



International Education Program

College of San Mateo

Meeting Minutes

College of San Mateo

International Education Committee (IEC)

October 27th, 2020

<https://collegeofsanmateo.edu/institutionalcommittees/iec.asp>

In Attendance: Chair Aubrey Kuan Roderick, Mondana Bathai (Note Taker), Heidi Diamond, Vera Fainshtein, Lena Feinman, Silvana Grima, Remi Harada, LaShonda Kennedy, Lale Yurtseven.

Call to Order

The meeting was called to order at 3:00 PM PST.

Updates:

- Silvana Grima provided an update on the current status of GOL and F-1 applicants for spring 2021.
- Remi Harada outlined the developments in F-1 enrollment and I-20 extensions.
- Mondana Bathai gave a status update on counseling appointments.
- Chair Aubrey Kuan Roderick discussed the changes to the I-17 Form. Heidi Diamond and Lale Yurtseven gave an overview of the certificates offered online. Revisions to the I-17 Form will need to reflect changes in offered certificates.
- Q&A
 - Silvana Grima relayed questions from students about the cosmetology program in the spring. Planning for the spring is currently in progress. As of now the program will have a hybrid structure with an on campus component. Heidi Diamond will be following up on this and providing more information at a later date.
 - Chair Aubrey Kuan Roderick shared with the committee that the District Office is currently working on a guidance memo for issuing initial I-20s to students who can obtain an F-1 visa for Spring 2021.

Work Group Project Updates & Discussion:

- Vera updated the group on the Model Curriculum Work Group. A joint meeting with the Guided Pathways Work Group will be held due to the overlapping natures of both projects. Chair Aubrey Kuan Roderick mentioned Amy Sobel's previous work on the model curriculum, and recommended the final product be looked over by Amy before being given to students in the spring.
- Lena Feinman attended the GOL Professional Development meetings and found them helpful. Attendance was positive and the faculty were able to share resources. All faculty teaching international students online are encouraged to attend the meetings.

- Chair Aubrey Kuan Roderick shared the webpage featuring upcoming International Education Week events. Silvana Grima reached out to Mana for the event. LaShonda Kennedy briefed the committee on one of the speakers for the event, Stephanie Cheung. All speakers at the event are CSM International Education Program alumni. The committee was encouraged to share the event with others.

The next and final meeting for the semester will be on December 1st, 2020, at 3:00 PM PST.

Attachment:

GUIDANCE MEMO – ENROLLMENT GUIDELINES FOR F-1 STUDENTS, SPRING 2021

GUIDANCE MEMO – ENROLLMENT GUIDELINES FOR F-1 STUDENTS, SPRING 2021

DATE: October 28, 2020

TO: Jennifer Taylor-Mendoza, VPI
Mike Holtzclaw, VPI
Tammy Robinson, VPI
Lizette Bricker, Acting VPSS
Manuel Alejandro Perez, VPSS
Micaela Ochoa, VPAS

CC: Melissa Moreno, President
Jamillah Moore, President
Kim Lopez, Acting President
Mike Claire, Chancellor
Bernata Slater, CFO
Mitch Bailey, COS

FROM: Dr. Aaron McVean, Vice Chancellor of Educational Services and Planning

PREPARED BY: Jing Luan, Provost, International Education
Russell Waldon, Dean, GLPS, Skyline College
Diane Arguijo, District Director, International Education

SUBJECT: Issuing initial I-20s to students who can obtain an F-1 visa for Spring 2021 Enrollment

OVERVIEW

This Guidance Memo provides direction to the college International Student Program (ISP) staff for issuing initial I-20s to students who can obtain an F-1 visa for Spring 2021:

- 1) New students (not in-country transfers) must be enrolled in at least one class that has an in-person, face-to-face (F2F) component. The student's major must be aligned with the F2F course.
- 2) ISP staff will determine if the student has sufficient community support. This support may come in the form of family that is local (relatives that are local do not necessarily ensure community support), a homestay that includes the student in a sufficient amount of and type of activities to provide a supportive level of community engagement, or a demonstration of other ways in which community support can be provided so that the student does not feel isolated. ISP staff will work closely with the District Homestay Referral Program to ensure the availability of a host family.
- 3) ISP staff will schedule a Zoom meeting with the student and possibly with their host family/sponsor, before a decision is made to issue the I-20.
- 4) For students who choose the Homestay Referral option, a series of COVID-19 protocols will be in place to help ensure the health of the student and the host family upon the student's arrival to the U.S.

5) Spring 2021 Application deadlines:

- **November 15** – Initial I-20 for students who do not have F-1 visas.
- **Early December** – Initial I-20 for students outside of the USA who might already have a valid F-1 visa stamp in their passport, or are coming from Canada.
- **Mid-January** – Transfer I-20 for F-1 students in the USA.

For any questions regarding this memo please contact Diane Arguijo, District Director, International Education at arguijod@smccd.edu.