

**LIBRARY ADVISORY COMMITTEE**  
**A Subcommittee of the Academic Senate Governing Council**

**MINUTES**

*Tuesday, November 21, 2017, 4:00-5:00 p.m.*

**Location:** 18-206

*Present: Janet Black, Sarah Mangin, Michelle Mullane, Elnora Tayag*  
*Meeting called to order at 4:05pm*

*A. Discussion of Division Polls:*

- *Shelly and Janet: majority of people seemed less than informed (scanners, resources, guides). Faculty are unsure about student use but also what things are (citation generator, lib guides). Need clarification about reserves being at library vs. learning center, and the process for arranging reserves; requested book statuses (for courses or general collection) unclear, funding for reserved books unclear*
- *Janet: suggestion for Library Flex Day activities and promotion of activities/resources throughout the semester*
- *Sarah: can we think outside the end-of-semester research paper schedule/paradigm to avoid overcrowding and provide more consistent reinforcement of information literacy*
- *Language Arts feedback: communication with Library/requests for orientation could be more consistent*
- *Shelly: students are coping with basic citation challenges, plagiarism problems.*
- *Suggestion: display student (art) work, research poster presentations*
- *Suggestion: provide more ideas (to faculty and students) for what can be done with 3d Printers*
- *Get faculty/students in the space, in the library classroom for workshops on Flex Days*

*B. Library Report (Ellie):*

- *Enhanced relationship between Library and Learning Center: working with Ron, having librarians in Learning Center Tuesdays 9am-1pm; getting Student Instructors in the library*
- *Improvement in Reserves systems: showing locations in catalog in entry –integrate two areas.*
- *Lia Thomas is on Textbook Affordability (Online Education Resources) Task Force*
- *Japanese Tea Ceremony (International Education Week) in Library; World Village: tabling, promoted Maker Space. Next semester more collaboration*
- *Library co-sponsored Dia de los Muertos event with Puente. Used 3d printed skulls*
- *Peninsula Humane Society Therapy Dogs (12/5, 12:00-1pm)*
- *Child Development Center: potential reading to dogs event next semester; Child Dev. Center came through library;*
- *Dead Week/Finals: Extended Hours open until 10 M-Th, free hot coffee/cocoa/tea*
- *Resource Request: no faculty position this year*

*C. Discussion: New Library Spaces: Wish-List Responses to 21<sup>st</sup> Century University Library 2017 and Library Design Showcase*

- *need for another lab/classroom space*
- *lots of electrical outlets*
- *Café in lobby*
- *policy change allowing eating/drinking with plenty of trash cans*
- *tables/umbrellas for outside patio area*
- *challenge of overcoming the distance of our citadel library*
- *Promote extended Library hours in every Division to increase student use and justify funding*

*Meeting adjourned at 5:00pm*

**Next Meeting:** *Tuesday, January 16<sup>th</sup>, 4:00-5:00pm in 18-206*