

Institutional Planning Committee (IPC) Meeting

[Zoom Room](#) | Meeting ID: 842 9951 3344

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October 20, 2021 | 1:05 – 3:00 PM

Members: Linda Allen, Tania Farjat (st), Alicia Frangos, Anna Mahoney (st), Andrea Morales (st), Luis Padilla, Jackie Santizo, Liz Schuler

Guests: Hilary Goodkind, Alex Kramer, Edna Letran, David McLain, Jeremiah Sims

Co-Chairs: Fauzi Hamadeh, Mike Holtzclaw, Teresa Morris

Meeting Facilitator: Fauzi Hamadeh

AGENDA

Item #	Item	Person Responsible	Time	Information/ Action/ Discussion
1.	Welcome, and Review Agenda	Fauzi Hamadeh	2 Min.	Action
2.	Approval of Minutes from October 6, 2021	Fauzi Hamadeh	1 Min.	Action
3.	Check-in, Acknowledgements, Brief Announcements	All	10 Min.	Information
4.	Standing Committee Reports from IPC Subcommittees	EEC Finance Committee Technology Committee	15 Min.	Information
5.	Revised Finance Committee Bylaws	Steve Lehigh	5 Min.	Action/Approval
6.	Finance Committee Onboarding for IPC Members	Steve Lehigh	10 Min.	Information
7.	Debrief of October 13 Flex Day	Liz Schuler	15 Min.	Information Discussion
8.	Spring 2022 Return to Campus <ul style="list-style-type: none"> Communication strategies 	Fauzi Hamadeh	60Min.	Discussion
9.	Agenda Items for November 3, 2021 <ul style="list-style-type: none"> 	Fauzi Hamadeh	1 Min.	Information
10.	Adjourn	Fauzi Hamadeh	1 Min.	Action

IPC Meetings Schedule:

2021	2022
September 1 & September 15	January 19
October 6 & October 20	February 2 & February 16
November 3 & November 17	March 2 & March 16
December	April 13
	May 4 & May 18
IPC meets every first and third Wednesday of each month during the academic year except where indicated *.	