

Library Advisory Committee Minutes

A Subcommittee of the CSM Academic Senate Governing Council

Location: 15-155

Wednesday, April 13, 2016, 2:30pm - 3:30pm

Members Present

Creative Arts/Social Sciences	Janet Black
Language Arts	Roberta Reynolds
Library	Lorrita Ford*
Library	Stephanie Roach (Absent)
Counseling	Ruth Turner
Business & Technology	Lilya Vorobey (Absent)
Kinesiology, Athletics, & Dance	VACANT
Mathematics & Science	Darryl Stanford (Absent)
Associated Students	Daniel Wallace*

* Indicates non-voting member

I. ORDER OF BUSINESS

The meeting was called to order by Lorrita Ford and began at 2:45 PM.

Approval of agenda and minutes: The February 10, 2016 minutes were approved.

II. INFORMATION ITEMS

1) Chair report by Lorrita Ford

LAC news, goals, & pending discussion item update.

Jeff Flowers will replace Darryl Stanford who cannot attend LAC meetings, for this semester.

The end of the year committee progress report is due at the end of April.

Associated Students would like additional opportunities for students to sit in open meetings in order to learn about governance. LAC might see additional student committee members added in the future. This might require a change in the bylaws of the Academic Senate, however.

The Academic Senate update included the following discussions:

- Many CSM faculty do not submit book orders on time, negatively affecting students ability to obtain textbooks on time. Postponed until fall.
- Whether or not there is a conflict of interest presented by professors who require students to buy books they have authored or edited. Postponed until fall.
- Open educational and open access resources, which would reduce textbook costs for students are not currently mentioned in the policy/procedure 6.36 and 6.36.1. Postponed until fall.
- The purchase of online access codes required by some faculty was debated. Confusion and expense might be the result. Postponed until fall.

2. Academic Senate / Institutional Planning Committee (IPC) updates:

- Work continues on updating the mission and goals of the IPC
- Once completed the survey will be created and sent to other campus committees regarding the effectiveness of participatory governance via committee.

3. Associated Students Report by Daniel Wallace

No report.

4. Library Report by Lorrita Ford:

- Most of the discussion centered on National Library Week and the Bookmark Design Challenge and Makerspace.
- An exhibit of the Russian avant-garde is currently on view at the library. An artist's talk and reception will be held on 4/21/16 from 11:30 – 12:30 PM
- Academic Support and Learning Technology will be the new Division for the Library at the start of the fiscal year, July 1, 2016.

III. Discussion Items:

- Discussed developing another survey. Keeping it simple and short is a priority. Pick one area to explore. The possibility of delivering one by the end of the year was discussed. Getting a survey out next week was approved.
- The Library is working toward making access to library services free to students: Machines to scan texts to computer, printing is free for some student communities thanks to an equity fund. Use of campus wifi is free.
- Roberta asked if students and faculty were aware of free services.
- Daniel did not notice that the library was mentioned in College Orientation under “Support Services.” Lorrita will check if it is included in packet.

Meeting adjourned at: 3:30 pm. Lorrita took the committee on a tour of the library to see the new equipment.

Date and time of next meeting: May 11, 2016, 2:30pm – 3:30pm, March 9, 2016

Agenda: Appointing a co-chair, discuss resources for online students, open access resources, and support for new and international students

Minutes prepared by Janet Black