

College of San Mateo

Institutional Planning Committee (IPC) Meeting

November 6, 2019

1 – 3 PM

Members: Emily Barrick, Tarana Chapple, Elizabeth Consavari, Heidi Diamond, Krystal Duncan, Allie Fasth, Alicia Frangos, Max Gaines, Kim Lopez, Teresa Morris, Madeleine Murphy, Rosemary Nurre, Luis Padilla, Erica Reynolds, Jose Rocha, Jackie Santizo, Elizabeth Schuler, Elnora Kelly Tayag, Jeramy Wallace, Todd Windisch, Chun Wai (Mark) Wong, Chris Woo, Andrew Young

Co-Chairs: Fauzi Hamadeh, Micaela Ochoa, Arielle Smith

Guests: Mike Holtzclaw, Hilary Goodkind, Richard Rojo, Mary Vogt

Meeting Facilitator: Micaela Ochoa

MEETING AGENDA

Item #	Item	Person Responsible	Time	Action
1.	Welcome and Review Agenda	Micaela Ochoa	1Min.	Action
2.	Acknowledgements and Brief Announcements <ul style="list-style-type: none">Faculty and Staff Town Hall with Interim Chancellor Mike Claire, November 12, 2019Award Announcement	All	5 Min.	Information
3.	Review and Approve Minutes from October 16, 2019	Micaela Ochoa	2 Min.	Action
4.	Resource Request Process	Mike Holtzclaw	3 Min.	Information
5.	Promise Update	Tiffany Zammit	15 Min.	Information
6.	Guided Pathways Sorting Exercise	Allie Fasth	75 Min.	Discussion
7.	Sustainability Update	Fauzi Hamadeh	10 Min.	Information
8.	EMP Working Session Update	Tabitha Conaway	5 Min.	Discussion

9.	<p>Tentative Agenda Items for November 20, 2019</p> <ul style="list-style-type: none"> • Technology Plan Update • Draft EMP Implementation Plan • Sustainability Committee • Other Items <p>Tentative Agenda Items for December 6, 2019</p> <ul style="list-style-type: none"> • Constituent Relationship Management (CRM) Update 	Micaela Ochoa	1 Min.	Information
10.	<p>January 2020 – May 2020 Meeting Dates</p> <ul style="list-style-type: none"> • January 22 • February 5, 19 • March 4, 18 • April 15 • May 6, 20 	Micaela Ochoa	1 Min.	Information
11.	Adjourn	Micaela Ochoa	1 Min.	Action

November 20, 2019 IPC, 1PM – 3PM
December 4, 2019 IPC, 1PM-3PM