



**Meeting Minutes**  
**College of San Mateo**  
**International Education Committee (IEC)**  
**August 25, 2020**

<http://collegeofsanmateo.edu/institutionalcommittees/iec.asp>

**In Attendance:** Chair Aubrey Kuan Roderick, Hayden Zhu (ASCSM), Amy Sobel, Kristi Ridgway, Vera Fainshtein, Carol Ullrich, Heidi Diamond, LaShonda Kennedy Karenrose Naval, Lizette Bricker, Lena Feinman, Silvana Grima, Remi Harada, Mondana Bathai.

**Call to order**

The meeting was called to order at 3:30 PM.

**Approval of Minutes**

There were no meeting minutes to approve.

**Updates:**

- Chair Aubrey Kuan Roderick shared information on retention and engagement from the spring 2020 semester.
- Remi Harada provided data on students who have transferred to UCs, CSUs and other 4-year institutions.
- Chair Aubrey Kuan Roderick updated the committee on the summer developments concerning F-1 students, including status, social events, Word Jam, Bus 672 information session, and Math guided self placement.
- Silvana Grima shared data on the applications and enrollment in the GOL (Global Online Learning) program along with the challenges of the program.
- Amy Sobel shared her experience on the GOL task force in crating an ESL assessment matrix so that students can be placed into classes at all three colleges.
- Mondana Bathai gave an update on the demand for counseling appointments and 30 minute appointments versus 60 minute appointments.
- Chair Aubrey Juan Roderick updated the committee on goals for the fall and moving forward, which include students first, improved workflow, and certificate program options.

**Work Group Projects**

- Professional Development & Faculty  
Aubrey updated the committee her work with Professor Wily over the summer on a module to assist faculty teaching GOL students. Discussion was held on a proposed email to let faculty know they have international students enrolled in their class and provide online teaching tips and office hours from the IE Committee.
- Model Curriculum and Student Success Map  
Discussion was held on model cirriculum being one of the goals for the semester, with a focus on how to improve the student success map.

- International Education Week

J-1 program alumni were introduced, and Chandrakant Patel (Chief engineer and senior fellow.) Chair Aubrey Kuan Roderick asked that if anyone had any other guest speakers to propose, to please let committee know. Work groups for International Education Week activities were discussed.

**Next Meeting September 22, 2020**