

Institutional Planning Committee (IPC) Meeting

March 18, 2020 | 1 – 3 PM

Online Zoom Connectivity

<https://smccd.zoom.us/j/922611651>

Meeting ID: 922 611 651

Members: Emily Barrick, Tarana Chapple, Heidi Diamond, Krystal Duncan, Allie Fasth, Alicia Frangos, Max Gaines, Kim Lopez, Teresa Morris, Madeleine Murphy, Rosemary Nurre, Luis Padilla, Erica Reynolds, Jose Rocha, Jackie Santizo, Elizabeth Schuler, Elnora Kelly Tayag, Jeremy Wallace, Todd Windisch, Chun Wai (Mark) Wong, Andrew Young

Guests: Mike Holtzclaw, Hilary Goodkind, Edna Letran, Richard Rojo

Co-Chairs: Fauzi Hamadeh, Micaela Ochoa, Arielle Smith

Meeting Facilitator: Fauzi Hamadeh

AGENDA

Item #	Item	Person Responsible	Time	Action
1.	Welcome and Review Agenda	Fauzi Hamadeh	2 Min.	Action
2.	Check-in, Acknowledgements and Brief Announcements	All	5 Min.	Information
3.	Zoom Overview and Protocol <ul style="list-style-type: none">• Introductions, at the beginning of the meeting, please say your name and position and if you'll be on the call for the entire duration• Speaking, when you need to speak, please say your name first• Other Zoom, Overview of Zoom Features http://conferzoom.org/	Fauzi Hamadeh	15 Min.	Information
4.	Approval of the Minutes from March 4, 2020	Fauzi Hamadeh	2 Min.	Action
5.	COVID 19	Kim Lopez Mike Holtzclaw Micaela Ochoa Rich Rojo Emily Barrick	30 Min.	Information
6.	EMP Implementation Plan Approval	Hilary Goodkind	15 Min.	Action
7.	ITS Initiatives	Daman Grewal	30 Min.	Information
8.	Future IPC Meeting Agenda Items April 15, 2020 <ul style="list-style-type: none">• Program Review Update• Other Items?	Fauzi Hamadeh	5 Min.	Discussion
9.	Adjourn	Fauzi Hamadeh	1 Min.	Action

Future IPC Meetings:

- April 15, 2019 – 1 PM-3 PM
- May 6, 2019 – 1 PM-3 PM
- May 20, 2019 – 1 PM-3 PM