



Institutional Planning Committee (IPC) Meeting

Zoom Room | Meeting ID: 880 2664 9633

One tap mobile: +16699009128,,88026649633# | Dial by your location: +1 669 900 9128

May 4, 2022 | 1:10 – 3:00 PM

Members: Linda Allen, Donna Eyestone, Alicia Frangos, Remi Harada, Nicole Hong, Margaret McGugan, Andrea Morales, Madeleine Murphy, Carol Newkirk Sakaguchi, Luis Padilla, Kristi Ridgway, Jackie Santizo, Liz Schuler, Christopher Walker, Andreas Wolf

Guests: Hilary Goodkind, Alex Kramer, Edna Letran, David McLain

Co-Chairs: Fauzi Hamadeh, Mike Holtzclaw, Teresa Morris

Meeting Facilitator: Teresa Morris

AGENDA

Item	Facilitator	Time	Action/Information
1. Welcome and Review of Agenda	Teresa Morris	3 Min.	Action
2. Review and Approve of Minutes – March 2 and March 16, 2022	Teresa Morris	3 Min.	Action
3. Check-Ins, Acknowledgements, and Brief Announcements	All	10 Min.	Information
4. Reports from IPC Sub-Committees	EEC – Krystal Duncan Finance – Micaela Ochoa Technology – Tarana Chapple Safety – Micaela Ochoa	10 Min.	Information
5. End of Semester Check-in	Teresa Morris	25 Min	Information
6. Meeting Schedule for IPC	Tri- Chairs	5 Min	Information
7. Discussion/Brainstorming: Future Hybrid IPC Meetings	Fauzi Hamadeh	20 Min	Information
8. Commencement Update	Kristi Ridgway Fauzi Hamadeh	15 Min	Information
9. Scholarship Award Update	Kristi Ridgway	5 Min	Information
10. Technology – Computer Purchases.	Micaela Ochoa	10 Min	Information

11. Agenda Items for May meeting: <ul style="list-style-type: none"> • May Budget-revise – Micaela Ochoa • End of the Semester Debrief - Jennifer Taylor-Mendoza 	Teresa Morris	3 Min	Information
12. Adjourn	Teresa Morris	1 Min	Action

2021	2022
September 1 & September 15	January 19
October 6 & October 20	February 2 & February 16
November 3 & November 17	March 2 & March 16
December 1	April 13
	May 4 & May 18
IPC meets every first and third Wednesday of each month during the academic year except where indicated *	

College of San Mateo