**

Date: September 1, 2015

Time: 3:00 p.m. to 4:30 p.m.

Location: CSM Learning Center

Facilitator: Ron

Attendance: Russell Cunningham, David Chin, Yaping Li, Jenifer Taylor-Mendoza, Kathleen Steele, Melissa Green, Cheryl Gregory, Colby Nixon, Lena Feinman, David Laderman, David Locke, Kate Motoyama, Ron Andrade, Theresa Morris

Agenda was approved without revision.

Meeting Summary from May 5, 2015 meeting was approved with some typo corrections.

Welcome and introductions of new members and guests. David Chin, the new Instructional Aide in the CIS lab, was welcomed as a new member of the committee. The rest of the committee members and guests introduced themselves.

Selection of co-chair. Kate Motoyama was elected as faculty co-chair of the committee for the Fall semester. Kate will be out during the Spring term so Yaping Li will serve as faculty co-chair during the Spring semester.

LSC3 Focus & Structure. Jennifer gave some historical context on the formation of the LSC3 committee and its role over the last several years providing students with consistent services and information in an equitable manner.

While Kate did not believe there was an urgent need to revise or update the focus and structure of the committee, she did suggest that the LSC3 could have an ongoing discussion about the operation of the committee. LSC3 is more similar to the Library Advising committee than the Curriculum Committee and there was some discussion whether LSC3 had proper representation. The committee discussed questions about quorum, size and representation and how we can best support each other in program review and when asking for resources. There was a question whether some guidance from Governing Council would be helpful.

Kathleen felt the first couple of years LSC3 was operating out of compliance and need for program reviews and accreditation. Having been on the committee from its inception she would like to see it be more pedagogy focused. However, if it is going to be more administratively focused she suggested that perhaps it shouldn't be an Academic Senate committee. A broader discussion seems needed rather than decisions being made in a vacuum. She thought that the reporting structure was still not clear especially when it comes to resource requests. Jennifer thought that having another dean who understood the needs of the labs and centers was beneficial when seeking support for additional

resources through Program Review.

Cheryl agreed with Kathleen's comments that at this point the committee seems to be creating more work rather than being helpful in the operation of the labs & centers.

Kristi agreed that there would be a benefit to a shift away from some of the administrative actions and towards a better focus on best practices and sharing pedagogy.

Kate had questions about the composition of the committee and achieving quorum. Are there other types of committees on campus which are a better structural fit with how LSC3 operates? Kate was not confident that LSC3 had been operating within the appropriate rules governing an Academic Senate committee. David suggested that college committees were not antithetical to the types of discussion that occur on LSC3.

Theresa commented that there were some challenges having divisional representation because not all divisions have a lab or center or they may not have an interest or need for representation on LSC3.

With the limited time remaining the group agreed to continue the discussion at the next meeting.

Remaining Meetings: October 6, 2015, November 3, 2015, & December 1, 2015