

Institutional Planning Committee (IPC) Meeting

October 21, 2020 | 1:00 – 3:00 PM

Members: Allie Fasth, Alicia Frangos, Anthony Frangos, Erica Griego, Remi Harada, Dyana Huarez, Malathi Iyengar, Tabia (Lee) Lee, Kim Lopez, Teresa Morris, Madeleine Murphy, Carol Newkirk Sakaguchi, Joseph Nguyen, Luis Padilla, Ashley Phillips, Kristi Ridgway, Jose Rocha, Jackie Santizo, Liz Schuler, Jeramy Wallace, Andreas Wolf, Tiffany Zammit

Guests: Hilary Goodkind, Mike Holtzclaw, Edna Letran, Richard Rojo, David McLain, Jeremiah Sims

Co-Chairs: Fauzi Hamadeh, Micaela Ochoa, Arielle Smith

Meeting Facilitator: Arielle Smith

Attendance: A total of 46 members and guests connected and participated in the meeting.

1. Welcome and Review Agenda:

Arielle Smith called the meeting to order at 1:02 PM; welcomed members and guests to the October 21st IPC meeting, and presented the agenda for review and approval. The agenda was reviewed and approved as presented.

2. Approval of the Minutes from October 7th, 2020

Arielle Smith presented the October 7th, 2020 minutes for review and approval. The minutes were adopted as presented with no modifications.

3. Check-in, Acknowledgements and Brief Announcements

Andreas Wolf shared that the student athletes are back on campus following pretty extreme protocols from taking a test to having their temperature taken every time they access campus.

Jackie Santizo reported that UndocuWeek is still happening and that the Human Rights Education: Immigration and Education workshop is happening simultaneously with IPC where Dr. Amy Argenal is addressing the importance of knowing about and understanding current immigration issues in the country that might affect some of our students. The Mental Health Workshop is Thursday, October 22 from 1:00 – 2:00 PM. This workshop will address some of the emotional and psychological experiences impacting our undocumented student population and it will be facilitated by Dr. Belinda Arriaga, who has over 18 years of experience working in community mental health and those with emotional, psychological and traumatic experiences. The final workshop is Friday, October 23 from 2:00 – 3:30 PM featuring “At the Root: Disrupting the Good Immigrant Narrative”, an interview of leaders from the immigrant liberation movement as they disrupt the “Good Immigrant” narrative that has framed the Immigrant Rights Movement.

Jackie Santizo gave a shout out to the Undocumented Student Advocacy and Support Committee at CSM for their commitment and contributions to the UndocuWeek, and especially the co-chairs.

4. Standing Committee Reports from Subcommittees

- **EEC:** Jackie Santizo reported that EEC had its regular meeting on October 20 and gave a shout out and thanked management for attending the meeting. She shared that EEC is trying to understand processes and how to navigate leveraging that in an ideal world we use equity in

every decision-making process – that equity be used as a framework to make decisions but the EEC question is, how do we leverage and impact across campus considering our work?

- **Finance Committee:** Micaela Ochoa reported that the October Finance Committee will meet on October 22 from 2:00 to 4:00 PM. She said that they will be reviewing budget updates for the current year and multi-year projections. The Finance Committee will then be presenting budget updated to IPC and the community. She announced and welcomed Jose Rocha, their newest member to the Finance Committee.
- **Technology Committee:** No report.

5. Discussion Regarding Parking Lot Names

Fauzi Hamadeh shared that the discussion regarding renaming parking lots on campus started at the beginning of this semester. He said that this conversation has happened with all the constituent groups for feedback.

Fauzi reported that at Classified Senate there was a discussion about aligning parking lot numbers with the buildings to have a better wayfinding on campus that seems to be a problem.

Arielle Smith shared that at the Academic Senate they had a similar conversation as Classified Senate and nobody had an issue with removing names from parking lots and leaving just numbers. She explained that they expressed that by having just buildings numbers and parking lots numbered could be better managed.

Fauzi reported that that there was similar feedback from the Associated Students of College of San Mateo (ASCSM).

Fauzi shared that after receiving the feedback from the constituent groups, Interim President Kim Lopez recommended to use this opportunity to apply the impact grid to this decision-making process.

Jeremiah Sims walked the group through the IMPACT Evaluation Grid and started with “Education doesn’t change the world; Education changes people; People change the world.”

Jeremiah asked the group to participate in a “Checking in” activity answering the following questions in the chat:

- How is your heart space in this moment?
- How is your head space in this moment?
- Name something you appreciate about yourself.
- Name something that you appreciate about someone in the room.

Participants engaged in the activity sharing their feelings in the chat.

Jeremiah led participants into breakout rooms to discuss and contribute to the IMPACT Evaluation Grid for a potential renaming of the CSM's parking lots decision-making and policy change. Participants reconvened and shared out to the group and held a discussion. Kim said that changing the parking lot names and policy is a Board decision and CSM doesn’t have the ability to act on that

now. However, if management, students, faculty and staff feel strongly enough about this change, CSM needs a plan, a presentation, CSM voices including student's voices to communicate and let our Board know why this is important to CSM Community. Constituent groups were asked to go back to their assemblies to find out if they support the change of renaming the CMS parking lots and to report back to IPC.

6. Speaking Truth to Power Student Panel, Student Request Update

Kim Lopez stated that on Thursday, July 9, CSM students convened virtually in a first student-centered conversation on racial inequity with 14 student-panelists. She said that this was a critical opportunity for CSM's administration and employees to hear directly from students on the myriad of challenges they've been facing. The student panelists were asked questions and they shared their experiences and thoughts culminating in a list of 19 student requests to CSM administration. This event was not recorded.

Kim shared that after the Speaking Truth to Power Student Panel forum, management got together to work on an action plan to meet the 19 student's requests. She presented the CSM Student Forum: Speaking Truth to Power Student Panel, Student Requests Follow-Up report listing each student request, naming each administrator responsible to follow up on each student request and presenting the student requests that have already been accomplished. She said that the report will be updated as each student request is accomplished and that the report can be shared with staff, division, employees and students. [An updated report has been posted on the IPC Website.](#)

7. October 21st Agenda Items

Arielle Smith presented current agenda items for the November 4, 2020 IPC meeting: Budget Update, Information, 30 Min.; Guided Pathways, Academic & Career Communities, Action, 20 Min.; Draft ACCJC Follow-up Report, Information, 20 Min.; agenda items for November 18, 2020: District Strategic Plan, Information, 25 Min., Aaron McVean; and agenda items for December 2, 2020: ACCJC Follow-up Report, Action, 10 Min. and asked members if they had additional items to email them to Committee Chairs: Micaela Ochoa, ochoam@smccd.edu; Fauzi Hamadeh, hamadehf@smccd.edu; or Arielle Smith smitha@smccd.edu.

8. Adjourn

Arielle Smith adjourned the meeting at 2:55 PM.

Future Meetings:

2020-2021 IPC Meeting Schedule			
November 4 & 18, 2020	*December 2, 2020	February 3 & 17, 2021	*April 14, 2021
	*January 20, 2021	March 3 & 17, 2021	May 5 & 19, 2021