

SEM update for IPC 02/05/2020

- Current SEM working group

Rene Anderson

Jeremy Ball

Laura Demsetz (replaced Kristi Ridgway in December)

Allie Fasth

Alicia Frangos

Charlene Frontiera (replaced Mike Holtzclaw in fall)

David Locke

Teresa Morris

Arielle Smith (replaced Trang Luong in October)

- Overview

- Spring activities

- Continuation after May (end of IEPI project)

Expected Outcomes

- Goal: Build transparency with scheduling by capturing processes, policies, practices, and guiding core principles that drive clear student-centered scheduling:
 - Establish an overall process consistent across all divisions
 - Codify practices in a document for faculty, staff, and administrators
 - Review practices in the context of Equity, Guided Pathways, General Education, Course Success Rates
 - Establish a permanent process to continually evaluate scheduling practices
- Supports Strategic Priority 2: Creating Equitable Outcomes
Ties to Guided Pathways workplan; supports cohort scheduling

Timeline

January

Develop common list of questions for dept leads/deans

Student, faculty, student services surveys out Jan 27 (as of 2/5, 323 student and 40 faculty responses)

February

- Analyze survey results (students, student services, dept leads and deans)
- Analyze F19/Sp20 schedules (enrollment patterns, time blocks, etc.)

March

- Review scheduling process as a whole
- Begin draft scheduling guidebook

April

- Share draft guidebook with deans for feedback
- Complete draft scheduling guidebook

May

- Share draft scheduling guidebook with key committees
- IEPI final presentation

Fall 2020

- Pilot use of scheduling guidebook

Spring 2021

- Refinement of scheduling guidebook
- Institutional approval

The long term (this year and beyond)

- **Meet with Department Leads and work with deans** pilot use of scheduling guidebook
- **State-wide research:** Tahoe Tool deep-dive and process (course-taking pattern dashboard; more frequently taken together)
- **Regional research:** Multi-college district and scheduling implications for students
- **Data gathering:** Banner reports, Student survey, Feedback from counselors and student services staff, analyze F19 & S20 and future schedules
- **Investigation** into impacts of AB705, “Math/English first”, change in Drop Policy
- **Examine and analyze** scheduling patterns/blocks (including evening, online, late start)