

Learning Support Centers Coordination Committee (LSC³)
Meeting Summary and Email Communication

Date: May 7, 2013
Time: 3:30 p.m. to 5:00 p.m.
Location: CSM Learning Center

We had a great meeting with John Sewart, May 7. (Jennifer, Sandra, Cheryl, and James attended.)

Here's a short update:

1. We considered basic objectives of data collection in the first place. How do we correlate center usage with course student success or success in general, for that matter? There are a lot of permutations and interesting variables to consider.
2. John, Cheryl, and Lena have devised a basic data collection template we might all use across the Centers. They shared it with the group. See attached "CSM Center Student Profile Template Draft Math." (The numbers are place holders so don't try to figure them out.)
3. John can use basic usage data—hours of attendance and number of visits. And he can correlate this with course completion rates.
4. Also, he can disaggregate the data by ethnicity, gender, and age for us.
5. Fortunately, Cheryl and John have put in a lot of time already working out the basic template.
6. It's a good start to the strategic, unified data collection template we've talked about needing for all centers. It basically follows the same layout as our department PRIE sheets.
7. John will run a pilot "student profile" report for us using our spring usage data.
8. And all we need in order to get started is a list of the courses each center supports. John can do the rest. Once we have identified courses, John could run the data pretty quickly.

If you would send Jennifer, John Sewart, and me a list of the courses your center supports sometime in the next month, and we'll follow through with John. We'll get the reports completed for your review ASAP and for discussion at our first meeting back in August.

We know this is the end of the semester, and everyone's really busy, so we appreciate your time.

We can follow-up with you individually now and over the summer if you have any questions. Please call or email.

We're really thankful to John and his office for making this a priority.

Tuesday, August 27, 2013, 3:30 to 5:00 (Learning Center) is our next scheduled meeting.

We'll follow up on this pilot data collection template and collection and also discuss more specialized data collection options for those centers providing specific services like student peer tutoring, conversation partners, faculty conferencing, tutorials and so on.

And also, so you know, faculty have voted to make the Learning Support Centers Coordination Committee an official standing committee of the Academic Senate.

Have a great summer break, and thank you for your commitment to students and continued service to LSCCC.

Jennifer and James