

Institutional Planning Committee (IPC) Meeting

Zoom Meeting Recording - Access Code: OLXCg3%?

February 17, 2021 | 1 – 3 PM

Members: Allie Fasth, Alicia Frangos, Anthony Frangos, Erica Griego, Remi Harada, Dyana Huaraz, Malathi Iyengar, Tabia (Lee) Lee, Kim Lopez, Teresa Morris, Madeleine Murphy, Carol Newkirk Sakaguchi, Joseph Nguyen, Luis Padilla, Ashley Phillips, Kristi Ridgway, Jose Rocha, Jackie Santizo, Liz Schuler, Jeremy Wallace, Andreas Wolf, Tiffany Zammit

Guests: Allie Fasth, Hilary Goodkind, Mike Holtzclaw, Alex Kramer, Edna Letran, Richard Rojo, David McLain, Jeremiah Sims

Co-Chairs: Fauzi Hamadeh, Micaela Ochoa, Arielle Smith

Meeting Facilitator: Arielle Smith

Attendance: A total of 48 members and guests joined the meeting.

MINUTES

1. Welcome, and Review Agenda

Arielle Smith called meeting to order at 1:06 PM, welcomed everyone to the February 17 IPC Meeting, and reviewed the agenda. She said that there was a correction on the agenda on item 2 – approval of the minutes was February 3 and not January 20.

2. Approval of Minutes from February 3, 2021

Arielle presented the February 3 Meeting Minutes for review and approval. The minutes were reviewed and adopted as presented with the change to February 3.

3. Check-in, Acknowledgements, Brief Announcements, Special Shout Outs

Arielle Smith gave a special shout out to all members of the Presidential Search committee and said first level interviews were conducted the week of March 8. Jeremiah Sims added that they interviewed a great deal of candidates for the presidential position and a candidate mentioned the CSM Statement of Solidarity with regards to why they wanted to be at CSM. He said that it tells him the team did a great job and said “Congratulations to Us.”

Kim said that the President finalists’ bios, including a schedule of a series of forums, would be shared with the CSM Community by Friday, February 19. She said that individual registration was going to be required to participate in each forum. All of the forums will be recorded and posted on the Presidential Search website after the live events.

Kim thanked the Presidential Search committee and named them:

- Melissa Aliu, Counselor

- Linda Allen, Program Services Coordinator
- Dr. Frederick Gaines, Ethnic Studies Professor
- Dyana Huaraz, Student Representative
- Teeka James, English Professor
- Robin Lee, Executive Assistant
- Dr. Micaela Ochoa, Vice President of Administrative Services
- Michelle Schneider, Program Services Coordinator
- Dr. Jeremiah Sims, Director of Equity
- Andreas Wolf, Dean of Physical Education/Athletics
- Guillermo “Memo” Morantes, Community Member

IPC Meeting of March 3 has been cancelled so people can attend the presidential search forum.

Jeremiah announced that the students are planning their own Truth to Power forum for March 19 and asked members to support and attend the forum because the students need to be listened to what they have to say.

4. Standing Committee Reports from Subcommittees

- EEC: Jeremiah shared that EEC audited the CSM Action Plan on item #5.
- Finance Committee: No reports
- Technology Committee: No report

5. CSM Action Plan

Jeremiah Sims said that the CSM Action Plan was going to be presented at the next IPC Meeting on March 17 because it is still an unfinished project that is still being added to and developed. He asked members to provide feedback and make comments before March 17 directly on the document

https://docs.google.com/document/d/1b_A2WRo7NANtvAEoTNPIWnVsu_zqOI89zECukV40ufM/edit?usp=sharing.

Jeremiah explained that the Statement of Solidarity was the why and the CSM Action Plan is the how to an institutional commitment CSM has made to BIPOC Students and colleagues.

6. Guided Pathways – Annual Scale of Adoption Report

Allie Fasth provided an overview of the 2021 Scale of Adoption Report. She said that it is a report that Guided Pathways submits to the State Chancellor’s Office on an annual basis but it’s not a compliance report. She stated that last year, Guided Pathways provided an update on the Scale of Adoption Report to all governance committees, including IPC, before submitting it to state.

Allie provided information on the Scale of Adoption Report framework. She said that the report captures various elements of Guided Pathways work across campus, and is related to the 4 pillars. It is an annual report, framed as an update focused on support needed in the region. It will be submitted to State Chancellors Office by March 1st.

Allie shared the 2021 Scale of Adoption Report Updates to be submitted to the State:

- Created and approved Academic & Career Communities (aka meta majors)
- Plans to develop support teams connected to Academic & Career Communities
- Vetted and began developing Program Mapper

- Collaboration with Strong Workforce/Workforce Hub & Career Services
- Shifts in services due to remote learning

Allie said that she was really proud of the work that the Steering Committee has been able to do, despite the shift to remote learning.

Allie said to contact her at fastha@smccd.edu for comments and feedback.

Allie shared a video [Introduction to CSM's Academic & Career Communities](#) that Guided Pathways has created that talks a little bit more about the academic and career communities and invited everyone to see it.

7. IPC Zoom Recordings

Arielle shared that IPC Chairs received a request to post the Zoom IPC meeting recordings so people who are not able to attend a particular meeting can go back and watch and reference information.

Arielle confirmed that they have verified that Zoom breakout room sessions are not recorded so none of the grid breakout room discussions would be part of any recording.

Arielle opened up the floor for discussion and comments since this item was an action item on the agenda and members had to vote. With a show of thumbs up, IPC has adopted the posting of the Zoom IPC Meeting recordings with the knowledge that breakout rooms will not be part of the recordings, rather, they will remain private and undisclosed.

8. Agenda Items for March 3, 2021

Arielle present the current agenda items for March 3 and explained that those would be moved to March 17 since the March 3 meeting has been cancelled due to CSM Presidential Search forums. March 17 agenda items include: Scheduling Timeline Overview, Arielle Smith and Mike Holtzclaw, 10-15 Min.; 2021 PR update and timeline, Arielle Smith.

Arielle said that agenda items for the March 17 could be sent to Committee Chairs: Micaela Ochoa, ochoam@smccd.edu; Fauzi Hamadeh, hamadehf@smccd.edu; or Arielle Smith smitha@smccd.edu.

9. Adjourn

Arielle adjourned the February 17 IPC Meeting at 1:42 PM. She thanked everyone for participating at today's meeting and wished everyone a good rest of the week.

2020-2021 IPC Meeting Schedule	
February 17, 2021	*April 14, 2021
March 3 (Cancelled) & 17, 2021	May 5 & 19, 2021